

# Clinton County Board of Supervisors

Clinton County Administration Building  
1900 North Third Street

Daniel A. Srp, Chairperson  
Shawn Hamerlinck, Vice Chairperson  
John F. Staszewski

P.O. Box 2957  
Clinton, Iowa 52733-2957  
Telephone: (563) 244-0575

[www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

**PUBLIC NOTICE** is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: MONDAY, August 29, 2016, 9:00 A.M.; Clinton County Administration Building, Conference Room B, 1900 N. 3<sup>rd</sup> St., Clinton, IA.

**9:00 a.m.** Review Correspondence & Claims  
Call to Order – Pledge of Allegiance

**9:15 a.m.** Formal Action & Motions

## CONSENT AGENDA

- RESOLUTION 2016-200: Liquor license approval – Holiday Hutt
- RESOLUTION 2016-201: Appointment – Case Management
- RESOLUTION 2016-202: Appointment – Treasurer
- RESOLUTION 2016-203: Appointment – Sheriff's Reserves
- RESOLUTION 2016-204: Tax suspension request – Code of Iowa Sec. 427.8 (Otten)
- MOTION: Utility permit number 8-35 for Alliant Energy
- MOTION: Utility permit number 10-87 for Eastern Iowa Light and Power

## RESOLUTIONS

- MOTION: Authorize Supervisor Staszewski to sign the ECBC Memorandum of Agreement between ECIA, Jackson County and Clinton County

## UNFINISHED BUSINESS

## GENERAL PUBLIC

## DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

## DISCUSSION WITH POSSIBLE ACTION

**9:30 a.m.** Public Hearing with possible action to follow

The Supervisors welcome public comment on a proposed budget amendment to the Fiscal Year 2017 budget.

**9:35 a.m.** Drainage Districts

Drainage District 7 – Discussion with possible action in regards to a repair request

**9:40 a.m.** Planning and Zoning Administrator Recruitment update

The Supervisors will consider a recommendation to proceed with the Planning and Zoning administrator position.

**9:45 a.m.** County Administration Building Mail Machine

The Supervisors will consider proposals for the mail processing machine in the County Administration Building.

August 29, 2016

RESOLUTION 2016-200

BE IT RESOLVED by the Clinton County Board of Supervisors that Linda Jacobsen, d/b/a Holiday Hutt, will electronically file a renewal application for a Class B Native Wine Permit liquor license with endorsements for Sunday Sales, effective October 10, 2016. Said application be and is hereby approved by the Clinton County Board of Supervisors.

Roll Call:

Staszewski: \_\_\_\_\_

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

August 29, 2016

RESOLUTION #2016-201

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the appointment of Christina McQuiston as full time Targeted Case Manager be and is hereby approved at an hourly rate of \$24.25, subject to terms and conditions of the General Services Bargaining Unit Agreement, effective August 29, 2016.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi weekly pay checks effective said date.

Roll Call:

Staszweski: \_\_\_\_\_

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lanker

August 29, 2016

RESOLUTION 2016 - 202

**WHEREAS**, the Clinton County Treasurer is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor.

**THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Clinton County, Iowa that the County Auditor be an is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of County Treasurer to Diane Miller , in the position of "part- time temporary switchboard" effective August 22, 2016 at an hourly rate of \$13.61.

Roll Call:

Staszewski: \_\_\_\_\_

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

\_\_\_\_\_

Daniel A. Srp, Chairperson  
Clinton County Board of Supervisors

ATTEST:

\_\_\_\_\_

Eric Van Lancker, Auditor  
County of Clinton State of Iowa S: Admin/

August 29, 2016

**RESOLUTION 2016-203**

**WHEREAS**, the Clinton County Sheriff may appoint Reserve Deputies in accordance with Code of Iowa Chapter 80D.1; and

**WHEREAS**, COLIN G. DONNELLY, BREANN N. BERNET, MARK E. GODDARD, ALLEN J. RYAN, BRADLEY A. DREWS, AND THOMAS J. BOWER have met the hiring requirements and Sheriff Lincoln desires to appoint all as Reserve Deputies.

**THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Clinton County, Iowa be and hereby authorizes the appointment of COLIN G. DONNELLY, BREANN N. BERNET, MARK E. GODDARD, ALLEN J. RYAN, BRADLEY A. DREWS, AND THOMAS J. BOWER as reserve Deputies for the Clinton County Sheriff's Office effective on SEPTEMBER 1, 2016.

