

Clinton County Board of Supervisors

Clinton County Administration Building
1900 North Third Street

Daniel A. Srp, Chairperson
Shawn Hamerlinck, Vice Chairperson
John F. Staszewski

P.O. Box 2957
Clinton, Iowa 52733-2957
Telephone: (563) 244-0575

www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: MONDAY, May 23, 2016, 9:00 A.M.; Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA.

9:00 a.m. Review Correspondence & Claims

Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions

CONSENT AGENDA

- RESOLUTION 2016-107: Liquor license approval – The Almont Tap
- RESOLUTION 2016-108: Appointment – Secondary Roads
- RESOLUTION 2016-109: Tax adjustment request
- MOTION: Utility permit number 16-184 for Windstream Communications

RESOLUTIONS

- Award contract for Courthouse Roof Replacement project
- Approve a construction manager contract for the replacement jail/sheriff's office/communications project

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

9:30 a.m. Clinton County Communications update
The Supervisors will receive an update on potential communication updates.

10:30 a.m. Clinton County Health Benefits Update
Tim Kearns with RJ Lee & Associates will provide an update on the Clinton County Health Benefits program.

May 23, 2016

RESOLUTION 2016-107

BE IT RESOLVED by the Clinton County Board of Supervisors that Susan Arey, d/b/a The Almost Tap, will electronically file a renewal application for liquor license number LC0033922 with an endorsement for Sunday Sales, effective July 1, 2016. Said application be and is hereby approved by the Clinton County Board of Supervisors.

Roll Call:

Staszewski: _____

Hamerlinck: _____

Srp: _____

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION # 2016- 108

May 23, 2016

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Engineer’s Personnel” applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Approve the appointment of Steven Olson for the position of temporary summer labor, at the rate of \$15.25 per hour, effective May 31, 2016.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly warrants on the Secondary Road Fund in payment of salaries without further order of the Board.

Roll Call:

Staszewski: _____

Hamerlinck: _____

Srp: _____

ATTEST:

**Eric Van Lancker
County Auditor
County of Clinton
State of Iowa**

**Chairman
Clinton County Board of Supervisors**

May 23, 2016

RESOLUTION 2016 - 109

WHEREAS, taxes for Clinton County parcel #8815270000 owned currently by David Schawl at 1408 Caroline Ave, Clinton, were paid in error by the previous owner, Janie Chambers, in the amount of \$500.00 and taxes remain outstanding on the parcel that Ms. Chambers currently owns at 1041 10th Ave N in Clinton. At this time Attorney Schoenauer, on behalf of his client, Ms. Chambers is requesting a re-appropriation of the payment from parcel 8815270000 to parcel 8041360011. It appears a mix-up of parcel numbers by Ms. Chambers due to a mid-year property sale/purchase and a payment needs to be corrected.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Treasurer be hereby authorized to make adjustment to the tax owing by removing the payment in error from parcel 881527000 in the amount of \$500 and apply the payment to parcel 8041360011 on the county system as requested.

Roll Call:

Staszewski: _____

Hamerlinck: _____

Srp: _____

Daniel A. Srp, Chairperson
Clinton County Board of Supervisors

ATTEST:

Eric Van Lancker, Auditor
County of Clinton State of Iowa S: Admin/

Clinton County
Permit No. 16-184

**APPLICATION FOR APPROVAL OF CONSTRUCTION
WITHIN CLINTON COUNTY RIGHT-OF-WAY**

This is a Permit Application for telecommunications, electric, gas, water, earthwork, drainage and other miscellaneous work within county ROW. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety and the general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

Applicant Name: Windstream Iowa Communications

Street Address: 11101 Anderson Dr., Suite 100

City, State & Zip Code: Little Rock, AR 72212

Contact Person: Dan Cole or Kijana Royal (563) 927-3120 or (501) 748-7628

(W/O# 713461002)

