

April 30, 2012

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Schmidt, Staszewski and Davisson. The minutes of the previous meeting were read and approved.

9:15 A.M. FORMAL ACTION: Resolutions and Motions

The following resolution was presented and on motion adopted.

RESOLUTION 2012-97

WHEREAS, Eric Dau the Clinton County Communications Manager desires to appoint Rhya Kowzic as a Telecommunicator for the Clinton County Communications Commission.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the Communications Commission Budget, to Rhya Kowzic, as a full-time Telecommunicator. This will be in effect May 6, 2012, at an hourly rate of \$14.88 during Rhya Kowzic's probationary period. This is subject to the terms and conditions of the Communications Commission Bargaining Unit agreement without further action of this Board.

Roll Call:

Staszewski: Yes

Davisson: Yes

Schmidt: Yes

Brian Schmidt, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2012-98

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the appointment of Cory Johnson to the position of Building Maintenance Manager be and is hereby approved at a salary of \$45,000, effective May 21, 2012, without further action of this Board.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly pay checks from the General Basic Fund without further action of this Board.

Roll Call:

Staszewski: Yes

Davisson: Yes

Schmidt: Yes

Brian Schmidt, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2012-99

WHEREAS, the Board of Supervisors of Clinton County, Iowa, authorize the Roadside Management Department to hire Roadside Seasonal Andrew Girod, Casey Ritz, Dennis Fairbanks, Aaron Lufkin and Hannah Briggs.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following employees be hired within the Roadside Management Department:

Approve the hire of Andrew Girod, Casey Ritz, Dennis Fairbanks, Aaron Lufkin and Hannah Briggs in the position of Roadside Summer Seasonal at a starting pay rate in accordance to the General Services bargaining agreement, with start dates as needed.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Rural Basic Fund in payment of salaries without further order of the Board.

Roll Call:

Staszewski: Yes

Davisson: Yes

Schmidt: Yes

Brian Schmidt, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2012-100

WHEREAS, the County Treasurer has appointed Alma Mariano to the position of Deputy Treasurer effective April 30, 2012 at an annual salary equal to 70% of the County Treasurer's annual salary.

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that Alma Mariano be added to the payroll records of Clinton County, effective April 30, 2012 and the Auditor is hereby authorized to issue bi-weekly paychecks in accordance with the regular county schedule thereafter.

Roll Call:
Staszewski: Yes
Davisson: Yes
Schmidt: Yes
Brian Schmidt, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2012-101

WHEREAS, the Clinton County Attorney plans to employ a temporary summer prosecutor intern, and

WHEREAS, in Iowa, prosecutor interns complete two years of law school and obtain Iowa Supreme Court certification to qualify to practice in Iowa's courts for the summer after their second year of law school, and

WHEREAS, the Clinton County Attorney recommends a part-time internship to be funded by forfeited moneys to be matched by Iowa Attorney General Office funds (maximum matching funds up to \$1200),

WHEREAS, the Iowa Attorney General Office funds are very likely to be approved, but are not yet confirmed, and

WHEREAS, the Clinton County Attorney has approved the application of Patricia Skeffington as an intern law student which meets these and other qualifications.

THEREFORE, BE IT RESOLVED, that Patricia Skeffington be and is hereby employed by County of Clinton, Iowa, as a temporary, part-time summer prosecutor intern (32 hours per week – one week 22 hours), beginning May, 2012, with a duration of up to ten weeks; at an hourly rate of \$8.00 per hour; and that her salary be established as follows:

150 hours being paid out of fund # 0028-04-1100-000-2990 (forfeited moneys)
150 hours being paid by matching funds from the State

BE IT FURTHER RESOLVED that should the Iowa Attorney General matching funds not be approved, then Patricia Skeffington be and is hereby employed by County of Clinton, Iowa, as a temporary, part-time summer prosecutor intern, beginning May, 2012, with a duration of up to ten weeks, without pay.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue biweekly pay warrants on the General Basic Fund without further action of this Board should the matching funds be approved by the Iowa Attorney General's Office.

Roll Call:
Staszewski: Yes
Davisson: Yes
Schmidt: Yes
Brian Schmidt, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2012-102

WHEREAS, Clinton County Board of Supervisors (hereinafter "Board") has determined that Clinton County real property with addresses of 305 1st St. & 104 3rd Ave., DeWitt, IA 52742, commonly known as the "Sheriff's Office DeWitt Annex", and legally described as follows:

Lots one (1), two (2), three (3), four (4), five (5), six (6) and seven (7), in Block forty-three (43), in South DeWitt, within the City of DeWitt, Clinton County, Iowa;

The part of the southeast quarter of Section eighteen (18), Township eighty-one (81) North, Range four (4), East of the 5th P.M., bounded as follows: On the west by the southerly extension of the

west line of Lot seven (7), in Block forty-three (43) in the Town of south DeWitt, according to the recorded plat thereof, on the north by the south line of said Block forty-three (43), on the east by the southerly extension of the east line of said Block forty-three (43), and the south by a line drawn parallel with and distant 8.5 feet northerly, as measured at right angles, from the center line of the Chicago and North Western Railway Company's Spur Track, I.C.C. No. 180, as now located and established.