Roll Call:

Staszewski: \_\_\_\_\_

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

\_\_\_\_\_  
Daniel A. Srp, Chairperson  
Clinton County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Eric Van Lancker  
County Auditor  
County of Clinton  
State of Iowa

August 29, 2016

**RESOLUTION # 2016-204**

**WHEREAS, DONNA F. OTTEN** has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

**1215 8<sup>TH</sup> AVE N, CLINTON IA**

**PARCEL #80-28600000**

**WHEREAS**, eligibility for said suspension has been verified by Kim Ralston, CAP Director.

**BE IT RESOLVED** by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

**BE IT FURTHER RESOLVED** that tax suspension under provision of Section 427.8, Code of Iowa is for the 2015 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

**Roll Call:**

**Staszewski:** \_\_\_\_\_

**Hamerlinck:** \_\_\_\_\_

**Srp:** \_\_\_\_\_

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**Daniel A. Srp, Chairperson**  
**Clinton County Board of Supervisors**

**ATTEST:**

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**Eric Van Lancker**  
**County Auditor**  
**County of Clinton**  
**State of Iowa**

# CLINTON COUNTY ENGINEER

Clinton County Administration Building  
1900 North Third Street  
P.O. Box 2957  
Clinton, Iowa 52733-2957  
563-244-0564  
Fax: 563-243-3739

August 29, 2016

John Mootz  
201 N. 2<sup>nd</sup> Street  
Clinton, IA 52732  
56-244-9620

Subject: Permit # 8-35 Underground Electrical Installation

Dear John,

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. This permit was approved based on the following stipulation:

- Alliant Energy shall not place guy wires within 10 feet of the edge of shoulder.
- Alliant Energy shall bore all utility work within County ROW at a minimum depth of 48-inches.
- Utility cable shall be bored under culverts or installed around the ends of culverts. This stipulation applies to all culverts located within the county right-of-way.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction. Please submit the \$100 permit fee. If you have any questions, please call the office at the above listed number. Thank you.

Elliott Pennock, EIT  
Assistant County Engineer

**CLINTON COUNTY  
BOARD OF SUPERVISORS  
MOTION**

April 29, 2016

Supervisor \_\_\_\_\_ moved to authorize the Chairperson to sign Utility Permit Number 8-35 for Alliant Energy to install new underground electrical within the county right-of-way located in Section 8 of Deep Creek Township, T83N-R5E, on the west side of 362<sup>nd</sup> Avenue.

**Roll Call:**

Staszewski: \_\_\_\_\_

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

**Motion** \_\_\_\_\_

**APPLICATION FOR APPROVAL OF CONSTRUCTION  
WITHIN CLINTON COUNTY RIGHT-OF-WAY**

This is a Permit Application for telecommunications, electric, gas, water, earthwork, drainage and other miscellaneous work within county ROW. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety and the general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

Applicant Name: Alliant Energy

Street Address: 201 N. 2nd St.

City, State & Zip Code: Clinton, IA. 52732

Contact Person: John Mootz 563-244-9620 johnmootz@alliantenergy.com

1. Location Plan. An applicant shall file a completed location plan as an attachment to this Permit Application. The location plan shall set forth the location of the proposed utility and/or construction on the secondary road system and include a description of the proposed installation.
2. Written Notice. At least 10 working days prior to the proposed construction, an applicant shall file with the County Engineer a written notice stating the time, date, location and nature of the proposed construction. Permits will be issued for a maximum period of one year.
3. Inspection. The County Engineer may provide a full-time inspector during the installation of utility lines and construction within ROW to insure compliance with this permit. The inspector may have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety and welfare.
4. Inspection Fees. **(Utility Permits Only)** Upon approval of the application by the Board of Supervisors, the permit will be issued by the County Engineer upon payment of the required prepaid \$100.00 permit fee made payable to the County Treasurer's office. Inspection fees may be required by the County Engineer and paid by the applicants. The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer.
5. Requirements. The installation inspector shall assure that the following requirements have been met:
  - A) Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
  - B) Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:

Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		

- C) The applicant shall use reference markers in the right-of-way ("R.O.W.") boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
  - D) All tile line locations shall be marked with references located in the R.O.W. line.
  - E) No underground utility lines shall cross over a crossroad drainage structure without written approval.
  - F) Residents along the utility route shall have uninterrupted access to public roads. An all-weather access shall be maintained for residents adjacent to the project.
  - G) A joint assessment of the road surfacing shall be made by the applicant and the Road Maintenance Superintendent both before and after construction. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition excluding tile crossings. After surfacing has been applied, the road surface shall be reviewed by the Road Maintenance Superintendent once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
  - H) All damaged areas within the R.O.W. shall be repaired and restored to at least its former condition by the applicant or the cost of any repair work caused to be performed by the County will be assessed against the applicant.
  - I) Areas disturbed during construction which present an erosion problem shall be rectified by the applicant in a manner approved by the County Engineer.
  - J) All trenches, excavations, and utilities that are knifed shall be properly tamped.
  - K) All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
  - L) Paved road utility crossings shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.
6. Non-Conforming Work. The County Engineer may suspend the installation at any time if the applicant's work does not meet the requirements set forth in this Permit.
7. Emergency Work. In emergency situations, work may be initiated by an applicant without first obtaining a permit. However, a permit must be obtained within fourteen (14) days of initiation of the work. All emergency work shall be done in conformity with the provisions of this ordinance and shall be inspected for full compliance.
8. County Infraction. Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.
9. Hold Harmless. The utility company shall save the County harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming the County as an additional insured for the permit work shall be filed in the County Engineer's office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

10. Permit Required. No applicant shall install any lines unless such applicant has obtained a permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the County for such work. Applicants agree to hold the County free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.
11. Relocation. The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, bridge construction, alignment or widening of R.O.W. resulting from maintenance or construction operations for highway improvements.

8/22/2016  
DATE SUBMITTED

Alliant Energy  
NAME OF APPLICANT OR COMPANY

John Mootz  
BY

APPROVAL:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
COUNTY ENGINEER

**APPROVAL: Required for Franchise Utility Permit Applications Only**

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHAIRPERSON, BOARD OF SUPERVISORS

Alliant Energy will be installing new underground, single phase, primary electric in a duct under 362<sup>nd</sup> Ave./Co Hwy Z34.

The duct for the underground conductor will be installed with a directional drill , ROW to ROW, at a depth of no less than 48" under the roadway, going E/W. The location of the duct will be approximately 285' south of the centerline of the driveway for 1136 362<sup>nd</sup> Ave., starting at a pole on the west side of the ROW, travelling east under the road to the east ROW, then south approximately 95' where it will turn east onto private property.

A map is attached showing the approximate location of the duct/underground conductor.

