

# Clinton County Board of Supervisors

Clinton County Administration Building  
1900 North Third Street

John F. Staszewski, Chairperson  
Dan Srp, Vice Chairperson  
Shawn Hamerlinck

P.O. Box 2957  
Clinton, Iowa 52733-2957  
Telephone: (563) 244-0575

[www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

**PUBLIC NOTICE** is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: MONDAY, September 14, 2015, 9:00 A.M.; Clinton County Administration Building, Conference Room B, 1900 N. 3<sup>rd</sup> St., Clinton, IA.

**9:00 a.m.** Review Correspondence & Claims  
Call to Order – Pledge of Allegiance

**9:15 a.m.** Formal Action & Motions

## RESOLUTIONS

- Homestead tax credit adjustment
- Authorize the chairman to sign a federal funding agreement for a resurfacing project south of Lost Nation
- Authorize the agreement between the County Sheriff's Office and the Clinton Community School District to provide after-school safety education
- Authorize the County Sheriff to sign the agreement with the Governor's Traffic Safety Bureau for traffic safety enhancement
- Tax suspension requests – Code of Iowa Sec. 427.8
- Set a public hearing for a proposed County ordinance defining secondary roads minimum design requirements

## MOTIONS

- Utility permit number 16-179 for Windstream Communications
- Utility permit number 8-28 for Alliant Energy
- Utility permit numbers 10-77 and 10-78 for Eastern Iowa Light & Power

## GENERAL PUBLIC

## DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

**9:30 a.m.** Drainage Districts

The Supervisors will consider setting a public hearing date for repairs in Drainage District #17, Lateral A. The supervisors will also consider a bid for another Drainage District #17 repair (Oberman Property).

**9:40 a.m.** Discussion

County Case Management Director Patti Robinson will provide an update to the Supervisors in regards to the case management state transition.

**9:50 a.m.** Public hearing with possible action to follow  
Public comment is welcome on proposed changes to the Clinton County General Assistance Policy.

**10:00 a.m.** Public hearing with possible action to follow  
Public comment is welcome on proposed changes to the Clinton County Indigent Burial Policy.

**10:05 a.m.** Discussion with possible action to follow  
County Building Maintenance Manger Corey Johnson will provide an update to the Supervisors in regards to the Administration Building parking lot/retaining wall project.

**10:10 a.m.** Discussion with possible action to follow  
The Supervisors will discuss a line item in their budget pertaining to an assistant and consider possibly allocating those funds elsewhere.

September 14, 2015

Resolution # 2015-

**Whereas**, the County Assessor Rollie Ehm advises the following parcels are eligible for homestead credit in the assessment year 2014 and the records of the county must be adjusted to reflect said credit :

1. Parcel 44-0390-1000 Tax District 0500  
Owners are: Richard & Dee Ann Cheney  
  
2534 150 Ave  
  
DeWitt IA 52742
  
2. Parcel 1899980200 Taxing District 0210  
Owners are: Marlene A Berst Trust  
2127 17 Ave  
DeWitt IA 52742

**Therefore be it resolved**, by the Clinton County Board of Supervisors that county records be adjusted by the county treasurer on the county system to reflect the additional homestead credit.

Shawn Hammerlink \_\_\_\_\_

Dan Srp \_\_\_\_\_

John Staszewski, Chair \_\_\_\_\_

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John Staszewski, Board Chairperson

Attest: \_\_\_\_\_

Eric Van Lancker, County Auditor

**RESOLUTION #2015 - \_\_\_\_\_**

**September 14, 2015**

**WHEREAS: The Clinton County Five Year Roads Construction Program includes the rehabilitation and resurfacing of Y-34 (140<sup>th</sup> Avenue) from the City of Lost Nation city limit to 180<sup>th</sup> Street and on E-63 from Y-34 to Y-44, and**

**WHEREAS: the concept statement and preliminary construction plans for STP-S-CO23(102)—5E-23 have been reviewed and approved by the Iowa Department of Transportation (Iowa DOT), and**

**WHEREAS: To receive Federal funds in accordance with the Statewide Transportation Improvement Program (STIP) it is necessary for Clinton County and the Iowa DOT to enter into an agreement for administration of the project.**

**THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, shall approve the Iowa DOT Agreement No: 6-15-STPS-25.**

**BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said agreement on behalf of Clinton County, Iowa.**

**Roll Call:**

**Hamerlinck: \_\_\_\_\_**

**Srp: \_\_\_\_\_**

**Staszewski: \_\_\_\_\_**

**ATTEST:**

\_\_\_\_\_  
**Eric Van Lancker  
County Auditor  
County of Clinton  
State of Iowa**

\_\_\_\_\_  
**Chairperson  
Clinton County Board of Supervisors**

September 14, 2015

**RESOLUTION 2015-\_\_\_\_\_**

**WHEREAS**, Sheriff Rick Lincoln desires to renew a one-year agreement with the Clinton Community School District for the purpose of providing after-school safety and law enforcement education programs for the 21<sup>st</sup> Century program, and;

**WHEREAS**, the agreement dictates the number of hours that the sheriff's office will provide and the terms of payment to the sheriff's office for providing these services.

**THEREFORE, BE IT RESOLVED** that the Clinton County Board of Supervisors authorize the signing of the agreement between Clinton Community School District and the Clinton County Sheriff.

Roll Call:

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

Staszewski: \_\_\_\_\_

\_\_\_\_\_  
Chairperson  
Clinton County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Eric Van Lancker  
County Auditor  
County of Clinton  
State of Iowa

September 14, 2015

**RESOLUTION 2015 - \_\_\_\_\_**

**WHEREAS**, the Clinton County Sheriff's Office desires to enter into an agreement with the Governor's Traffic Safety Bureau to provide overtime and equipment to the county for the purpose of enforcing traffic safety laws; and

**WHEREAS**, the Sheriff desires the Clinton County Board of Supervisors to authorize the signing of said agreement.

**THEREFORE, BE IT RESOLVED** by the Clinton County Board of Supervisors that the Clinton County Sheriff is hereby authorized to sign the agreement, which has been reviewed and approved by the Clinton County Attorney.

Roll Call:

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

Staszewski: \_\_\_\_\_

\_\_\_\_\_  
Chairperson  
Clinton County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Eric Van Lancker  
County Auditor  
County of Clinton  
State of Iowa

September 14, 2015

RESOLUTION # 2015-

WHEREAS, **Mary JoAnn Horan** has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

**2606 Roosevelt, Clinton IA**

**Parcel #8628560000**

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

**BE IT RESOLVED** by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasure is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

**BE IT FURTHER RESOLVED** that tax suspension under provision of Section 427.8, Code of Iowa is for the 2014 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

**Roll Call:**

**Hamerlinck:** \_\_\_\_\_

**Srp:** \_\_\_\_\_

**Staszewski:** \_\_\_\_\_

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**John F. Staszewski, Chairperson**  
**Clinton County Board of Supervisors**

**ATTEST:**

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**Eric Van Lancker**  
**County Auditor**  
**County of Clinton**  
**State of Iowa**

September 14, 2015

RESOLUTION # 2015-

WHEREAS, **Mary Andresen** has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

**277 36<sup>th</sup> Avenue N, Clinton IA**

**Parcel #8627530000**

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

**BE IT RESOLVED** by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasure is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

**BE IT FURTHER RESOLVED** that tax suspension under provision of Section 427.8, Code of Iowa is for the 2014 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

**Roll Call:**

**Hamerlinck:** \_\_\_\_\_

**Srp:** \_\_\_\_\_

**Staszewski:** \_\_\_\_\_

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**John F. Staszewski, Chairperson**  
**Clinton County Board of Supervisors**

**ATTEST:**

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**Eric Van Lancker**  
**County Auditor**  
**County of Clinton**  
**State of Iowa**

September 14, 2015

**RESOLUTION # 2015-\_\_\_\_\_**

**BE IT RESOLVED** by the Board of Supervisors of Clinton County, Iowa that a public hearing for the purpose of soliciting public comment on the establishment of an Ordinance to establish a Policy for the Construction and Reconstruction of Roadways and Bridges on the Clinton County Secondary Road System, be scheduled for \_\_\_\_\_, \_\_\_\_\_, 2015 at \_\_\_\_\_ in the Board of Supervisors Room.

