

# Clinton County Board of Supervisors

Clinton County Administration Building  
1900 North Third Street

Daniel A. Srp, Chairperson  
Shawn Hamerlinck, Vice Chairperson  
John F. Staszewski

P.O. Box 2957  
Clinton, Iowa 52733-2957  
Telephone: (563) 244-0575

[www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

**OkPUBLIC NOTICE** is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: MONDAY, August 1, 2016, 9:00 A.M.; Clinton County Administration Building, Conference Room B, 1900 N. 3<sup>rd</sup> St., Clinton, IA.

**9:00 a.m.** Review Correspondence & Claims

Call to Order – Pledge of Allegiance

**9:15 a.m.** Formal Action & Motions

## CONSENT AGENDA

- RESOLUTION 2016-183: Wage adjustment – Sheriff’s Office
- RESOLUTION 2016-184: Wage adjustment – Sheriff’s Office
- MOTION: Utility permit number 10-86 for Eastern Iowa Light and Power
- MOTION: Utility permit number 10-186 for Windstream Communications of Iowa

## UNFINISHED BUSINESS

## GENERAL PUBLIC

## DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

## DISCUSSION WITH POSSIBLE ACTION

1. Planning and Zoning Director recruitment update

**9:30 a.m.** Clinton Regional Development Corporation Update

Representatives of the Clinton Regional Development Corporation will present to the Board of Supervisors an update of its activities.

August 1, 2016

**RESOLUTION 2016 - 183**

**WHEREAS**, the Clinton County Sheriff is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor.

**THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to adjust Senior vs Crime Director Randy Meier's pay rate to \$15.50 per hour. This shall be retroactive to July 1, 2016.

Roll Call:

Staszewski: \_\_\_\_\_

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

\_\_\_\_\_  
Daniel A. Srp, Chairperson  
Clinton County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Eric Van Lancker, Auditor  
County of Clinton  
State of Iowa

August 1, 2016

**RESOLUTION 2016 - 184**

**WHEREAS**, the Clinton County Sheriff is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor.

**THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to adjust Sbertoli's pay rate to \$20.72 plus non-union longevity steps. This shall be retroactive to July 1, 2016.

Roll Call:

Staszewski: \_\_\_\_\_

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

\_\_\_\_\_  
Daniel A. Srp, Chairperson  
Clinton County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Eric Van Lancker, Auditor  
County of Clinton  
State of Iowa

S: Admin/Resolutions/Employment/Sbertoli

**APPLICATION FOR APPROVAL OF CONSTRUCTION  
WITHIN CLINTON COUNTY RIGHT-OF-WAY**

This is a Permit Application for telecommunications, electric, gas, water, earthwork, drainage and other miscellaneous work within county ROW. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety and the general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

Applicant Name: EASTERN IOWA LIGHT & POWER REC

Street Address: 17005 W. 3<sup>RD</sup> ST. PO. BOX 3003

City, State & Zip Code: WILTON, IA 52778-3003

Contact Person: CHAD RUDEN (800) 728-1242 EXT 7337

1. Location Plan. An applicant shall file a completed location plan as an attachment to this Permit Application. The location plan shall set forth the location of the proposed utility and/or construction on the secondary road system and include a description of the proposed installation.
2. Written Notice. At least 10 working days prior to the proposed construction, an applicant shall file with the County Engineer a written notice stating the time, date, location and nature of the proposed construction. Permits will be issued for a maximum period of one year.
3. Inspection. The County Engineer may provide a full-time inspector during the installation of utility lines and construction within ROW to insure compliance with this permit. The inspector may have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety and welfare.
4. Inspection Fees. **(Utility Permits Only)** Upon approval of the application by the Board of Supervisors, the permit will be issued by the County Engineer upon payment of the required prepaid \$100.00 permit fee made payable to the County Treasurer's office. Inspection fees may be required by the County Engineer and paid by the applicants. The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer.
5. Requirements. The installation inspector shall assure that the following requirements have been met:
  - A) Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
  - B) Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:

Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		

- C) The applicant shall use reference markers in the right-of-way ("R.O.W.") boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
  - D) All tile line locations shall be marked with references located in the R.O.W. line.
  - E) No underground utility lines shall cross over a crossroad drainage structure without written approval.
  - F) Residents along the utility route shall have uninterrupted access to public roads. An all-weather access shall be maintained for residents adjacent to the project.
  - G) A joint assessment of the road surfacing shall be made by the applicant and the Road Maintenance Superintendent both before and after construction. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition excluding tile crossings. After surfacing has been applied, the road surface shall be reviewed by the Road Maintenance Superintendent once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
  - H) All damaged areas within the R.O.W. shall be repaired and restored to at least its former condition by the applicant or the cost of any repair work caused to be performed by the County will be assessed against the applicant.
  - I) Areas disturbed during construction which present an erosion problem shall be rectified by the applicant in a manner approved by the County Engineer.
  - J) All trenches, excavations, and utilities that are knifed shall be properly tamped.
  - K) All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
  - L) Paved road utility crossings shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.
6. Non-Conforming Work. The County Engineer may suspend the installation at any time if the applicant's work does not meet the requirements set forth in this Permit.
7. Emergency Work. In emergency situations, work may be initiated by an applicant without first obtaining a permit. However, a permit must be obtained within fourteen (14) days of initiation of the work. All emergency work shall be done in conformity with the provisions of this ordinance and shall be inspected for full compliance.
8. County Infraction. Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.
9. Hold Harmless. The utility company shall save the County harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming the County as an additional insured for the permit work shall be filed in the County Engineer's office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

10. Permit Required. No applicant shall install any lines unless such applicant has obtained a permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the County for such work. Applicants agree to hold the County free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.
  
11. Relocation. The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, bridge construction, alignment or widening of R.O.W. resulting from maintenance or construction operations for highway improvements.

7-21-2016  
 DATE SUBMITTED

EASTERN IOWA LIGHT & POWER REC  
 NAME OF APPLICANT OR COMPANY

*Chad Rudner*  
 BY

APPROVAL:

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 COUNTY ENGINEER

APPROVAL: **Required for Franchise Utility Permit Applications Only**

\_\_\_\_\_  
 DATE

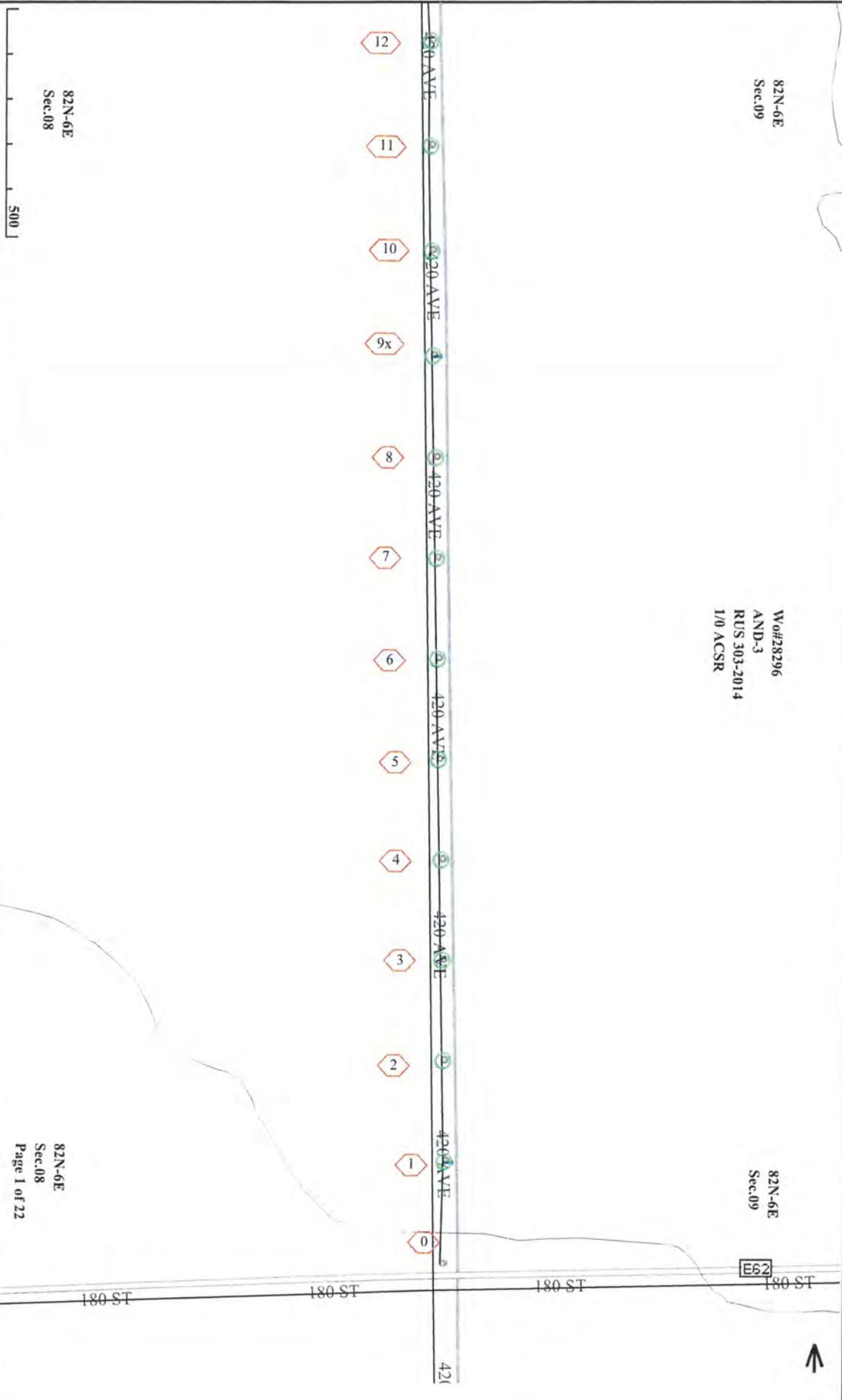
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 CHAIRPERSON, BOARD OF SUPERVISORS

