

CLINTON/JACKSON ECI BOARD MEETING

January 23, 2012

DeWitt, Iowa

Board Members Present: Lori Frick, Jessica Ihns, Jack Willey, Daniel Srp, Rev. Lynn Thiede, Jill Davisson, Karen Breitbach and Jenny Kreiter, Coordinator.

Board Members Excused: Pat Hendrickson, Linda Hledik, Linda Nudd, Scott Hobart, Lynn Bell

Jack Willey called the meeting to order at 4:06PM. Quorum was established at 4:18PM.

Introductions: The Board introduced themselves.

Board Membership: Charleen Smith has submitted her resignation and she will be supporting the Board in replacing her. Pat Henricksen has submitted her resignation due to the fact that her foundation has become the fiscal agent for Clinton County's Dolly Pardon Imagination Library efforts. The Board thanked Charleen and Pat for their efforts and all the time they donated to serving children 0-5 in our two counties. The Board discussed filling those positions and discussed the issue of gender equity on the Board. Mrs. Jill Davisson moved to accept Charleen and Pat's resignation. Mr. Dan Srp seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

Review of 11-28-11 Minutes: Mrs. Jill Davisson moved to accept the minutes as printed. Mrs. Karen Breitbach seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

FY12 budget: Jenny presented the FY12 Budget to the Board. She asked the Board to review the percentage each contract was spending at this point. Mrs. Lori Frick pointed out the percentage is not correct for the Spanish Translator program. Jenny acknowledged the error and will correct. All contractors are billing on schedule at this point. The Board Members then reviewed the current carry forward funds and made the following funding decisions: Contact Early Head Start Program Manager and ask her to resubmit budget with guidance from the Board. Contact WIC and respond positively to funding a potential request. Fund the three school district requests for safety seats/harnesses, fund request from Maquoketa and Preston Head Start, fund Growing Families Expo request and fund Clinton DP Imagination Library request for a total of \$8,525 out of School Ready available funds. Mrs. Jill Davisson moved to accept the budget as printed and fund the identified requests. Mrs. Lori Frick seconded. Mr. Jack Willey called for a vote. Mr. Dan Srp abstained from voting on the three school districts requests and voted yes to the other requests. All others present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

Executive Committee Meeting 12-12-11: Mr. Jack Willey reviewed the agenda with the Board. A brief discussion was held by the members regarding agenda items. A copy is attached to these minutes.

Performance Review of Coordinator: Mr. Jack Willey and Mrs. Lori Frick reported that they had received some evaluations and they will be reviewing them at the next Executive Committee Meeting and reporting to the Board on 2-27-12.

Levels of Excellence document: Jenny provided the Board Members with the Clinton/Jackson ECI Annual Report Review which was completed by the State Technical Assistance Team. Mr. Dan Srp moved to approve the document. Mrs. Karen Breitbach seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes. The Board also reviewed the current merger map.

Coordinator monthly activities report FY12: Board reviewed this report and a copy is attached to these minutes.

New Business: Jenny will be attending Early Childhood Congress and Early Childhood Day on the Hill February 8th and 9th.

There being no further business Mrs. Lori Frick made the motion to adjourn the meeting at 4:58pm. Mrs. Jill Davisson seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried.

Respectfully submitted by:
Jenny Kreiter, Coordinator