**Roll Call:**

**Hamerlinck:** \_\_\_\_\_

**Srp:** \_\_\_\_\_

**Staszewski:** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**Eric Van Lancker**  
**County Auditor**  
**County of Clinton**  
**State of Iowa**

\_\_\_\_\_  
**Chairperson**  
**Clinton County Board of Supervisors**

**APPLICATION FOR APPROVAL OF CONSTRUCTION  
WITHIN CLINTON COUNTY RIGHT-OF-WAY**

This is a Permit Application for telecommunications, electric, gas, water, earthwork, drainage and other miscellaneous work within county ROW. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety and the general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

Applicant Name: Windstream Iowa Communications

Street Address: 11101 Anderson Dr., Suite 100

City, State & Zip Code: Little Rock, AR 72212

Contact Person: Dan Cole or Kijana Royal (563) 927-3120 or (501) 748-7628  
(W/O# 71345908100004)

1. Location Plan. An applicant shall file a completed location plan as an attachment to this Permit Application. The location plan shall set forth the location of the proposed utility and/or construction on the secondary road system and include a description of the proposed installation.
2. Written Notice. At least 10 working days prior to the proposed construction, an applicant shall file with the County Engineer a written notice stating the time, date, location and nature of the proposed construction. Permits will be issued for a maximum period of one year.
3. Inspection. The County Engineer may provide a full-time inspector during the installation of utility lines and construction within ROW to insure compliance with this permit. The inspector may have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety and welfare.
4. Inspection Fees. **(Utility Permits Only)** Upon approval of the application by the Board of Supervisors, the permit will be issued by the County Engineer upon payment of the required prepaid \$100.00 permit fee made payable to the County Treasurer's office. Inspection fees may be required by the County Engineer and paid by the applicants. The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer.
5. Requirements. The installation inspector shall assure that the following requirements have been met:
  - A) Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
  - B) Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:

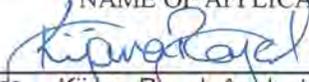
Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		

- C) The applicant shall use reference markers in the right-of-way ("R.O.W.") boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
  - D) All tile line locations shall be marked with references located in the R.O.W. line.
  - E) No underground utility lines shall cross over a crossroad drainage structure without written approval.
  - F) Residents along the utility route shall have uninterrupted access to public roads. An all-weather access shall be maintained for residents adjacent to the project.
  - G) A joint assessment of the road surfacing shall be made by the applicant and the Road Maintenance Superintendent both before and after construction. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition excluding tile crossings. After surfacing has been applied, the road surface shall be reviewed by the Road Maintenance Superintendent once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
  - H) All damaged areas within the R.O.W. shall be repaired and restored to at least its former condition by the applicant or the cost of any repair work caused to be performed by the County will be assessed against the applicant.
  - I) Areas disturbed during construction which present an erosion problem shall be rectified by the applicant in a manner approved by the County Engineer.
  - J) All trenches, excavations, and utilities that are knifed shall be properly tamped.
  - K) All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
  - L) Paved road utility crossings shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.
6. Non-Conforming Work. The County Engineer may suspend the installation at any time if the applicant's work does not meet the requirements set forth in this Permit.
7. Emergency Work. In emergency situations, work may be initiated by an applicant without first obtaining a permit. However, a permit must be obtained within fourteen (14) days of initiation of the work. All emergency work shall be done in conformity with the provisions of this ordinance and shall be inspected for full compliance.
8. County Infraction. Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.
9. Hold Harmless. The utility company shall save the County harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming the County as an additional insured for the permit work shall be filed in the County Engineer's office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

- 10. Permit Required. No applicant shall install any lines unless such applicant has obtained a permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the County for such work. Applicants agree to hold the County free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.
- 11. Relocation. The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, bridge construction, alignment or widening of R.O.W. resulting from maintenance or construction operations for highway improvements.

August 4, 2015  
 \_\_\_\_\_  
 DATE SUBMITTED

Windstream Iowa Communications, Inc.  
 \_\_\_\_\_  
 NAME OF APPLICANT OR COMPANY

  
 \_\_\_\_\_  
 BY Kijana Royal, Analyst II - OSP Eng.