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Sec.09

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AND-3  
RUS 303-2014  
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Sec.08  
Page 1 of 22

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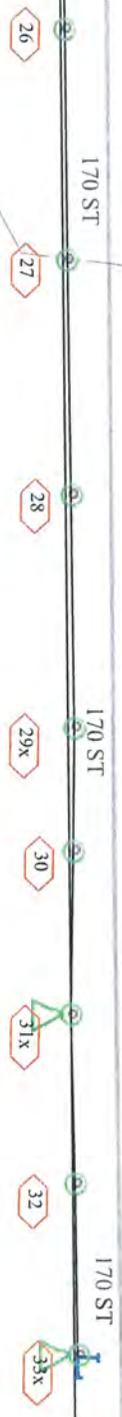
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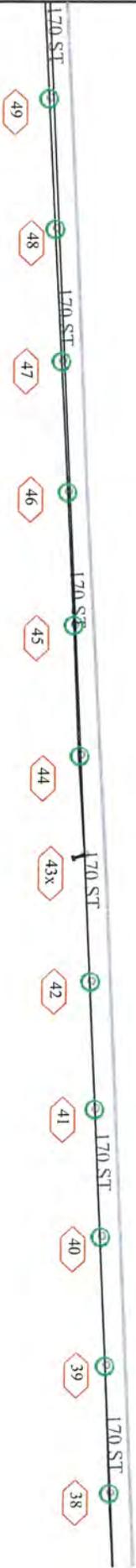
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Page 7 of 22