(hereinafter "Annex"), is no longer needed for County purposes; and

WHEREAS, the Annex is to be offered and sold by Special Warranty Deed (subject to any existing easements); and

WHEREAS, in order to obtain the highest possible price, the property will be sold as follows: The Board will accept sealed bids which shall be submitted at a time and place to be determined by the Board. The bids will be in writing and be accompanied by a check for 10% of the bid price. At a time and place to be determined by the Board, bids will be opened. The bidders with the three highest bid amounts will have the opportunity to raise their bid by auction. When the highest bid has been received by auction, the high bidder will submit a check for 10% of the bid price of that parcel. The Board will reserve the right to accept or refuse any sale at its discretion (acceptance or rejection may be determined at the auction, but no later than seven (7) days after the auction). The Board also reserves the right to waive any irregularities which may occur during this sale/bidding process. Unsuccessful bidders will have their checks returned to them on the day of the sale. Balance of the sale price will be due at time of closing which shall be no later than two (2) months after the auction.

WHEREAS, a term of the sale of the Annex is that the sale is subject to the Sheriff's Office continued use through December 31, 2012 (the term of use will be shorter if the Sheriff's Office can move into its new "Candlelight" building sooner). Clinton County will be responsible for the insurance and costs (including utilities and any taxes) while the Sheriff's Office occupies the Annex.

NOW, THEREFORE BE IT RESOLVED by the Board that pursuant to Iowa Code Section 331.361(2)(a) and (b), public notice be given for the public hearing required for the sale of the Annex as stated in this Resolution in accordance with Iowa Code Section 331.305. After the public hearing, the public be given notice of the auction location, date, and terms, should it be approved.

BE IT FURTHER RESOLVED the Clinton County Board of Supervisors will hold the public hearing on May 14, 2012, at 10:30 a.m. at the Clinton County Administration Building, Clinton, Iowa, for the purpose of soliciting public comment on the above-proposed sale of the Annex. At the hearing, anyone may address the Board of Supervisors. Written comments need to be directed to the Board of Supervisors, P.O. Box 2957, Clinton, IA 52733-2957 and must be received by 2:00 p.m. on May 11, 2012.

Roll Call:
 Staszewski: Yes
 Davisson: Yes
 Schmidt: Yes
 Brian Schmidt, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2012-103

WHEREAS, the following quotations were received on April 18, 2012 for a new motor grader, and

Dealer	Titan Machinery	Martin Equipment	Scott Van Keppel	Altorfer
Model	Case 865B VHP	John Deere 770G	Volvo G940	CAT 140M2
Base Price	\$209,000	\$219,500	\$207,890	\$239,825
Wing Plow	Included in base	Included in base	\$15,519	\$15,925
Fenders	Included in base	\$1,500	\$1,425	\$5,170
Trade Amount	\$80,000	\$84,100	\$65,000	\$78,000
Net Total	\$129,000	\$136,900	\$159,834	\$182,920

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the quote for a new motor grader be awarded to:

Martin Equipment for \$136,900

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said contracts on behalf of Clinton County, Iowa.

Roll Call:
Staszewski: Yes
Davisson: Yes
Schmidt: Yes
Brian Schmidt, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2012-104

WHEREAS, the Clinton County Sheriff desires to enter into a new contract with Swanson Services Corporation to continue their services to provide commissary services and residential banking systems to the Clinton County Jail. The contract will be in effect for a period of five years. The contract has been reviewed and approved by the County Attorney.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Sheriff be authorized to sign the contract between Clinton County and Swanson Services Corporation.

Roll Call:
Staszewski: Yes
Davisson: Yes
Schmidt: Yes
Brian Schmidt, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2012-105

WHEREAS, the Clinton County Secondary Roads Five Year Construction Program includes the replacement of the bridge located over Calamus Creek on Y-44 (170th Avenue), Section 8 of Olive Township, Project BRS-C023(87)--60-23, and

WHEREAS, construction of said project BRS-C023(87)--60-23 has been completed by the Contractor and the work has been approved and accepted by the County Engineer.

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, shall approve the final payment to said Contractor, and

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said agreement on behalf of Clinton County, Iowa.