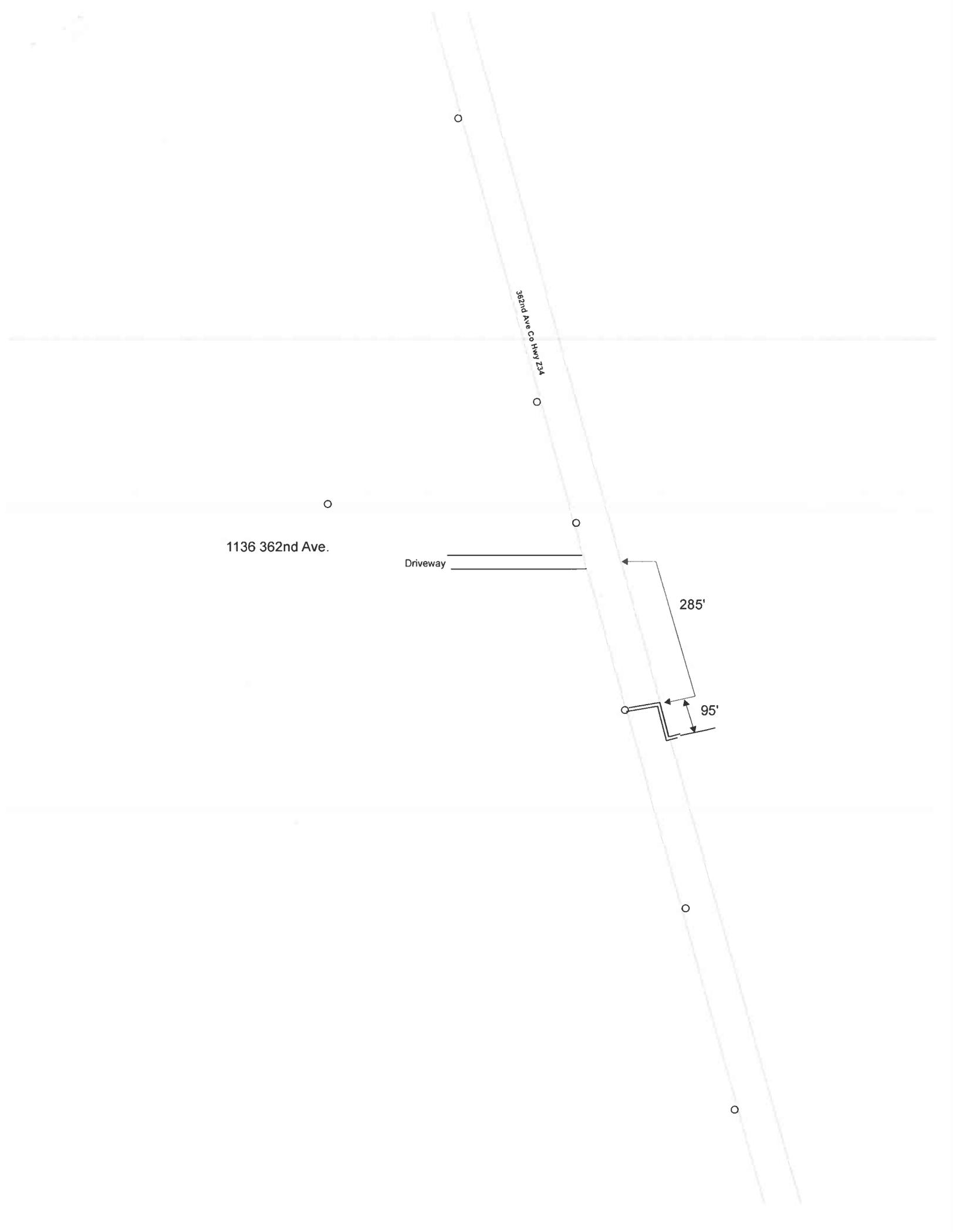
362nd Ave Co HWY 234

1136 362nd Ave.

Driveway

285'

95'



# CLINTON COUNTY ENGINEER

Clinton County Administration Building  
1900 North Third Street  
P.O. Box 2957  
Clinton, Iowa 52733-2957  
563-244-0564  
Fax: 563-243-3739

August 29, 2016

Aaron Healy  
Eastern Iowa Light & Power  
500 S. 5<sup>th</sup> Street  
DeWitt, Iowa 52742  
563-649-3146 x7390

Subject: Permit 10 – 87 for Electrical Utility Installation

Dear Aaron,

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. The permit was approved based on the following stipulation:

- Eastern Iowa Light & Power shall not place guy wires within 10 feet of the edge of shoulder.
- Eastern Iowa Light & Power shall bore all utility work within County ROW at a minimum depth of 48-inches.
- Utility cable shall be bored under culverts or installed around the ends of culverts. This stipulation applies to all culverts located within the county right-of-way.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction. The \$100 permit fee is waived. If you have any questions, please call the office at the above listed number.

Thank you,

Elliott Pennock  
Asst. Clinton County Engineer

**CLINTON COUNTY  
BOARD OF SUPERVISORS  
MOTION**

August 29, 2016

Supervisor \_\_\_\_\_ moved to authorize the Chairperson to sign Utility Permit Number 10 – 87 for Eastern Iowa Light and Power to install new overhead electrical lines and poles in Section 31 of Sharon Township, T83N-1E along the east side of 105<sup>th</sup> Avenue.

**Roll Call:**

**Staszewski:** \_\_\_\_\_

**Hamerlinck:** \_\_\_\_\_

**Srp:** \_\_\_\_\_

**Motion** \_\_\_\_\_

APPLICATION FOR APPROVAL OF CONSTRUCTION  
WITHIN CLINTON COUNTY RIGHT-OF-WAY

This is a Permit Application for telecommunications, electric, gas, water, drainage utilities and other miscellaneous work within county ROW. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety and the general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