1. Location Plan. An applicant shall file a completed location plan as an attachment to this Permit Application. The location plan shall set forth the location of the proposed utility and/or construction on the secondary road system and include a description of the proposed installation.
2. Written Notice. At least 10 working days prior to the proposed construction, an applicant shall file with the County Engineer a written notice stating the time, date, location and nature of the proposed construction. Permits will be issued for a maximum period of one year.
3. Inspection. The County Engineer may provide a full-time inspector during the installation of utility lines and construction within ROW to insure compliance with this permit. The inspector may have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety and welfare.
4. Inspection Fees. (**Utility Permits Only**) Upon approval of the application by the Board of Supervisors, the permit will be issued by the County Engineer upon payment of the required prepaid \$100.00 permit fee made payable to the County Treasurer's office. Inspection fees may be required by the County Engineer and paid by the applicants. The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer.
5. Requirements. The installation inspector shall assure that the following requirements have been met:
 - A) Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
 - B) Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:

| | | | |
|-------------------------|-----|---------------|-----|
| Telecommunications..... | 36" | Electric..... | 48" |
| Gas..... | 48" | Water..... | 60" |
| Sewer..... | 60" | | |

- C) The applicant shall use reference markers in the right-of-way ("R. O. W. ") boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
 - D) All tile line locations shall be marked with references located in the R. O. W. line.
 - E) No underground utility lines shall cross over a crossroad drainage structure without written approval.
 - F) Residents along the utility route shall have uninterrupted access to public roads. An all-weather access shall be maintained for residents adjacent to the project.
 - G) A joint assessment of the road surfacing shall be made by the applicant and the Road Maintenance Superintendent both before and after construction. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition excluding tile crossings. After surfacing has been applied, the road surface shall be reviewed by the Road Maintenance Superintendent once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
 - H) All damaged areas within the R. O. W. shall be repaired and restored to at least its former condition by the applicant or the cost of any repair work caused to be performed by the County will be assessed against the applicant.
 - I) Areas disturbed during construction which present an erosion problem shall be rectified by the applicant in a manner approved by the County Engineer.
 - J) All trenches, excavations, and utilities that are knifed shall be properly tamped.
 - K) All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
 - L) Paved road utility crossings shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.
6. Non-Conforming Work. The County Engineer may suspend the installation at any time if the applicant's work does not meet the requirements set forth in this Permit.
 7. Emergency Work. In emergency situations, work may be initiated by an applicant without first obtaining a permit. However, a permit must be obtained within fourteen (14) days of initiation of the work. All emergency work shall be done in conformity with the provisions of this ordinance and shall be inspected for full compliance.
 8. County Infraction. Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.
 9. Hold Harmless. The utility company shall save the County harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming the County as an additional insured for the permit work shall be filed in the County Engineer's office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

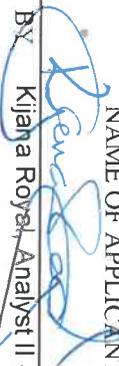
10. Permit Required. No applicant shall install any lines unless such applicant has obtained a permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the County for such work. Applicants agree to hold the County free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

11. Relocation. The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, bridge construction, alignment or widening of R.O.W. resulting from maintenance or construction operations for highway improvements.

May 10, 2016
DATE SUBMITTED

Windstream Iowa Communications, Inc.

NAME OF APPLICANT OR COMPANY


BX Kijana Royal, Analyst II - OSP Eng.