APPROVAL:

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 COUNTY ENGINEER

APPROVAL: **Required for Franchise Utility Permit Applications Only**

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 CHAIRPERSON, BOARD OF SUPERVISORS

# CLINTON COUNTY ENGINEER

Clinton County Administration Building  
1900 North Third Street  
P.O. Box 2957  
Clinton, Iowa 52733-2957  
563-244-0564  
Fax: 563-243-3739

September 11, 2015

Windstream Communications Inc.  
Attn: Kijana Royal  
11101 Anderson Dr., Suite 100  
Little Rock, AR 72212  
501-748-7628

Subject: Permit #16-179            WO 71345908100004

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. This permit was approved based on the following stipulation:

- Windstream Communications shall bore all utility work within County ROW at a minimum depth of 36-inches.
- Cable shall be bored under culverts or installed around the ends of culverts. This stipulation applies to all culverts located with the county right-of-way.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

Please submit the \$100 permit fee (PAID, #843614) made payable to the Clinton County Engineer's Office. Should you have any questions, please call the office at the above listed number. Thank you.

Sincerely,

Elliott Pennock, EIT  
Assistant County Engineer

**CLINTON COUNTY  
BOARD OF SUPERVISOR  
MOTION**

September 14, 2015

Motion by Supervisor \_\_\_\_\_ to authorize the Chairperson to sign  
Utility Permit Number 16-179 is for Windstream Communications of Iowa to install  
underground fiber optic along the east side of 280<sup>th</sup> Avenue in Section 18 of T82N-R4E  
of Washington Township.

Roll Call:

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

Staszewski: \_\_\_\_\_

Motion \_\_\_\_\_

**APPLICATION FOR APPROVAL OF CONSTRUCTION  
WITHIN CLINTON COUNTY RIGHT-OF-WAY**

This is a Permit Application for telecommunications, electric, gas, water, earthwork, drainage and other miscellaneous work within county ROW. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety and the general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

Applicant Name: Alliant Energy  
Street Address: 201 N. 2<sup>nd</sup> St.  
City, State & Zip Code: Clinton, IA, 52732  
Contact Person: John Mootz 563-244-9620

1. Location Plan. An applicant shall file a completed location plan as an attachment to this Permit Application. The location plan shall set forth the location of the proposed utility and/or construction on the secondary road system and include a description of the proposed installation.
2. Written Notice. At least 10 working days prior to the proposed construction, an applicant shall file with the County Engineer a written notice stating the time, date, location and nature of the proposed construction. Permits will be issued for a maximum period of one year.
3. Inspection. The County Engineer may provide a full-time inspector during the installation of utility lines and construction within ROW to insure compliance with this permit. The inspector may have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety and welfare.
4. Inspection Fees. **(Utility Permits Only)** Upon approval of the application by the Board of Supervisors, the permit will be issued by the County Engineer upon payment of the required prepaid \$100.00 permit fee made payable to the County Treasurer's office. Inspection fees may be required by the County Engineer and paid by the applicants. The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer.
5. Requirements. The installation inspector shall assure that the following requirements have been met:
  - A) Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
  - B) Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:

Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		

- C) The applicant shall use reference markers in the right-of-way ("R.O.W.") boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
  - D) All tile line locations shall be marked with references located in the R.O.W. line.
  - E) No underground utility lines shall cross over a crossroad drainage structure without written approval.
  - F) Residents along the utility route shall have uninterrupted access to public roads. An all-weather access shall be maintained for residents adjacent to the project.
  - G) A joint assessment of the road surfacing shall be made by the applicant and the Road Maintenance Superintendent both before and after construction. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition excluding tile crossings. After surfacing has been applied, the road surface shall be reviewed by the Road Maintenance Superintendent once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
  - H) All damaged areas within the R.O.W. shall be repaired and restored to at least its former condition by the applicant or the cost of any repair work caused to be performed by the County will be assessed against the applicant.
  - I) Areas disturbed during construction which present an erosion problem shall be rectified by the applicant in a manner approved by the County Engineer.
  - J) All trenches, excavations, and utilities that are knifed shall be properly tamped.
  - K) All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
  - L) Paved road utility crossings shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.
6. Non-Conforming Work. The County Engineer may suspend the installation at any time if the applicant's work does not meet the requirements set forth in this Permit.
  7. Emergency Work. In emergency situations, work may be initiated by an applicant without first obtaining a permit. However, a permit must be obtained within fourteen (14) days of initiation of the work. All emergency work shall be done in conformity with the provisions of this ordinance and shall be inspected for full compliance.
  8. County Infraction. Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.
  9. Hold Harmless. The utility company shall save the County harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming the County as an additional insured for the permit work shall be filed in the County Engineer's office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

- 10. Permit Required. No applicant shall install any lines unless such applicant has obtained a permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the County for such work. Applicants agree to hold the County free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.
- 11. Relocation. The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, bridge construction, alignment or widening of R.O.W. resulting from maintenance or construction operations for highway improvements.