Applicant Name: Eastern Iowa Light & Power

Street Address: 500 S. 5th Street

City, State, Zip: Dewitt, IA, 52742

Contact Person: Aaron Healy: 563-649-3146 x7390 or 563-529-3723

1. Location Plan. An applicant shall file a completed location plan as an attachment to this Permit Application. The location plan shall set forth the location of the proposed utility and/or construction on the secondary road system and include a description of the proposed installation.
2. Written Notice. At least 10 working days prior to the proposed construction, an applicant shall file with the County Engineer a written notice stating the time, date, location and nature of the proposed construction.
3. Inspection. The County Engineer may provide a full-time inspector during the installation of utility lines and construction within ROW to insure compliance with this permit. The inspector may have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety and welfare.
4. Inspection Fees. Upon approval of the application by the Board of Supervisors, the permit will be issued by the County Engineer upon payment of the required prepaid \$100.00 permit fee made payable to the County Treasurer's office. Inspection fees may be required by the County Engineer and paid by the applicants. The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer.
5. Requirements. The installation inspector shall assure that the following requirements have been met:
  - A) Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
  - B) Depth - (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:

Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		

- C) The applicant shall use reference markers in the right-of-way ("R.O.W.") boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
  - D) All tile line locations shall be marked with references located in the R.O.W. line.
  - E) No underground utility lines shall cross over a crossroad drainage structure without written approval.
  - F) Residents along the utility route shall have uninterrupted access to public roads. An all-weather access shall be maintained for residents adjacent to the project.
  - G) A joint assessment of the road surfacing shall be made by the applicant and the County Engineer both before and after construction. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
  - H) All damaged areas within the R.O.W. shall be repaired and restored to at least its former condition by the applicant or the cost of any repair work caused to be performed by the County will be assessed against the applicant.
  - I) Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
  - J) All trenches, excavations, and utilities that are knifed shall be properly tamped.
  - K) All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
  - L) Paved road crossings shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.
6. Non Conforming Work. The County Engineer may suspend the installation at any time if the applicant's work does not meet the requirements set forth in this Permit.
  7. Emergency Work. In emergency situations, work may be initiated by an applicant without first obtaining a permit. However, a permit must be obtained within fourteen (14) days of initiation of the work. All emergency work shall be done in conformity with the provisions of this ordinance and shall be inspected for full compliance.
  8. County Infraction. Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.
  9. Hold Harmless. The utility company shall save the County harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming the County as an additional insured for the permit work shall be filed in the County Engineer's office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

10. Permit Required. No applicant shall install any lines unless such applicant has obtained a permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the County for such work. Applicants agree to hold the County free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.
11. Relocation. The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, bridge construction, alignment or widening of R.O.W. resulting from maintenance or construction operations for highway improvements.

