

MAY 6, 2013

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Staszewski, Davisson and Schmidt. The minutes of the previous meeting were read and approved.

9:15 A.M. FORMAL ACTION: Resolutions and Motions

The following resolution was presented and on motion adopted.

RESOLUTION #2013-101

WHEREAS, the Clinton County Board of Supervisors desire to renovate the Clinton County Government Building at 226 11th Street, DeWitt, Iowa; and

WHEREAS, the Board of Supervisors wish to solicit public input on the proposed completion of plans and specifications by architects, engineers and consultants for the Clinton County Government Building Phase II; and

WHEREAS, the Public Hearing has been set for May 13, 2013 at 10:00 a.m. at the Clinton County Administration Building, 1900 North Third Street, Conference Room B, Clinton, Iowa;

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors do hereby approved the date and place of the above mentioned solicitation for public comment on Phase II of the renovation of the Clinton County Government Building, DeWitt, Iowa.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-102

WHEREAS, the Clinton County Board of Supervisors will hold a Public Hearing on May 13, 2013, at 10:15 a.m. in Conference Room B at the Clinton County Administration Building, 1900 North 3rd Street, Clinton, Iowa, 52732 for the purpose of soliciting public comment on an Ordinance to clarify the legal description in an Ordinance adopted as 2012-01.

BE IT RESOLVED that the Clinton County Board of Supervisors authorizes Interim Zoning Administrator Paul Ketelsen to prepare and submit the proper Public Hearing notice to the appropriate media outlets.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-103

WHEREAS, the Clinton County Board of Supervisors will hold a Public Hearing on May 13, 2013, at 10:20 a.m. in Conference Room B at the Clinton County Administration Building, 1900 North 3rd Street, Clinton, Iowa, 52732 for the purpose of soliciting public comment on an Ordinance to clarify the legal description in an Ordinance adopted as 2012-03.

BE IT RESOLVED that the Clinton County Board of Supervisors authorizes Interim Zoning Administrator Paul Ketelsen to prepare and submit the proper Public Hearing notice to the appropriate media outlets.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-104

BE IT RESOLVED that the Clinton County Board of Supervisors hereby appoints Donald J. Thiltgen to serve on the Clinton County Board of Health for a three-year term, said term to expire December 31, 2016.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-105

WHEREAS, the Board of Supervisors of Clinton County, Iowa, authorize the Building Maintenance Department to hire a Temporary Summer Maintenance Worker; and

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following employee be hired by the Building Maintenance Department:

- Approve the appointment of Trevan Burn for the position of Temporary Summer Maintenance Worker, effective May 13, 2013, at a pay rate of \$12.00 per hour.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the General Basic Fund in payment of salaries without further order of the Board.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-106

BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be and is hereby authorized to issue checks on the General Basic Fund and Rural Basic Fund to the following listed entities for the amounts detailed, presenting the second half allocation FYE 2013:

Camanche Historical Society/Gateway Genealogical Society	\$ 750.00
Carroll Assistance Center	\$ 1,500.00
Clinton Municipal Airport Commission	\$ 6,750.00
Quality Jobs 4 A Strong Future	\$23,000.00
Clinton Symphony	\$ 500.00
Clinton County Agriculture Society (4-H Clubs)	\$14,000.00
Clinton County Fireworks Association	\$ 2,500.00
Clinton County Historical Society	\$ 2,250.00
Clinton County Soil and Water Conservation	\$ 1,750.00
Clinton County Solid Waste Agency (R.B.)	\$41,655.00
Concerned DeWitt Citizens, Ltd.	\$ 2,000.00
DeWitt Development Company (includes business education coordinator)	\$13,000.00
Felix Adler Child Discovery Center	\$ 1,250.00
Generations Agency on Aging	\$ 1,906.00
Community Action of Eastern Iowa	\$ 2,100.00
Retired Senior Volunteer Program	\$ 3,000.00
River Bend Services, Inc.	\$ 3,203.50
YWCA Domestic Violence/Sexual Assault Resource Center	\$ 7,750.00
Clinton County Conservation Foundation	\$17,500.00

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-107

WHEREAS, Clinton County has allocated \$79,485.00 in County funds for county libraries FY 2012-2013; and

WHEREAS, ten percent (10%) of the funds, \$7,948.00, are divided equally to the libraries in the cities of Calamus, Camanche, Clinton, DeWitt, Lost Nation and Wheatland, in the amount of \$1,324.00; and

WHEREAS, ninety percent (90%) of the funds, \$71,537.00 are disbursed to the libraries based on circulation as follows:

	Circulation	% of Total	Amount
Calamus	65	0.12%	\$86.00
Camanche	2,458	4.85%	\$3,470.00
Clinton	7,010	13.83%	\$9,894.00
DeWitt	39,078	77.15%	\$55,191.00
Lost Nation	1,360	2.69%	\$1,925.00
Wheatland	680	1.34%	\$959.00

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be and is hereby authorized to issue checks on the Rural Basic Fund in the following amounts representing the second half allocation for each library:

Calamus	\$662.00	\$43.00	\$705.00
Camanche	\$662.00	\$1,735.00	\$2,397.00
Clinton	\$662.00	\$4,947.00	\$5,609.00
Frances Banta Waggoner Community Library, DeWitt	\$662.00	\$27,595.50	\$28,257.50
Lost Nation	\$662.00	\$962.50	\$1,624.50
Wheatland	\$662.00	\$479.50	\$1,141.50

Roll Call:

Schmidt: Yes
 Davisson: Yes
 Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-108

WHEREAS, the Board of Supervisors of Clinton County, Iowa, authorize the Roadside Management Department to hire summer Roadside Seasonals; and

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following employees be hired by the Roadside Management Department:

- Approve the appointment of Bill Cline for the position of Roadside Seasonal, effective May 6, 2013, at a pay rate of \$16.10 per hour.
- Approve the appointment of Dennis Fairbanks for the position of Roadside Seasonal, effective May 20, 2013, at a pay rate of \$16.10 per hour.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Rural Basic Fund in payment of salaries without further order of the Board.