<p style="font-size: 1.2em; margin: 0;"><i>08/19/2015</i></p> <p style="margin: 0;">DATE SUBMITTED</p>	<p style="font-size: 1.2em; margin: 0;"><i>Alliant Energy</i></p> <p style="margin: 0;">NAME OF APPLICANT OR COMPANY</p>
	<p style="font-size: 1.2em; margin: 0;"><i>John Mootz</i></p> <p style="margin: 0;">BY</p>

APPROVAL:

DATE	COUNTY ENGINEER

APPROVAL: **Required for Franchise Utility Permit Applications Only**

DATE	CHAIRPERSON, BOARD OF SUPERVISORS

# CLINTON COUNTY ENGINEER

Clinton County Administration Building  
1900 North Third Street  
P.O. Box 2957  
Clinton, Iowa 52733-2957  
563-244-0564  
Fax: 563-243-3739

September 14, 2014

John Mootz  
201 North 2<sup>nd</sup> Street  
Clinton, IA 52732  
563-659-8929

Subject: Permit # 8-28 Underground Electrical Installation

Dear John,

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. This permit was approved based on the following stipulation:

- Alliant Energy shall bore all utility work within County ROW at a minimum depth of 48-inches.
- Utility cable shall be bored under culverts or installed around the ends of culverts. This stipulation applies to all culverts located within the county right-of-way.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction. Please submit the \$100 permit fee, made payable to the Clinton County Engineer's Office. If you have any questions, please call the office at the above listed number. Thank you.

Elliott Pennock, EIT  
Assistant County Engineer

**CLINTON COUNTY  
BOARD OF SUPERVISORS  
MOTION**

September 14, 2015

Supervisor \_\_\_\_\_ moved to authorize the Chairperson to sign Utility Permit Number 8-28 for Alliant Energy to install a new pole and bore new underground electric service within the county right-of-way located in section 22 and 23 of T82N-R5E on the east and west side of 380th Ave.

**Roll Call:**

**Hamerlinck:** \_\_\_\_\_

**Srp:** \_\_\_\_\_

**Staszewski:** \_\_\_\_\_

**Motion** \_\_\_\_\_

APPLICATION FOR APPROVAL OF CONSTRUCTION  
WITHIN CLINTON COUNTY RIGHT-OF-WAY

This is a Permit Application for telecommunications, electric, gas, water, drainage utilities and other miscellaneous work within county ROW. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety and the general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

Applicant Name: Eastern Iowa Light & Power

Street Address: 500 S. 5th Street

City, State, Zip: Dewitt, IA, 52742

Contact Person: Aaron Healy: 563-649-3146 x7390 or 563-529-3723

1. Location Plan. An applicant shall file a completed location plan as an attachment to this Permit Application. The location plan shall set forth the location of the proposed utility and/or construction on the secondary road system and include a description of the proposed installation.
2. Written Notice. At least 10 working days prior to the proposed construction, an applicant shall file with the County Engineer a written notice stating the time, date, location and nature of the proposed construction.
3. Inspection. The County Engineer may provide a full-time inspector during the installation of utility lines and construction within ROW to insure compliance with this permit. The inspector may have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety and welfare.
4. Inspection Fees. Upon approval of the application by the Board of Supervisors, the permit will be issued by the County Engineer upon payment of the required prepaid \$100.00 permit fee made payable to the County Treasurer's office. Inspection fees may be required by the County Engineer and paid by the applicants. The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer.
5. Requirements. The installation inspector shall assure that the following requirements have been met:
  - A) Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
  - B) Depth - (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:

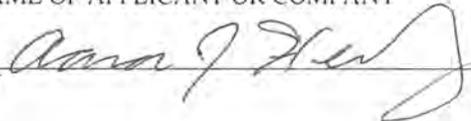
Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		

