



Clinton County Justice Coordinating Commission
Clinton County Courthouse
612 North Second Street, Suite 103
Clinton, Iowa 52732

(563) 243-6210 ext. 4310
ccjcc@clintoncounty-ia.gov

Clinton County Justice Coordinating Commission
Jail/Sheriff's Office/911 Emergency Communications Center

Educational Video/Slide Presentation Project Request for Cost Estimates

Project Scope and Needs Information:

- Videotaping current facility, including: Jail, Sheriff's Office and 911 Emergency Communications Center to highlight deficiencies/needs
- Interview and coordinate with appropriate staff (Lt. Eberhart, Sheriff Lincoln, 911 Coordinator Eric Dau, etc.)
- Videotape/record footage of contrasting/newer facility with podular "pod" jail design (such as Scott County Jail)
- Creation and production of educational video (two-three minutes in length) for placement on county web site
- Creation and production of presentation video for community outreach/awareness (seven-ten minutes in length)
- Utilize background music, graphics, interviews, etc. in creation of videos and slides for product which will educate county residents on project needs
- Photograph current facility's deficiencies/areas of need (tarps over desks and office equipment each evening, water-soaked ceiling tiles, linear design of jail, space/facility restrictions in 911 Center, etc.)
- Emphasize the safety, security and liability implications of current facility
- Utilize CCJCC's "Talking Points" for dialogue/wording of video
- Utilize CCJCC's "Talking Points" to create and produce professional quality slides for use in Power Point presentations, highlighting project cost implications for citizens
- Suggest presentation/creative style for documentary or investigative report type of product
- Provide professional samples
- Provide timeline of project and not to exceed cost estimates

Clinton County Justice Coordinating Commission requests submission(s) including not to exceed cost estimates by: **June 18, 2015 at 1:00 p.m.**

For further information or questions, contact Margaret Kuhl at CCJCC Office