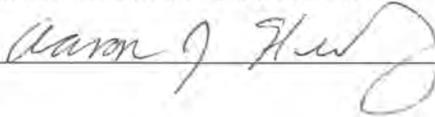
08-22-2016

DATE

Eastern Iowa Light & Power

NAME OF APPLICANT OR COMPANY

BY



**RECOMMENDED FOR  
APPROVAL:**

DATE

COUNTY ENGINEER

**APPROVAL:**

DATE

CHAIRPERSON, BOARD OF SUPERVISORS

SEC 30

83N-1E SHARON TWP

SEC 31

M&M NORMAN LLC  
NEW HOG CONFINEMENT

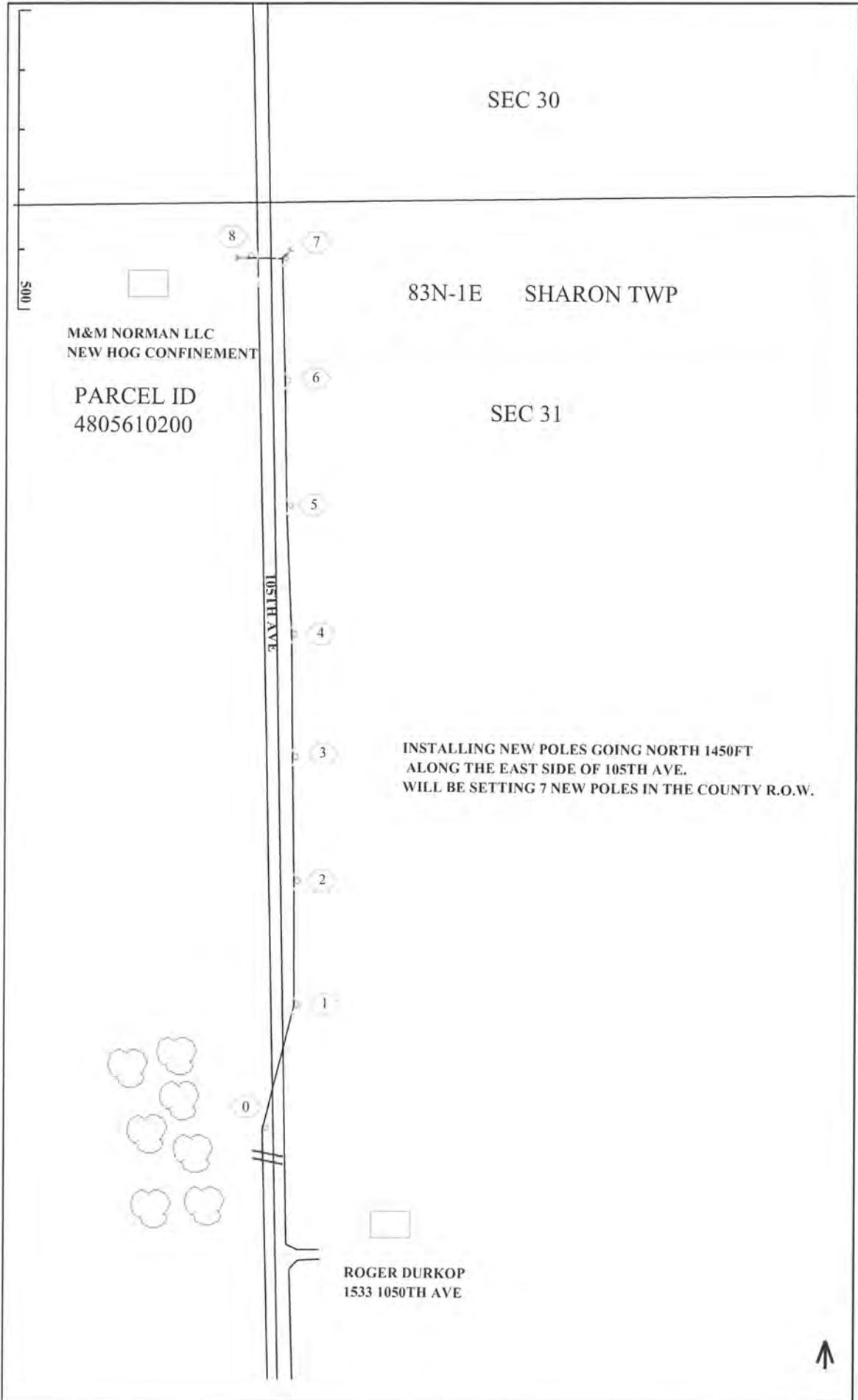
PARCEL ID  
4805610200

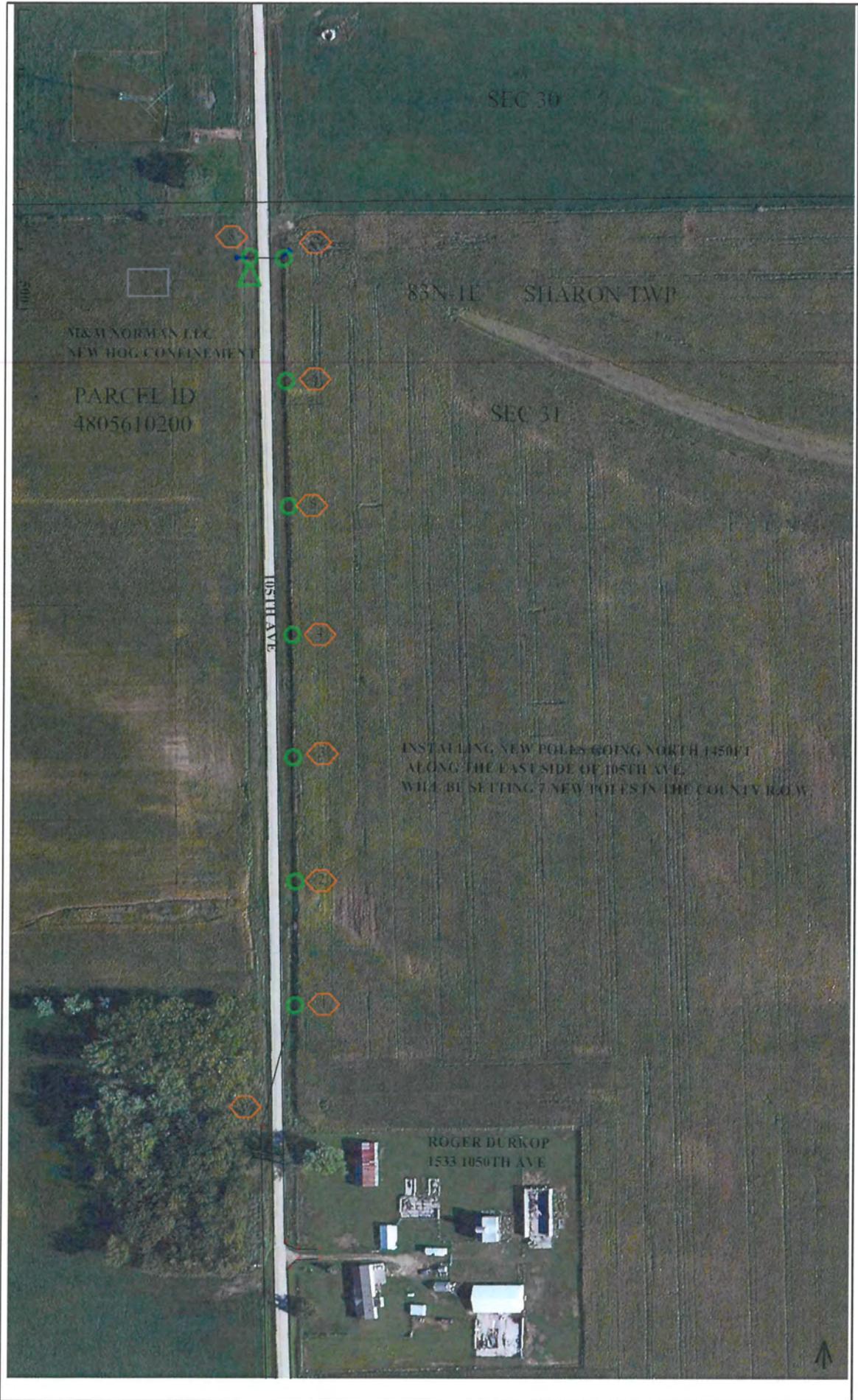
500

105TH AVE

INSTALLING NEW POLES GOING NORTH 1450FT  
ALONG THE EAST SIDE OF 105TH AVE.  
WILL BE SETTING 7 NEW POLES IN THE COUNTY R.O.W.

ROGER DURKOP  
1533 1050TH AVE





SEC 30

85N-1E SHARON TWP

SEC 31

M&M NORMAN LLC  
NEW HOG CONFINEMENT

PARCEL ID  
4805610200

105TH AVE

INSTALLING NEW POLES GOING NORTH 1350 FT  
ALONG THE EAST SIDE OF 105TH AVE.  
WILL BE SETTING 7 NEW POLES IN THE COUNTY ROW.

ROGER DURKOP  
1533 105TH AVE



August 29, 2016

MOTION by Supervisor \_\_\_\_\_ to authorize Supervisor Staszewski to sign the East Central Brownsfield Coalition Memorandum of Agreement between East Central Intergovernmental Association, Jackson County and Clinton County

Roll Call:

Staszewski: \_\_\_\_\_

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

MOTION: \_\_\_\_\_

August 29, 2016

RESOLUTION 2016-\_\_\_\_\_

WHEREAS certain Departments in the Various Funds of the county may overspend and there are sufficient funds available in the said service areas to cover these expenditures.

THEREFORE BE IT RESOLVED by the Board of Supervisors that the following office funds be adjusted to wit:

Recorder	from	\$309,235	to	\$315,121
County Conservation	from	\$1,223,237	to	\$1,258,237
Miscellaneous	from	\$265,000	to	\$295,000
Misc. Grants	from	\$20,000	to	\$736,255
Capital Projects Fund	from	\$0	to	\$14,840,805

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to make the above adjustments.

Roll Call:

Staszewski \_\_\_\_\_

Hamerlinck \_\_\_\_\_

Srp \_\_\_\_\_

\_\_\_\_\_  
Chairperson, Daniel A. Srp

Attest:

\_\_\_\_\_  
County Auditor,  
Eric Van Lancker