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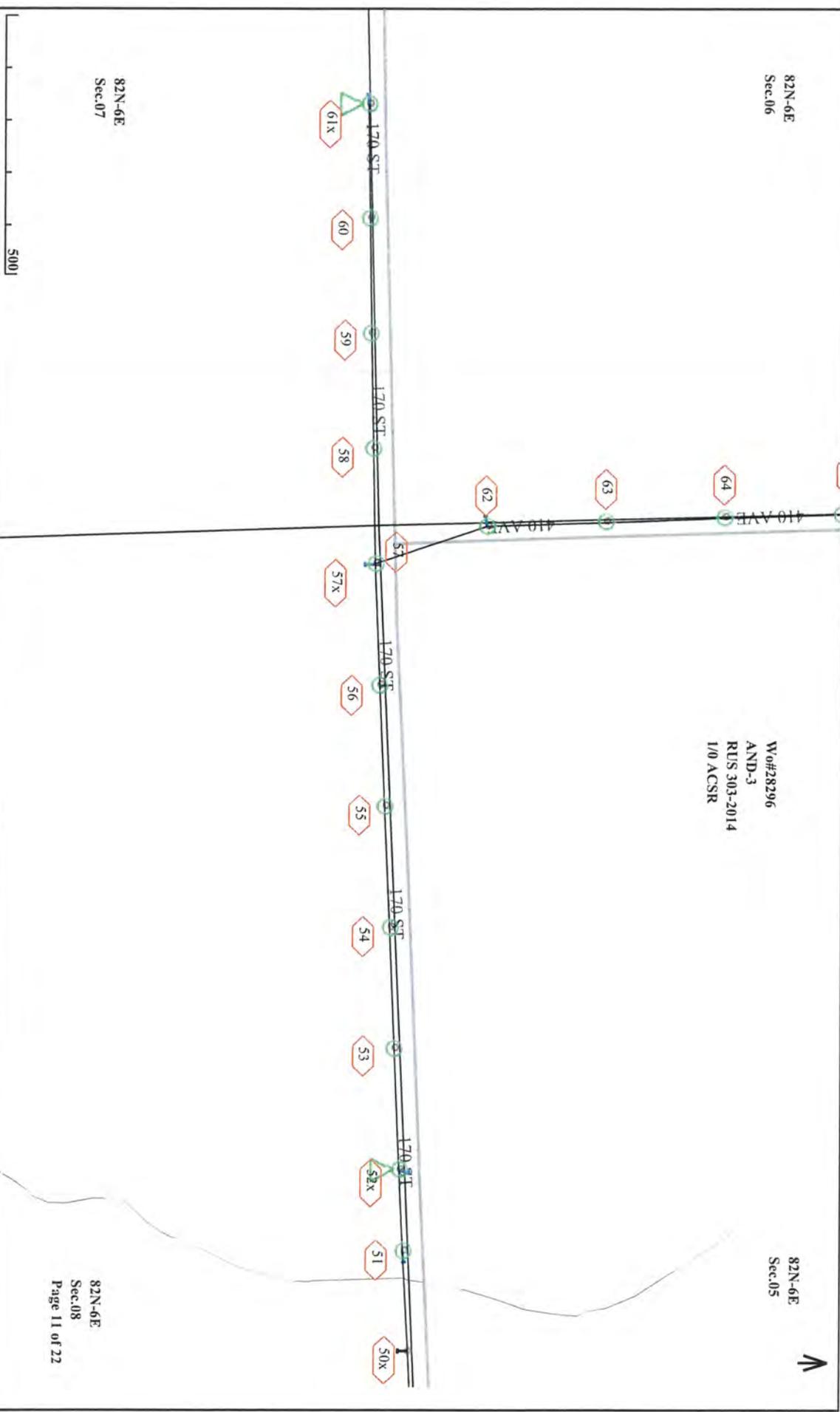
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Page 9 of 22

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Sec.07

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Sec.08  
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Sec.05

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AND-3  
RUS 303-2014  
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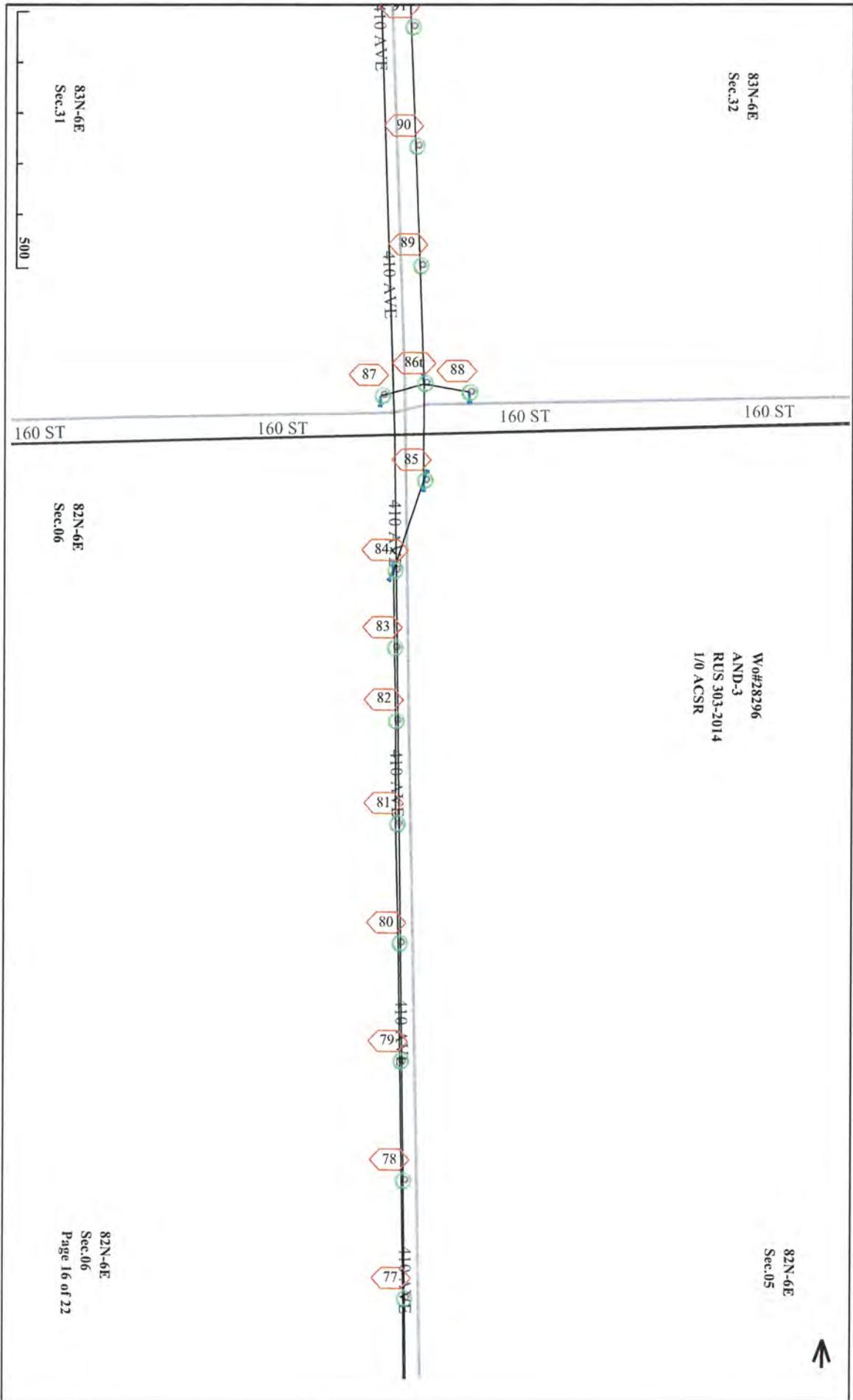
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Sec.06