- C) The applicant shall use reference markers in the right-of-way ("R.O.W.") boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
  - D) All tile line locations shall be marked with references located in the R.O.W. line.
  - E) No underground utility lines shall cross over a crossroad drainage structure without written approval.
  - F) Residents along the utility route shall have uninterrupted access to public roads. An all-weather access shall be maintained for residents adjacent to the project.
  - G) A joint assessment of the road surfacing shall be made by the applicant and the County Engineer both before and after construction. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
  - H) All damaged areas within the R.O.W. shall be repaired and restored to at least its former condition by the applicant or the cost of any repair work caused to be performed by the County will be assessed against the applicant.
  - I) Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
  - J) All trenches, excavations, and utilities that are knifed shall be properly tamped.
  - K) All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
  - L) Paved road crossings shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.
6. Non Conforming Work. The County Engineer may suspend the installation at any time if the applicant's work does not meet the requirements set forth in this Permit.
7. Emergency Work. In emergency situations, work may be initiated by an applicant without first obtaining a permit. However, a permit must be obtained within fourteen (14) days of initiation of the work. All emergency work shall be done in conformity with the provisions of this ordinance and shall be inspected for full compliance.
8. County Infraction. Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.
9. Hold Harmless. The utility company shall save the County harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming the County as an additional insured for the permit work shall be filed in the County Engineer's office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

10. Permit Required. No applicant shall install any lines unless such applicant has obtained a permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the County for such work. Applicants agree to hold the County free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.
11. Relocation. The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, bridge construction, alignment or widening of R.O.W. resulting from maintenance or construction operations for highway improvements.

08-27-2015  
DATE

Eastern Iowa Light & Power  
NAME OF APPLICANT OR COMPANY

BY 

**RECOMMENDED FOR APPROVAL:**

DATE

COUNTY ENGINEER

**APPROVAL:**

DATE

CHAIRPERSON, BOARD OF SUPERVISORS

81N 2E CLINTON CO. OLIVE TWP  
SEC 14

PAUL & CARLA OLSON RESIDENCE:  
2006 250TH ST

250 ST

BORE

250 ST

BORE STARTING AT POLE 1 ON THE SOUTH SIDE OF 250TH ST.  
GOING NORTH ACROSS THE ROAD 66FT TO A NEW PADMOUNT TRANSFORMER.

250



# CLINTON COUNTY ENGINEER

Clinton County Administration Building  
1900 North Third Street  
P.O. Box 2957  
Clinton, Iowa 52733-2957  
563-244-0564  
Fax: 563-243-3739

September 14, 2015

Aaron Healy  
Eastern Iowa Light & Power  
500 South 5<sup>th</sup> Street  
DeWitt, Iowa 52742  
563-529-3723

Subject: Permit 10 – 77 for Electrical Utility Installation

Dear Aaron,

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. The permit was approved based on the following stipulation:

- Eastern Iowa Light & Power shall not place guy wires within 10 feet of the edge of shoulder.
- **Eastern Iowa Light & Power shall bore all utility work within County ROW at a minimum depth of 48-inches.**
- Utility cable shall be bored under culverts or installed around the ends of culverts. This stipulation applies to all culverts located within the county right-of-way.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction. Please submit the \$100 permit fee, made payable to the Clinton County Engineer's Office. If you have any questions, please call the office at the above listed number.

Thank you,

Elliott Pennock, EIT  
Assistant Clinton County Engineer

**CLINTON COUNTY  
BOARD OF SUPERVISORS  
MOTION**

September 14, 2015

Supervisor \_\_\_\_\_ moved to authorize the Chairperson to sign Utility Permit Number 10 – 77 for Eastern Iowa Light and Power to bore underground electrical across 250<sup>th</sup> Street in Section 14 of Olive Township, T81N-R2E.

