

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Staszewski, Schmidt and Davisson. The minutes of the previous meeting were read and approved.

#### REPORTS

The June 2011 monthly report and the 4<sup>th</sup> Quarter FY2010-2011 report of the Commission of Veterans Affairs, submitted by Ed Staszewski, Director, was presented, approved and filed.

9:15 A.M. Resolutions / Formal Action

There were no resolutions or motions presented to the Board of Supervisors.

9:30 A.M. General Public

9:45 A.M. Department Heads, Elected Officials and Employees

The Board of Supervisors discussed office procedures once the Board of Supervisors office expansion is complete. Supervisor Davisson asked for this discussion and an update. Bill Costello provided an update on the project on behalf of the Maintenance Department. Davisson also asked about the phones and receptionist being placed in the new office considering the potential placement of security at that location. Chairperson Staszewski said he assumed they would wait until security was at the door to place the receptionist in the Board of Supervisors office.

Davisson also asked about the procedures for addressing personnel issues in the County departments. It was decided the employees should work with their supervisor and then speak with the HR consultant if needed.

Sheriff Rick Lincoln presented a draft of the RFP for an architect to address building needs at the new DeWitt Annex building. He hopes to have a final RFP for review and approval by the Board of Supervisors next week.

10:01 A.M. Information Technology Director/Tri-City – Update on Phone System

Tri-City Communications representative Roger Killion provided an update on the installation of the new phone system. He said the installation should be wrapped up by the end of the week. He added there will be some “tweaks” that need to be made in the weeks following.

Betsy Smith, Information Technology Director, addressed some audio issues taking place in the County Attorney’s office in the courthouse. She said those issues are being researched.

10:17 A.M. Board of Trustees for Drainage Districts

- Discussion / Update Drainage District #15
- Discussion / Update Drainage District #22

Motion was made by Supervisor Davisson to recess as Board of Supervisors and convene as Board of Trustees for Drainage Districts #15 and #22.

Roll Call:

Davisson:	Yes
Schmidt:	Yes
Staszewski:	Yes

Motion carried. Board of Supervisors recessed at 10:17 a.m.

Todd Kinney discussed Drainage District #15 issues including a change order to install metal culverts in areas to provide access to the ditch. A change order reflecting the recommended actions will be presented at next week’s meeting. Kinney also addressed a Drainage District #15 landowner’s request not to remove some trees near the Drainage District.

Motion made by Supervisor Davisson to authorize County Engineer to work with the landowner on which trees should be left standing along the Drainage District.

Roll Call:

Davisson:	Yes
Schmidt:	Yes
Staszewski:	Yes

Motion carried.

Kinney also discussed low water crossings in Drainage District #15. He stated one crossing was functional, but another should be researched to find out if it is having ill effects on upstream property owners. Kinney’s recommendation is to wait until the Drainage District work is complete then have a surveyor research the channel and follow with a review of the report from the surveyor.

Kinney also reviewed a ponding issue in Drainage District #15. He said a pond has formed where the Drainage District easement is located causing access issues. He said addressing the issue includes either building an access off of U.S. Highway 61 or removing trees in the ponding area. After discussion it was agreed Kinney will address a possible easement with the landowner to obtain access to the area.

Kinney continued with Drainage District #22 repair project items including the use of FEMA funds before December of 2011. He said the easements are in place through November 1, 2011. Kinney will prepare a bid letting for the repair.

Motion made by Supervisor Schmidt to adjourn as Board of Trustees for Drainage District #15 and #22 and reconvene as Board of Supervisors.

Roll Call:

Davisson: Yes  
Schmidt: Yes  
Staszewski: Yes

Motion carried. Board of Supervisors returned to general session at 11:15 a.m.

11:36 A.M. Discussion EIRUSS / Andover Water System – Supervisor Davisson

Supervisor Davisson attended a recent Andover City Council meeting. The city has been made aware of a design flaw and changes will need to be made soon. Davisson stated the water system actually belongs to EIRUSS, however it has no funds because it is a pass-through agency. The amount of changes is estimated between \$3,200 - \$4,800. She said the County may have to provide the funding for updates. Davisson said the EIRUSS board is meeting on Wednesday to discuss the issue. She will bring up at that meeting the possibility of the County providing the money to EIRUSS as a loan to Andover.

The Board of Supervisors adjourned to meet on Monday, July 25, 2011.

Eric Van Lancker, County Auditor

John F. Staszewski, Chairperson

-APPROVED-

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County Auditor

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Chairperson