

APRIL 22, 2013

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Staszewski, Davisson and Schmidt. The minutes of the previous meeting were read and approved.

9:15 A.M. FORMAL ACTION: Resolutions and Motions

The following resolution was presented and on motion adopted.

RESOLUTION #2013-92

WHEREAS, Clinton County entered into a Lease Agreement with Mississippi Bend Area Education Agency in 1998 for office space located at 1900 North Third Street, Clinton, Iowa; and

WHEREAS, Clinton County has negotiated terms and conditions of a revised Lease Agreement between Clinton County and Mississippi Bend Area Education Agency reducing the space available for lease as set forth in Second Amendment to the Mississippi Bend Area Education Agency Lease Agreement with Clinton County – Dated June 3, 1998.

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that said Second Amendment to the Mississippi Bend Area Education Agency Lease Agreement with Clinton County – Dated June 3, 1998 be and is hereby approved and the Chairperson be and is hereby authorized to sign the Second Amendment to the Mississippi Bend Area Education Agency Lease Agreement with Clinton County – Dated June 3, 1998 on behalf of Clinton County.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-93

WHEREAS, Barbara L. Timmerman has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

514 North 13th Street, Clinton, IA

Parcel #80-28400000

WHEREAS, eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa, is for the 2012 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

Motion was made by Supervisor Schmidt to authorize the Chairperson to sign Utility Permit Number 8-24 for Alliant Energy Company to increase the current operating natural gas main pressure from 250 psig to a nominal 600 psig due to the new businesses coming into the Clinton County Lincolnway Railport Urban Renewal Area. Alliant Energy will also be relocating an odorizer on 260th Street in Section 26 of Eden Township.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

Motion carried.

Motion was made by Supervisor Davisson to authorize the Chairperson to sign Utility Permit Number 28-7 for

SBA Communications to install fiber optic lines located within the County right-of-way in Section 10 of Eden Township on the west side of 380th Avenue.

Roll Call:

Schmidt: Yes
Davisson: Yes
Staszewski: Yes

Motion carried.

Motion was made by Supervisor Davisson to allow the Crime Victims' flag be flown at the Clinton County Courthouse during the week of April 21 through April 27, 2013 in recognition of Crime Victim's Rights Week.

Roll Call:

Schmidt: Yes
Davisson: Yes
Staszewski: Yes

Motion carried.

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS, AND EMPLOYEES

Clinton County Auditor Eric Van Lancker reminded the Board of Supervisors that it can now sign up to participate in the ISAC District 6 Legislative Day on June 19 in Cedar Rapids.

Supervisor Davisson presented information on a proposed program from the Iowa Department of Human Services to provide integrated health homes for individuals with serious mental illness.

Interim County Zoning Administrator Paul Ketelsen reported the state-wide zoning meeting is in June and would like to make two reservations in case the new zoning administrator is hired by then.

9:36 A.M. Discussion - On-site Wellness Program for County Employees - Auditor

Clinton County Auditor Eric Van Lancker and Patti Robinson, Case Management Director, introduced Stephanie Sommers of the YWCA.

Van Lancker said the County has been looking for a program to address employee wellness for the benefit of the County Health Benefits.

Sommers said the YWCA Boot Camp Program brings exercise to the employees. She said the cafeteria in the Administration Building could be used as well as the hallway and stairs. Sommers said the program is for people of all levels. She said the YW will also meet with individuals to discuss wellness goals and help them meet those goals.

Robinson, also a member of YWCA Board, said she has participated in the YW Boot Camps and agrees it is for people of all levels of fitness.

Van Lancker will prepare a resolution to approve the program.

9:50 A.M. Discussion / Possible Action – Interview procedure / Proposed Interview Questions / Selection of Interview Team for hiring of Planning and Zoning Director – Interim Zoning Administrator Paul Ketelsen

Ketelsen wanted to follow up about the interview process from the meeting conducted last week. Chairman Staszewski said they agreed on three levels to the process including review of the resumes, first interview committee and second interview committee. It was confirmed that Ketelsen, County Engineer Todd Kinney and County HR Director Lynn Tibbetts would review the resumes. The first interview team will consist of Ketelsen, one supervisor, Kinney, Tibbetts, members of Planning and Zoning Commission and Board of Adjustment. The final interview committee would consist of the entire Board of Supervisors, Ketelsen, County Attorney Mike Wolf and one person from each of the Planning and Zoning Commission and Board of Adjustment.

10:08 A.M. Board of Trustees for Drainage Districts:

- Resolution – Acceptance of Drainage District Maintenance Policy and Procedures – County Engineer

Motion was made by Supervisor Davisson to recess as the Board of Supervisors and convene as the Board of Trustees for Drainage Districts.

Roll Call:
Schmidt: Yes
Davisson: Yes
Staszewski: Yes

Motion carried. Board of Supervisors recessed and Board of Trustees for Drainage Districts convened at 10:08 a.m.

The following resolution was presented and on motion adopted.

RESOLUTION #2013-94

WHEREAS, pursuant to Code of Iowa Chapter 468, the Board of Supervisors of Clinton County, Iowa, acting as statutory trustees for Drainage Districts in Clinton County may develop policies and procedures for Drainage District maintenance work, and

WHEREAS, it is necessary to make certain changes in current policies and establish new policies, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following policy is approved effective May 1, 2013:

1. Clinton County Drainage District Maintenance Policy and Procedures

Roll Call:
Schmidt: Yes
Davisson: Yes
Staszewski: Yes
John F. Staszewski, Chairperson

Motion was made by Supervisor Davisson to adjourn as Board of Trustees for Drainage Districts and reconvene as Board of Supervisors.

Roll Call:
Schmidt: Yes
Davisson: Yes
Staszewski: Yes

Motion carried. Board of Trustees for Drainage Districts adjourned and Board of Supervisors reconvened in general session at 10:12 a.m.

10:12 A.M. Discussion / Possible Action – Clinton County Active Shooter Policy and Training – Auditor

Van Lancker reported that he, Chief Deputy Kevin Cain, Emergency Management Director Chance Kness and Clinton County Justice Coordinator Brian McKenrick had all attended the ALiCE train the trainer program. After that, they worked to develop the Active Shooter Policy and training. The policy was shared with the Board of Supervisors.

The following resolution was presented and on motion adopted.

RESOLUTION #2013-95

WHEREAS, Clinton County is dedicated to managing the risks of providing services for the public and will do all it can to prevent losses and create a safe work place for employees. Recognizing that losses may occur, Clinton County considers no losses acceptable and will make efforts to identify and treat all loss exposures, and;

WHEREAS, The Clinton County Board of Supervisors is dedicated to improve the security of its properties for the benefit of its employees and customers; and

WHEREAS, The Board of Supervisors has provided opportunity for certain Clinton County employees to attend a training to develop an active shooter policy and training;

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors approve the Clinton County Active Shooter Policy and require appropriate and approved training for said policy.

Roll Call:

Schmidt: Yes
Davisson: Yes
Staszewski: Yes
John F. Staszewski, Chairperson

A discussion about the training for the Active Shooter Policy was discussed. Recommended options for training included closing the building to the public.

Motion was made by Supervisor Davisson to spread the lectures over three days and close the County Administration Building on a Thursday afternoon for the live action simulations.

Roll Call:
Schmidt: Yes
Davisson: Yes
Staszewski: Yes

Motion carried.

The Board of Supervisors adjourned to meet on Monday, April 29, 2013.

Eric Van Lancker, County Auditor

John F. Staszewski, Chairperson

-APPROVED-

County Auditor

Chairperson