**Roll Call:**

**Hamerlinck:** \_\_\_\_\_

**Srp:** \_\_\_\_\_

**Staszewski:** \_\_\_\_\_

**Motion** \_\_\_\_\_

APPLICATION FOR APPROVAL OF CONSTRUCTION  
WITHIN CLINTON COUNTY RIGHT-OF-WAY

This is a Permit Application for telecommunications, electric, gas, water, drainage utilities and other miscellaneous work within county ROW. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety and the general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

Applicant Name: Eastern Iowa Light & Power  
Street Address: 500 S. 5th Street  
City, State, Zip: Dewitt, IA, 52742  
Contact Person: Aaron Healy: 563-649-3146 x7390 or 563-529-3723

1. Location Plan. An applicant shall file a completed location plan as an attachment to this Permit Application. The location plan shall set forth the location of the proposed utility and/or construction on the secondary road system and include a description of the proposed installation.
2. Written Notice. At least 10 working days prior to the proposed construction, an applicant shall file with the County Engineer a written notice stating the time, date, location and nature of the proposed construction.
3. Inspection. The County Engineer may provide a full-time inspector during the installation of utility lines and construction within ROW to insure compliance with this permit. The inspector may have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety and welfare.
4. Inspection Fees. Upon approval of the application by the Board of Supervisors, the permit will be issued by the County Engineer upon payment of the required prepaid \$100.00 permit fee made payable to the County Treasurer's office. Inspection fees may be required by the County Engineer and paid by the applicants. The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer.
5. Requirements. The installation inspector shall assure that the following requirements have been met:
  - A) Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
  - B) Depth - (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:

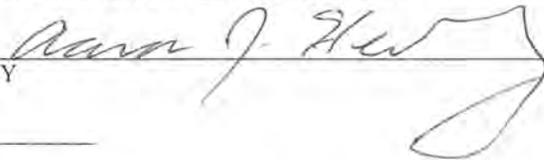
Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		

- C) The applicant shall use reference markers in the right-of-way ("R.O.W.") boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
  - D) All tile line locations shall be marked with references located in the R.O.W. line.
  - E) No underground utility lines shall cross over a crossroad drainage structure without written approval.
  - F) Residents along the utility route shall have uninterrupted access to public roads. An all-weather access shall be maintained for residents adjacent to the project.
  - G) A joint assessment of the road surfacing shall be made by the applicant and the County Engineer both before and after construction. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
  - H) All damaged areas within the R.O.W. shall be repaired and restored to at least its former condition by the applicant or the cost of any repair work caused to be performed by the County will be assessed against the applicant.
  - I) Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
  - J) All trenches, excavations, and utilities that are knifed shall be properly tamped.
  - K) All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
  - L) Paved road crossings shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.
6. Non Conforming Work. The County Engineer may suspend the installation at any time if the applicant's work does not meet the requirements set forth in this Permit.
  7. Emergency Work. In emergency situations, work may be initiated by an applicant without first obtaining a permit. However, a permit must be obtained within fourteen (14) days of initiation of the work. All emergency work shall be done in conformity with the provisions of this ordinance and shall be inspected for full compliance.
  8. County Infraction. Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.
  9. Hold Harmless. The utility company shall save the County harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming the County as an additional insured for the permit work shall be filed in the County Engineer's office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

10. Permit Required. No applicant shall install any lines unless such applicant has obtained a permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the County for such work. Applicants agree to hold the County free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.
11. Relocation. The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, bridge construction, alignment or widening of R.O.W. resulting from maintenance or construction operations for highway improvements.

08-27-2015  
DATE

Eastern Iowa Light & Power  
NAME OF APPLICANT OR COMPANY

BY 

**RECOMMENDED FOR APPROVAL:**

DATE

COUNTY ENGINEER

**APPROVAL:**

DATE

CHAIRPERSON, BOARD OF SUPERVISORS

Clinton Co, Elk River Twp. 83N-6E Sec. 34



# CLINTON COUNTY ENGINEER

Clinton County Administration Building  
1900 North Third Street  
P.O. Box 2957  
Clinton, Iowa 52733-2957  
563-244-0564  
Fax: 563-243-3739

September 14, 2015

Aaron Healy  
Eastern Iowa Light & Power  
500 South 5<sup>th</sup> Street  
DeWitt, Iowa 52742  
563-529-3723

Subject: Permit 10 – 78 for Electrical Utility Installation

Dear Aaron,

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. The permit was approved based on the following stipulation:

- Eastern Iowa Light & Power shall not place guy wires within 10 feet of the edge of shoulder.
- **Eastern Iowa Light & Power shall bore all utility work within County ROW at a minimum depth of 48-inches.**
- Utility cable shall be bored under culverts or installed around the ends of culverts. This stipulation applies to all culverts located within the county right-of-way.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction. Please submit the \$100 permit fee, made payable to the Clinton County Engineer's Office. If you have any questions, please call the office at the above listed number.