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Sec.06  
Page 14 of 22



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Sec.32

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Sec.31

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82N-6E  
Sec.06

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AND-3  
RUS 303-2014  
I/O ACSR

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Sec.05

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Sec.06  
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83N-6E  
Sec.32

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AND-3  
RUS 303-2014  
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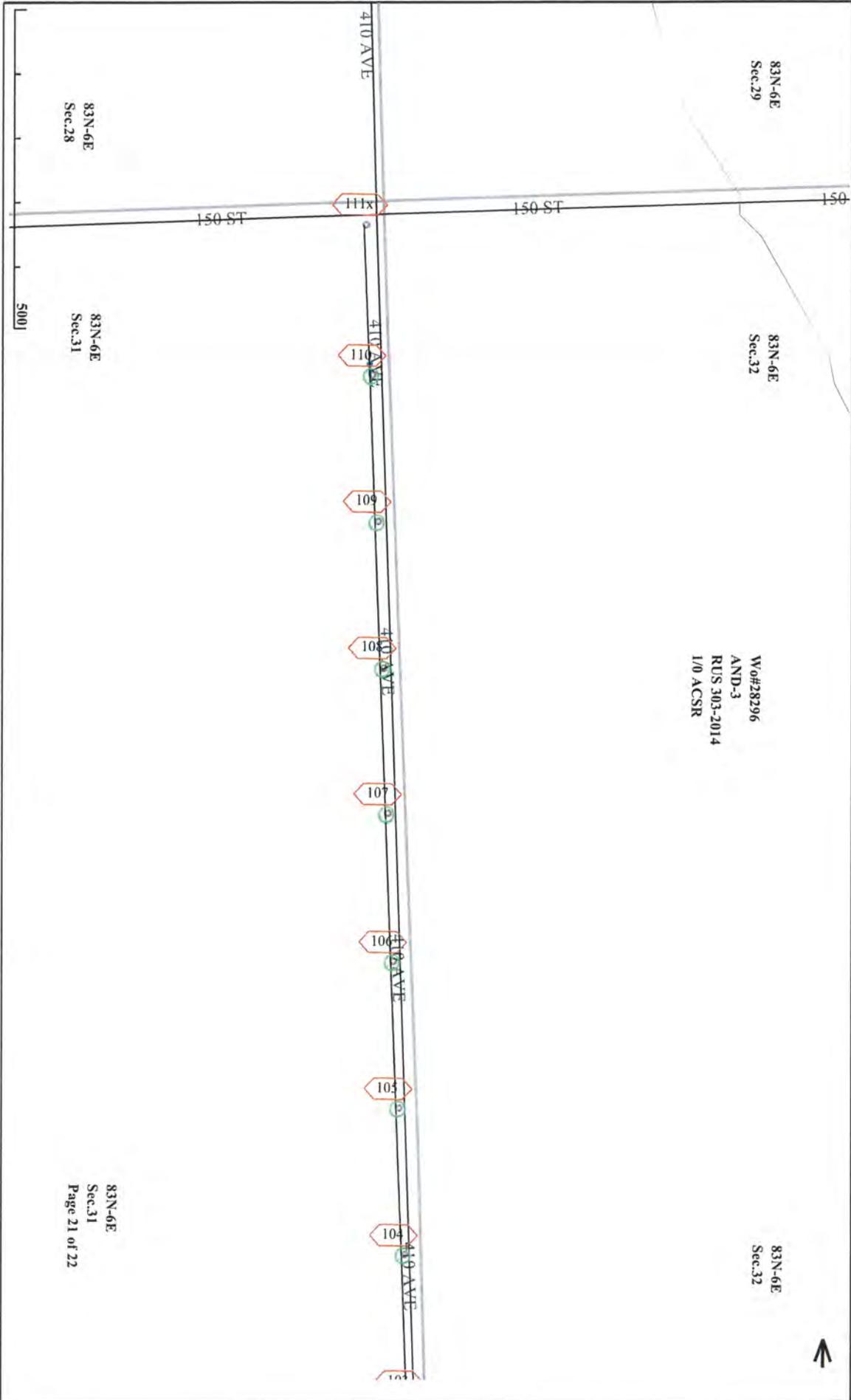
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Sec.31  
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Sec.32

