

**CLINTON/JACKSON ECI BOARD MEETING**

**October 24, 2011**

**DeWitt, Iowa**

Board Members Present: Jill Davisson, Linda Nudd, Jessica Ihns, Pat Hendrickson, Lynn Bell, Jack Willey, Linda Hledik, Rev. Lynn Thiede, Pat Henricksen, Scott Hobart, Karen Breitbach and Jenny Kreiter, Coordinator.

Board Members Excused: Lori Frick, Charleen Smith, Daniel Srp

Guest: Sheila Busch, Angie Walters

Quorum having been established, Jack Willey called the meeting to order at 4:05 PM.

Introductions: The Board introduced themselves.

Review of 9-26-11 Minutes: Mrs. Pat Hendrickson moved to accept the minutes as printed. Mr. Scott Hobart seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

FY12 budget: Jenny presented the FY12 Budget to the Board. She reported to the Board that the program manager for the I Smiles Contract will be submitting a revised budget to the Board in the future. Jenny reviewed the current budget as well as the carry forward dollars from FY11 and the FY12 legislative guidelines regarding carry forward. The Board Members discussed the carry forward in each carve out for Early Childhood and School Ready. The Board Members reviewed the preschool scholarship budget and discussed transferring the total carry forward funds from FY11 in that carve out to the FY12 preschool line item. Mrs. Linda Nudd moved to approve the FY12 budget as printed and pay the 1<sup>st</sup> quarter preschool scholarship request amounts. Mrs. Jill Davisson seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes. Mrs. Jessica Ihns moved to approve the amendment to the FY12 budget, preschool scholarship by 49,088.16 which is the current FY11 carry forward amount. Mrs. Karen Breitbach seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

Levels of Excellence document: Jenny provided the Board Members for review the Clinton/Jackson ECI Succession Plan Document and the Corrective Action Plan Document. The Board Members discussed both documents content. Mrs. Pat Hendrickson moved to approve the Clinton/Jackson ECI Succession Plan Document. Mrs. Karen Breitbach seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes. Mrs. Pat Henricksen moved to approve the Clinton/Jackson ECI Corrective Action Plan Document. Mr. Scott Hobart seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

Executive Committee Meeting 10-2-11: Mr. Jack Willey reviewed the agenda with the Board. A brief discussion was held by the members regarding agenda items. A copy is attached to these minutes.

Coordinator monthly activities report FY12: Board reviewed this report and a copy is attached to these minutes.

FY2012 Contract Management: Jenny presented the Board Members with the Corrective Action Plan from the YWCA addressing the issue of the lack of a Quality Rating. The Board Members had a brief discussion and reviewed the document. Mrs. Jill Davisson moved to approve the YWCA Correct Action Plan Document with one date correction. Mrs. Lynn Bell seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

FY12 Marketing: Jenny presented to the Board with our ECI November Newsletter. The Board Members reviewed the newsletter and gave suggestion for the next one to be released in March. The Board Members requested that the newsletter be mailed to our legislators and shared with the State Technical Assistance Team. The Board Members requested that a thank you letter be sent to Cheryl Housman for her work on the newsletter. The newsletter will be emailed through a variety of communications and to every contract holder and preschool. Jenny said the bookmarks are complete and will be available for marketing purposes the week of October 31<sup>st</sup>. Mrs. Jill Davisson moved to approve the release of the newsletter. Mrs. Pat Henricksen seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

Presentation: Mrs. Heidi Hotvedt, Child Care Nurse Consultant, provided the Board Members with a PowerPoint presentation about childhood obesity in Iowa and our efforts, through ECI, to address the negative impact this has on our area children birth through five.

New Business: None to report

There being no further business, Mr. Jack Willey adjourned the meeting at 5:25PM.

Respectfully submitted by:  
Jenny Kreiter, Coordinator