Thank you,

Elliott Pennock, EIT  
Assistant Clinton County Engineer

**CLINTON COUNTY  
BOARD OF SUPERVISORS  
MOTION**

September 14, 2015

Supervisor \_\_\_\_\_ moved to authorize the Chairperson to sign Utility Permit Number 10 – 78 for Eastern Iowa Light and Power to bore underground electrical across 432<sup>nd</sup> Avenue in Section 34 of Elk River Township, T83N-R6E.

**Roll Call:**

**Hamerlinck:** \_\_\_\_\_

**Srp:** \_\_\_\_\_

**Staszewski:** \_\_\_\_\_

**Motion** \_\_\_\_\_

**RESOLUTION # 2015-DD-17-\_\_\_\_\_**

**September 14, 2015**

**WHEREAS: The Clinton County Board of Supervisors acting as Trustees for Drainage District #17 have received the County Engineer's condition report for repair work on DD17 Lateral A, and;**

**WHEREAS, the estimated repair cost is greater than \$25,000 and according to the Code of Iowa a public hearing is required to consider objections to the feasibility of the repairs.**

**THEREFORE BE IT RESOLVED by the Board of Supervisors that a public hearing be held at \_\_\_\_\_ on \_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_\_, Iowa.**

**Roll Call:**

**Hamerlinck: \_\_\_\_\_**

**Srp: \_\_\_\_\_**

**Staszewski: \_\_\_\_\_**

**ATTEST:**

\_\_\_\_\_  
**Eric Van Lancker**  
**County Auditor**  
**County of Clinton**  
**State of Iowa**

\_\_\_\_\_  
**Chairman**  
**Clinton County Board of Supervisors**

September 14, 2015

**RESOLUTION # 2015-DD17-\_\_\_\_\_**

**WHEREAS:** The Clinton County Board of Supervisors acting as Trustees for Drainage District #17 (DD17) approved the County Engineer's recommendation for the scope of the repair work in DD17 on July 27, 2015 and authorized the Engineer to solicit quotes for the recommended repairs, and;

**WHEREAS,** on August 28, 2015 quotes for the repair work were received as listed below and;

<b>Contractor</b>	<b>Quote Amount (Class E)</b>	<b>Quote Amount (concrete)</b>
Ed Kleinschmidt Excavating	\$2,875.00	\$2,250.00
Dexter Dozing & Scraping	\$9,888.50	No quote

**WHEREAS:** the Clinton County Engineer has reviewed the quotes and recommends the repair project be awarded to Ed Kleinschmidt Excavating.

**THEREFORE BE IT RESOLVED** that the Board of Supervisors of Clinton County, Iowa, accept the low quote submitted by Ed Kleinschmidt Excavating and authorize the execution of the contract.

**Roll Call:**

**Hamerlinck:** \_\_\_\_\_

**Srp:** \_\_\_\_\_

**Staszewski:** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**Eric Van Lancker**  
**County Auditor**  
**County of Clinton**  
**State of Iowa**

\_\_\_\_\_  
**Chairperson**  
**Clinton County Board of Supervisors**

August, 24 2015

RESOLUTION #2015-\_\_\_\_\_

WHEREAS, the Clinton County Attorney's Office has need for a part-time (20-29 hours per week) Secretary III, with a starting pay rate of \$17.19 per hour with pro-rated benefits at 50% (except for health insurance which can be purchased at the employee's own cost);

WHEREAS, the Clinton County Attorney's Office shall not be required to post this position as no permanent vacancy exists nor is it a newly-created job classification within the Union.

BE IT RESOLVED that the Clinton County Attorney's Office is hereby authorized to take applications for said position.

Roll Call:

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

Staszewski: \_\_\_\_\_

\_\_\_\_\_  
John Staszewski, Chairperson

ATTEST:

\_\_\_\_\_  
Eric Van Lancker, County Auditor  
County of Clinton  
State of Iowa