APPROVAL:

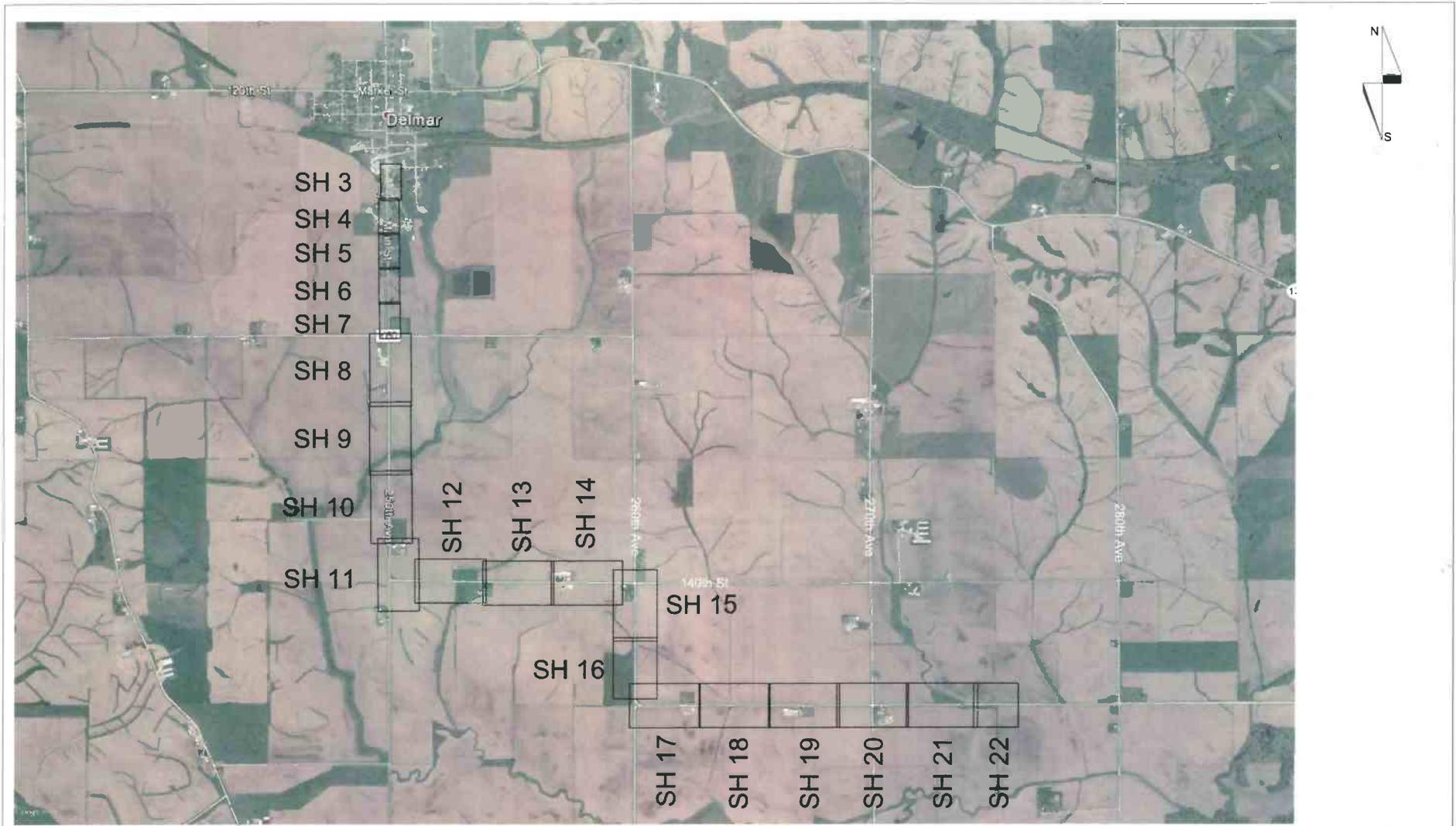
DATE

COUNTY ENGINEER

APPROVAL: Required for Franchise Utility Permit Applications Only

DATE

CHAIRPERSON, BOARD OF SUPERVISORS



ADDRESS: DELMAR C.O. TO THE
 CHARLOTTE EXCHANGE BOUNDARY
 DELMAR, IOWA

WINDSTREAM OSP ENGINEER - DAN COLE
 FIELD ENGINEER: POWER Engineers, Inc. - JOE CHLEBICK
 DRAWN BY: POWER Engineers, Inc. - STEVE NORTON
 REVISION: 04
 SHEET: PROJECT OVERVIEW