Roll Call:
Staszewski: Yes
Davisson: Yes
Schmidt: Yes
Brian Schmidt, Chairperson

Motion made by Supervisor Davisson to approve the final plans for Fog Seal Project No. FM-C023(92)--55-23, on Z-36 (380th Avenue) from Highway 67 north to Highway 136, by placing their signatures on said plans.

Roll Call:
Staszewski: Yes
Davisson: Yes
Schmidt: Yes

Motion carried.

Motion made by Supervisor Staszewski to authorize the Chairperson to sign Utility Permit Number 28-3 for MasTec to bore a section of underground telephone line within the county right-of-way located in Section 8 and 17 of Hampshire Township near the intersection of 180th Street and 420th Avenue.

Roll Call:
Staszewski: Yes

Davisson: Yes
Schmidt: Yes

Motion carried.

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS, AND EMPLOYEES

9:45 A.M. Discussion with County Engineer on County Entrance Policy as brought forward by a county resident

Clinton County Engineer Todd Kinney surveyed other Counties around the state concerning driveway policies. He said those policies vary. He also researched the turning radius for a 50-foot tractor trailer. Kinney believes changing the policy to allow a 60-foot wide driveway would address many of the current issues in Clinton County. He said driveways do become a maintenance issue for the County when it comes to drainage and snow removal.

Davisson agreed with the maintenance concern, but acknowledged there are businesses in the County that could benefit from the extension. Davisson said the change should be made to the policy because it will provide safer entries onto property.

Kinney would like to limit the larger driveways to nonresidential to limit the amount of wider driveways.

Schmidt said considering his past experience driving a truck, he would support a wider driveway of up to 75-foot wide.

Motion made by Supervisor Davisson to authorize the County Engineer to prepare the policy language change to allow the wider driveways widths for restricted purposes.

Roll Call:

Staszewski: Yes
Davisson: Yes
Schmidt: Yes

Motion carried.

9:57 A.M. Gateway Impact Coalition – Kristin Huisenga discussion on Meth Awareness Month – Possible Action

Huisenga said the County has recognized Meth Awareness Month for more than five years. She said the recent focus is to inform the public of the new methods that are being used to produce meth. She said the new method of making meth is increasing annually.

The following resolution was presented and on motion adopted.

RESOLUTION #2012-106

PROCLAMATION

WHEREAS, methamphetamine abuse has clearly reached epidemic proportions in Iowa; and

WHEREAS, this drug can be found in every region of the state from Council Bluffs to Dubuque to Mason City to Lamoni; and

WHEREAS, addiction shows no boundaries. It can happen to anyone – attorneys, doctors, laborers, teachers, mothers/fathers and students regardless of their economic status, education, upbringing or potential; and

WHEREAS, wherever you find methamphetamine you find identity theft, burglary, pornography, violence and child abuse/neglect; and

WHEREAS, methamphetamine produced in homes, apartments or hotels/motels creates toxic waste and the risk of fire, explosion and long-term contamination; and

WHEREAS, methamphetamine importation and trafficking is a significant problem bringing crime, gangs and weapons with it; and

WHEREAS, methamphetamine labs in Iowa have been reduced, the demand for and supply of methamphetamine has not; and

WHEREAS, the epidemic places undue burden on Iowa's Public Safety, Public Health, Human Services, Health Care, Education, Employment and Treatment systems; and

WHEREAS, methamphetamine treatment is effective in interrupting the cycle of addiction and abuse; and

WHEREAS, the support and commitment and involvement of the entire community is needed in order to solve this problem; and

NOW, THEREFORE WE, THE MEMBERS OF THE CLINTON COUNTY BOARD OF SUPERVISORS, HEREBY PROCLAIM MAY 2012 TO BE

METHAMPHETAMINE AWARENESS MONTH

in Clinton County, Iowa, and encourage all citizens and Clinton County communities to join in this observance.

IN WITNESS WHEREOF, we hereunto set our hands and cause the Seal of Clinton County to be affixed. Done at Clinton, the County Seat on this 30TH day of April, 2012.

Signed: John F. Staszewski
Signed: Jill M. Davisson
Signed: Brian L. Schmidt
Clinton County Board of Supervisors

ATTEST:
Eric Van Lancker (Signed)
County Auditor
County of Clinton

10:04 A.M. Presentation by Don Reffer for spraying proposal to the Board of Supervisors as Trustees for Drainage Districts

Motion made by Supervisor Staszewski to recess as Board of Supervisors and convene as Board of Trustees for Drainage Districts.

Roll Call:
Staszewski: Yes
Davisson: Yes
Schmidt: Yes

Motion carried. Board of Supervisors recessed and Board of Trustees convened at 10:04 a.m.