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Sec.28

83N-6E  
Sec.29

# CLINTON COUNTY ENGINEER

Clinton County Administration Building  
1900 North Third Street  
P.O. Box 2957  
Clinton, Iowa 52733-2957  
563-244-0564  
Fax: 563-243-3739

August 1, 2016

Aaron Healy  
Eastern Iowa Light & Power  
500 S. 5<sup>th</sup> Street  
DeWitt, Iowa 52742  
563-649-3146 x7390

Subject: Permit 10 – 86 for Electrical Utility Installation

Dear Aaron,

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. The permit was approved based on the following stipulation:

- Eastern Iowa Light & Power shall not place guy wires within 10 feet of the edge of shoulder.
- Eastern Iowa Light & Power shall bore all utility work within County ROW at a minimum depth of 48-inches.
- Utility cable shall be bored under culverts or installed around the ends of culverts. This stipulation applies to all culverts located within the county right-of-way.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction. The \$100 permit fee is waived. If you have any questions, please call the office at the above listed number.

Thank you,

Elliott Pennock  
Asst. Clinton County Engineer

**CLINTON COUNTY  
BOARD OF SUPERVISORS  
MOTION**

August 1, 2016

Supervisor \_\_\_\_\_ moved to authorize the Chairperson to sign Utility Permit Number 10 – 86 for Eastern Iowa Light and Power to install new overhead electrical lines and poles in Sections 5-9 of Hampshire North Township, T82N-6E along 170<sup>th</sup> Street and 420<sup>th</sup> Avenue, Sections 31 and 32 of Elk River Township, T83N-6E along 410<sup>th</sup> Avenue.

**Roll Call:**

**Staszewski:** \_\_\_\_\_

**Hamerlinck:** \_\_\_\_\_

**Srp:** \_\_\_\_\_

**Motion** \_\_\_\_\_

Clinton County  
Permit No. 16-186

**APPLICATION FOR APPROVAL OF CONSTRUCTION  
WITHIN CLINTON COUNTY RIGHT-OF-WAY**

This is a Permit Application for telecommunications, electric, gas, water, earthwork, drainage and other miscellaneous work within county ROW. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety and the general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

Applicant Name: Windstream Iowa Communications

Street Address: 11101 Anderson Dr., Suite 100

City, State & Zip Code: Little Rock, AR 72212

Contact Person: Dan Cole or Brandie Mcgehee (641) 891-5457 or (501) 748-4342

(W/O#713462151-00000)

1. Location Plan. An applicant shall file a completed location plan as an attachment to this Permit Application. The location plan shall set forth the location of the proposed utility and/or construction on the secondary road system and include a description of the proposed installation.
2. Written Notice. At least 10 working days prior to the proposed construction, an applicant shall file with the County Engineer a written notice stating the time, date, location and nature of the proposed construction. Permits will be issued for a maximum period of one year.
3. Inspection. The County Engineer may provide a full-time inspector during the installation of utility lines and construction within ROW to insure compliance with this permit. The inspector may have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety and welfare.
4. Inspection Fees. (**Utility Permits Only**) Upon approval of the application by the Board of Supervisors, the permit will be issued by the County Engineer upon payment of the required prepaid \$100.00 permit fee made payable to the County Treasurer's office. Inspection fees may be required by the County Engineer and paid by the applicants. The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer.
5. Requirements. The installation inspector shall assure that the following requirements have been met:
  - A) Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
  - B) Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:

Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		

- C) The applicant shall use reference markers in the right-of-way ("R.O.W.") boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
  - D) All tile line locations shall be marked with references located in the R.O.W. line.
  - E) No underground utility lines shall cross over a crossroad drainage structure without written approval.
  - F) Residents along the utility route shall have uninterrupted access to public roads. An all-weather access shall be maintained for residents adjacent to the project.
  - G) A joint assessment of the road surfacing shall be made by the applicant and the Road Maintenance Superintendent both before and after construction. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition excluding tile crossings. After surfacing has been applied, the road surface shall be reviewed by the Road Maintenance Superintendent once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
  - H) All damaged areas within the R.O.W. shall be repaired and restored to at least its former condition by the applicant or the cost of any repair work caused to be performed by the County will be assessed against the applicant.
  - I) Areas disturbed during construction which present an erosion problem shall be rectified by the applicant in a manner approved by the County Engineer.
  - J) All trenches, excavations, and utilities that are knifed shall be properly tamped.
  - K) All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation
  - L) Paved road utility crossings shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.
- 6. Non-Conforming Work. The County Engineer may suspend the installation at any time if the applicant's work does not meet the requirements set forth in this Permit.
  - 7. Emergency Work. In emergency situations, work may be initiated by an applicant without first obtaining a permit. However, a permit must be obtained within fourteen (14) days of initiation of the work. All emergency work shall be done in conformity with the provisions of this ordinance and shall be inspected for full compliance.
  - 8. County Infraction. Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.
  - 9. Hold Harmless. The utility company shall save the County harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming the County as an additional insured for the permit work shall be filed in the County Engineer's office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

10. Permit Required. No applicant shall install any lines unless such applicant has obtained a permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the County for such work. Applicants agree to hold the County free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

11. Relocation. The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, bridge construction, alignment or widening of R.O.W. resulting from maintenance or construction operations for highway improvements.

July 18, 2016  
DATE SUBMITTED

Windstream Iowa Communications, Inc.

NAME OF APPLICANT OR COMPANY

BY 

Brandie McGehee, Analyst II - OSP Eng.

APPROVAL:

DATE

COUNTY ENGINEER

APPROVAL: Required for Franchise Utility Permit Applications Only

DATE

CHAIRPERSON, BOARD OF SUPERVISORS

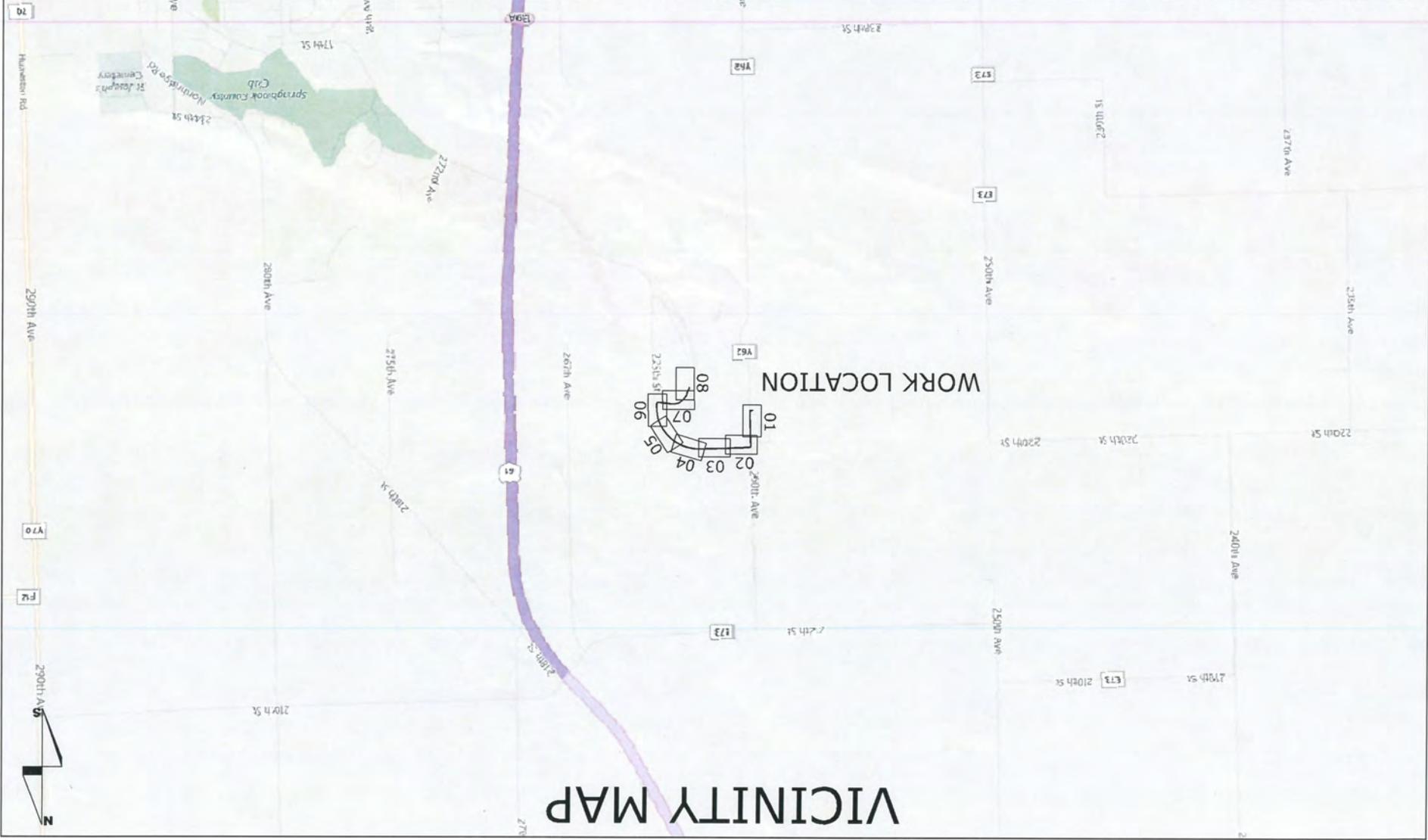
EI DWITIA CENTURLINK  
 WENDLING QUARRIES  
 CLINTON COUNTY, DEWITT CITY, IA  
 COUNTY PERMIT REQUIRED

SCALE: NTS



ENGINEER: WINDSTREAM  
 DAN COLE  
 FIELD ENGINEER: POWER ENGINEERS  
 RUSS ANDERSON  
 DRAWN BY: POWER ENGINEERS  
 DANE RICH

PROJECT: 71346215  
 EXCH: WINDSTREAM  
 PROVIDE A 20 MEG UNIT CSE TYPELL SERVICE  
 FOR CENTURLINK TO WENDLING QUARRIES  
 AT 2647 225TH ST DEWITT, IA.  
 SHEET: LOCATION REV: DATE: 07/14/16



# CLINTON COUNTY ENGINEER

Clinton County Administration Building  
1900 North Third Street  
P.O. Box 2957  
Clinton, Iowa 52733-2957  
563-244-0564  
Fax: 563-243-3739

**PAID, CK#934395, \$100, 7/27/16**

August 1, 2016

Windstream Communications Inc.  
Attn: Brandie McGehee  
11101 Anderson Dr., Suite 100  
Little Rock, AR 72212  
501-748-7628

Subject: Permit #16-186      WO#: 713462151-00000

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. This permit was approved based on the following stipulation:

- Windstream Communications shall bore all utility work within County ROW at a minimum depth of 36-inches.
- Cable shall be bored under culverts. This stipulation applies to all culverts located with the county right-of-way.
- Windstream Communications shall not place guy wires within 10 feet of the edge of shoulder.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

Please submit the \$100 permit fee (PAID, #909224) made payable to the Clinton County Engineer's Office. Should you have any questions, please call the office at the above listed number. Thank you.

Sincerely,

Elliott Pennock, EIT  
Assistant County Engineer

**CLINTON COUNTY  
BOARD OF SUPERVISOR  
MOTION**

August 1, 2016

Motion by Supervisor \_\_\_\_\_ to authorize the Chairperson to sign  
Utility Permit Number 16-186 is for Windstream Communications of Iowa to bore and  
install underground fiber optic along the east side of 260<sup>th</sup> Avenue and the south side of  
225<sup>th</sup> Street in Section 2 of T81-R3N in DeWitt North Township.

Roll Call:

Staszewski: \_\_\_\_\_

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

Motion \_\_\_\_\_