PROJECT: FB DLMR IOF DLMR TO CHRL
 WORK ORDER: 713461002
 DATE: 3/18/16



CLINTON COUNTY ENGINEER

Clinton County Administration Building
1900 North Third Street
P.O. Box 2957
Clinton, Iowa 52733-2957
563-244-0564
Fax: 563-243-3739

May 23, 2016

Windstream Communications Inc.
Attn: Kijana Royal
11101 Anderson Dr., Suite 100
Little Rock, AR 72212
501-748-7628

Subject: Permit #16-184 WO#: 713461002-00000

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. This permit was approved based on the following stipulation:

- Windstream Communications shall bore all utility work within County ROW at a minimum depth of 36-inches.
- Cable shall be bored under culverts. This stipulation applies to all culverts located with the county right-of-way.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

Please submit the \$100 permit fee (PAID, #909224) made payable to the Clinton County Engineer's Office. Should you have any questions, please call the office at the above listed number. Thank you.

Sincerely,

Elliott Pennock, EIT
Assistant County Engineer

**CLINTON COUNTY
BOARD OF SUPERVISOR
MOTION**

May 23, 2016

Motion by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 16-184 is for Windstream Communications of Iowa to bore and install underground fiber optic along 250th Avenue in Section 15 and 22, along 140th Street in Section 22, along 260th Avenue in Section 26, and along 145th Street in Section 25 and 26 of T83-R3N in Bloomfield Township.

Roll Call:

Staszewski: _____

Hamerlinck: _____

Srp: _____

Motion _____

May 23, 2016

RESOLUTION # 2016 - _____

WHEREAS, the Clinton County Board of Supervisors has considered the bids received for the Clinton County Courthouse Roof Repair Project due before May 18, 2016, for replacing the roof on the courtouse at the Clinton County Courthouse 612 N. 2nd St.; and

WHEREAS, the total of each bid is as follows:

| | |
|-----------------------------|--------------|
| Sterling Commercial Roofing | \$276,300.00 |
| Beckwith Commercial Roofing | \$304,977.00 |

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors do hereby award the Clinton County Courthouse Roof Repair Project under the recommendation from the Clinton County Building Maintenance Manager and architect IIW to the following:

| | |
|-----------------------------|--------------|
| Sterling Commercial Roofing | \$276,300.00 |
|-----------------------------|--------------|

BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors be authorized to execute the contract on behalf of Clinton County, Iowa.

ROLL CALL:

Staszewski: _____

Hamerlinck: _____

Srp: _____

Daniel A. Srp, Chairman

ATTEST:

Eric Van Lancker, County Auditor
County of Clinton
State of Iowa

May 23, 2016

RESOLUTION 2016 - _____

WHEREAS, the replacement Clinton County Jail/Sheriff's Office/911 Communications Center bond referendum was approved by voters on Tuesday May 3, 2016; and

WHEREAS, the Clinton County Board of Supervisors approved the selection of Shive-Hattery, Inc. for architectural services for the consulting and design of the jail facility project on May 16, 2016; and

WHEREAS, the Clinton County Justice Coordinating Commission recommends that the Clinton County Board of Supervisors select the Samuels Group, Inc. a Wausau, Wisconsin company, to provide construction management services in the interest of Clinton County for the jail facility project; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Chairman is hereby authorized to sign a contract with Samuels Group, Inc. to provide construction management services for the jail facility project.

Roll Call:

Hamerlinck: _____

Staszewski: _____

Srp: _____

Daniel A. Srp, Chairperson
Clinton County Board of Supervisors

ATTEST:

Eric Van Lancker, Auditor
County of Clinton
State of Iowa