Clinton County Drainage District Clerk Gail Thomas reviewed Drainage District properties recently with Reffer. Reffer said Drainage District #15 will need to be inspected next year as work is still being conducted in that district. Reffer said they needed better access to inspect the southern portion of Drainage District #17. He would be willing to come back to inspect that area. He is not sure a lot would have to be done in that area because of the width and flow as it enters the Wapsi. His cost estimate for Drainage District #17 included the remainder of the district. He said he will need a more specific area of the Drainage District. Reffer said there is a timing issue to get into Drainage District #17. Reffer said he would look at Drainage District #5 today before he left town.

Motion made by Supervisor Staszewski to adjourn as Board of Trustees for Drainage Districts and reconvene as Board of Supervisors.

Roll Call:
Staszewski: Yes
Davisson: Yes
Schmidt: Yes

Motion carried. Board of Trustees adjourned and Board of Supervisors reconvened in general session at 10:47 p.m.

10:49 A.M. Discussion / Possible Action – Building Paging System

Information Technology Director Betsy Smith presented options to provide a paging system throughout the building. She recommended upgrades to the phones and overhead speakers for paging. Smith does not anticipate the project to exceed \$2,000 and said there is money in the budget to cover the improvement.

Motion made by Supervisor Davisson to authorize Smith to proceed with her recommendation to upgrade the Clinton County Administration Building paging system.

Roll Call:

Staszewski: Yes
Davisson: Yes
Schmidt: Yes

Motion carried.

10:55 A.M. Board of Supervisors Action – Adjustment correcting Drainage District #15 Lat 7 billing

The following resolution was presented and on motion adopted.

RESOLUTION #2012-107

WHEREAS, the County Treasurer has been advised of the following errors to the records as certified for collection to the Treasurer, a parcel of land in Drainage District #15 Lat 7 was omitted and causing adjustments to four parcels – the Treasurer must remove the following billings from the accounts receivable file in the County Treasurer's records:

1803340000	Hassenmiller	\$3,288.00
1803350000	Hassenmiller	\$ 598.00
4404420000	Mohr	\$1,500.00
4405640000	Mohr	\$1,402.00

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that corrections to the payment records of Clinton County shall be corrected to reflect the afore noted adjustments.

Roll Call:

Staszewski: Yes
Davisson: Yes
Schmidt: Yes
Brian Schmidt, Chairperson

11:15 A.M. Presentation / Discussion of plans for the Building Project in DeWitt (former Candlelight) by Mike Ruden of IIW Consultants

Mike Ruden of IIW Consultants reported the plans were broken down into three portions for cost consideration. The base bid is the Sheriff's area with a secure entrance and entry corridor. He said another section is compliant restroom construction. He said the last phase is the six-vehicle garage of more than \$337,000.

He would like to proceed with a bid for the base project with the restrooms. Ruden estimated that cost at \$472,000. He added an IT room is also needed and it may be able to be included in the budget.

Davisson asked about the meeting room which is not included in the base. Ruden said that may take some time and could change the plans for the base.

Clinton County Auditor Eric Van Lancker reminded the Board of Supervisors that there is money budgeted for this fiscal year to accomplish some work, but that money can't be spent past the end of the fiscal year.

Ruden said the remaining phases will depend on what is budgeted. He said other departments are concerned about having the public "buzzed" into the building through the secure entry.

Clinton County Sheriff Rick Lincoln said Lt. Tom Paarmann spent time working with Homeland Security consultants about security in the building. It was recommended to have the security at the front if future leadership wanted to have it there. Lincoln said it's a way to have accountability for people who come into the building during the day.

Ruden said a receptionist at the front will not be needed. He said a closed-circuit TV system can be used. It would be activated when the call phone is picked up in the entry way.

Motion made by Supervisor Staszewski to authorize IIW Consultants to proceed with the bidding process for the base bid.

Roll Call:

Staszewski: Yes

Davisson: Yes

Schmidt: Yes

Motion carried.

11:54 A.M. HR Update – Paul Gruefe

HR Consultant Paul Gruefe wanted to update the Board of Supervisors on HR Administration in the County. He said the Board of Supervisors Executive Assistant Lynn Tibbetts has been taking classes toward an HR certification. He suggested that the HR contact for the County have a separate, private office. Gruefe said they are seeing an increase in the contacts with Tibbetts for HR matters.

Davisson said offices and personnel would have to be reconfigured to adjust to a private office.

The Board of Supervisors adjourned to meet on Monday, May 7, 2012.

Eric Van Lancker, County Auditor

Brian Schmidt, Chairperson

-APPROVED-

County Auditor

Chairperson