

JULY 28, 2014

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Davisson, Schmidt and Staszewski. The minutes of the previous meeting were read and approved.

9:00 A.M. Review of Correspondence and Claims

9:15 A.M. FORMAL ACTION: Resolutions and Motions

The following resolution was presented and on motion adopted.

RESOLUTION #2014-193

WHEREAS, Patrick K. Friis has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

1914 9th Avenue, Camanche, IA

Parcel #1017180000

WHEREAS, eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa, is for the 2013 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Staszewski: Yes

Schmidt: Yes

Davisson: Yes

Jill M. Davisson, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2014-194

WHEREAS, Alicia Earles has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

2714 N. 2nd Street, Clinton, IA

Parcel #8603790000

WHEREAS, eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa, is for the 2013 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Staszewski: Yes

Schmidt: Yes

Davisson: Yes

Jill M. Davisson, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2014-195

WHEREAS, Dana J. Hall has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

260 16th Pl., Clinton, IA

Parcel #8208210000 and #8208220000

WHEREAS, eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa, is for the 2013 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Staszewski: Yes

Schmidt: Yes

Davisson: Yes

Jill M. Davisson, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2014-196

BE IT RESOLVED by the Clinton County Board of Supervisors that Canyon Creek Golf Club, will electronically file a renewal application for liquor license number BB0016169 with an endorsement for Outdoor Services and Sunday Sales, effective August 27, 2014. Said application be and is hereby approved by the Clinton County Board of Supervisors.

Roll Call:

Staszewski: Yes

Schmidt: Yes

Davisson: Yes

Jill M. Davisson, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2014-197

BE IT RESOLVED by the Clinton County Board of Supervisors that Dorothy O' Brien, d/b/a Wide River Winery, will electronically file a renewal application for native wine on premises liquor license number WCN000058 with endorsements for Outdoor Services and Sunday Sales, effective September 4, 2014. Said application be and is hereby approved by the Clinton County Board of Supervisors.

Roll Call:

Staszewski: Yes

Schmidt: Yes

Davisson: Yes

Jill M. Davisson, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2014-198

WHEREAS, the Board of Supervisors of Clinton County, Iowa, authorize the Roadside Management Department to hire Roadside temporary part-time employees; and

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following employee be hired by the Roadside Management Department:

- Approve the appointment of Sean Hlubek for the position of Roadside temporary part-time employee, with a retro effective date of July 14, 2014, with an end date of September 29, 2014, at the pay rate of \$15.06 per hour with work hours being 40 hours per week.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Rural Basic Fund in payment of salaries without further order of the Board.

Roll Call:

Staszewski: Yes

Schmidt: Yes

Davisson: Yes

Jill M. Davisson, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2014-199

WHEREAS, Section 331.323(2)(d) of the Code of Iowa states the Board of Supervisors may authorize a county officer to destroy records that are not required to be kept as permanent records; and

WHEREAS, the County Auditor's Office has identified records appropriately for destruction and has inventoried said records as follows:

- Account Payable Claims:
 - FY 2002-2003
 - FY 2003-2004
 - FY 2004-2005
 - FY 2005-2006
 - FY 2006-2007
 - FY 2007-2008
 - FY 2008-2009

- Affidavits of publication for Fiscal Years 2003-2004

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be authorized to destroy said records in an appropriate and secure manner.

Roll Call:

Staszewski: Yes

Schmidt: Yes

Davisson: Yes

Jill M. Davisson, Chairperson

GENERAL PUBLIC

DEPARTMENTS HEADS, ELECTED OFFICIALS AND EMPLOYEES

Clinton County Engineer Todd Kinney reported he has received the petition to eliminate the use of compression brakes on a section of E-63 and Y-34 near Lost Nation. He said a Public Hearing would be required. He will schedule a resolution to set a Public Hearing.

Clinton County Zoning Director Nate Mueller reported he will be attending a couple of flood plain administration courses.

Clinton County Auditor Eric Van Lancker reminded the Board of Supervisors that as the Iowa State Association of County Auditors President, he will be hosting the organization's annual summer meeting in Davenport this week. He also reminded the Board of Supervisors that the state auditor's staff is on site today to start the annual County audit.

9:30 A.M. Discussion / Possible Action: Building Maintenance I, II, and III Job Descriptions

Building Maintenance Manager Corey Johnson explained how the job descriptions have changed. He said the main difference is in the educational requirements for the various positions.

Motion was made by Supervisor Schmidt to approve the Building Maintenance job descriptions as presented.

Roll Call:

Staszewski: Yes

Schmidt: Yes

Davisson: Yes

Motion carried.

9:45 A.M. Discussion: Clinton County Satellite Offices – County Building Maintenance Manager Corey Johnson

Johnson said the current DeWitt Annex Building will be closed August 28th and 29th in order to move the offices to the new building and reopen on the next business day, Tuesday, September 2nd. He said his department will handle the move.

Emergency action plans for the building will be developed by the County Risk Committee as offices start to be occupied. Johnson reviewed the housekeeping schedule for the new building. He said the doors can be locked and unlocked for whatever hours the Board sets. Schmidt said he believes the doors should be open from 8 a.m. to 5 p.m. Davisson agrees with Schmidt and said that policy can be revisited if needed.

Sheriff Rick Lincoln said the Board has tasked him with providing security at all the buildings. He still recommends the buzz-in security system should be used. Lincoln added if the buzzer system that is currently installed is not being used, a new way to contact the locked Sheriff's Department will be needed. Lincoln reminded the Board of Supervisors that there is not always a deputy in the Sheriff's Office.

An open house for the new building is scheduled for September 16 from 3:00-6:00 p.m.

Motion was made by Supervisor Schmidt to authorize the County Attorney to prepare a resolution to sell the Clinton County Annex Building by a bid process.

Roll Call:

Staszewski:	Yes
Schmidt:	Yes
Davisson:	Yes

Motion carried.

The Board of Supervisors adjourned to meet on Monday, August 4, 2014.

Eric Van Lancker, County Auditor

Jill M. Davisson, Chairperson

-APPROVED-

County Auditor

Chairperson