Roll Call:

Schmidt: Yes
 Davisson: Yes
 Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-109

WHEREAS, the City of Clinton and Clinton County desire to enter into a Memorandum of Understanding (MOU) concerning the maintenance of certain roadways located within the City's corporate limits and on City/County shared jurisdiction roadways, and

WHEREAS, the responsibilities of each participating agency are set forth in the attached MOU agreement.

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the MOU agreement be and is hereby approved and the Chairperson and County Auditor be and are hereby authorized to execute said MOU agreement on behalf of Clinton County, Iowa.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-110

WHEREAS, the Clinton County Board of Supervisors has considered the amended Fire Evacuation Procedures for the Clinton County Administration Building as presented by Clinton County Building Maintenance, and;

WHEREAS, amendments to the Administration Building Fire Evacuation Procedures have been approved by the Clinton County Board of Supervisors;

BE IT RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said amendments on behalf of Clinton County, Iowa.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-111

WHEREAS, the Clinton County Board of Supervisors has considered the amended Fire Evacuation Procedures for the Clinton County Courthouse as presented by Clinton County Building Maintenance, and;

WHEREAS, amendments to the Courthouse Fire Evacuation Procedures have been approved by the Clinton County Board of Supervisors;

BE IT RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said amendments on behalf of Clinton County, Iowa.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS, AND EMPLOYEES

Clinton County Auditor Eric Van Lancker asked the Board of Supervisors about its Memorial Day week meeting schedule in order to plan for a budget amendment. It was decided the meeting that week would be scheduled for Wednesday, May 29. Van Lancker also reported the County has again received the IMWCA Best Practices award.

Clinton County Maintenance Manager Corey Johnson said last week the finishing touches were placed on the plans for Phase II of the DeWitt Annex Renovation.

Clinton County Engineer Todd Kinney provided an update on flood damage that affected County roads. Kinney said he was informed that FEMA will visit the site to determine if it will provide funding to assist with the \$170,000

in repair that was needed due to the flood water.

9:30 A.M. Discussion – On-site Wellness Nutrition Program for County Employees – County Auditor

Van Lancker and County Case Management Director Patti Robinson introduced Beth Freehill, Hy-Vee dietician. Robinson explained if employees are not able to participate in the exercise class, possibly they could attend a nutrition seminar. Freehill said her program teaches people how to read food labels, portion sizes, food that can address different health issues, etc. Robinson said Freehill has spoken with Case Management employees once and it was well received. A resolution to enter into an agreement with Hy-Vee for the nutrition seminar will be presented during the next Board of Supervisors meeting.

9:45 A.M. Discussion – Jail Planning Project / CCJCC Brian McKenrick / Sheriff Rick Lincoln / Communications Director Eric Dau

- Request for proposal process concerning jail needs assessment
- Report on warrant resolution initiative
- Recent request for technical assistance to improve data sharing/integration/automation

McKenrick reviewed the request for proposal and its timeline. McKenrick and Dau said they are working together to conduct a space needs study for the jail and also for communications. Lincoln said he believes having communications, the jail and the sheriff's office at the same location operates well. McKenrick said a portion of the study would also include working with the City of Clinton for a joint "law center."

McKenrick also updated the Board of Supervisors on the warrant resolution process to clear older warrants from the books in cooperation with the judicial district judges and the County Attorney's Office. He said several of those warrants are on people who only owe fines. McKenrick said those are being converted under new state rules that allow those names to be filed with a collection agency. He said some warrants are up to 10 years old.

McKenrick also explained a software system to the Board of Supervisors he viewed during a recent conference. It will allow for better data sharing among entities in the judicial system.

10:00 A.M. Discussion – Conversion to Tyler Version X for real estate – IT Director Betsy Smith

This discussion was postponed to the May 13th Board of Supervisors agenda.

10:19 A.M. Discussion / Possible Action – Advisory Board Members for Mental Health/Case Management –Mental Health Coordinator Becky Eskildsen and Case Management Director Patti Robinson

Robinson said she and Eskildsen have decided to combine their advisory boards due to the difficulty of recruiting members. They said this decision also comes out of the pending regionalization of Mental Health services.

10:30 A.M. Discussion – Board of Supervisors committee/subcommittee Communication Suggestions – Supervisor Davisson

Davisson proposed that once a month the agenda includes an update of committee information so the Board of Supervisors can update each other on what is going on through various committee assignments. The Board of Supervisors generally agreed to schedule committee updates every other week.

The Board of Supervisors adjourned to meet on Monday, May 13, 2013.

Eric Van Lancker, County Auditor

John F. Staszewski, Chairperson

-APPROVED-

County Auditor

Chairperson