

CLINTON/JACKSON COUNTIES EARLY CHILDHOOD IOWA BOARD MEETING MINUTES

Monday, September 26, 2016 – 4:00 p.m.

Clinton County Satellite Offices, large boardroom
226 11th Street, DeWitt, IA 52742

Board Members Present:

Jack Willey, Chair
Dan Srp, Vice Chair
Jessica Ihns
Linda Hledik
Gabe Gluba
David Hinds
Rhonda Curts
Torschia Thomas
Brenda Kunau
Karen Breitbach

Board Members Excused:

Dustin Deweerdt

ECI Staff Present:

Gwen Deming, Director

Guests Present:

Loretta Wuerdeman

Chair Jack Willey called the meeting to order at 4:00 p.m. A quorum was present (10/11). Introductions were made and a sign in sheet was circulated for members' signatures.

Approval of Minutes: Chair Jack Willey asked the members to review the minutes from ECI Board Meeting on August 29, 2016. Jessica Ihns moved to approve the minutes as presented; Gabe Gluba seconded to approve the minutes as presented. The Motion was carried unanimously.

Final FY2016 Financial Reports: Gwen Deming presented the final budgets for School Ready and Early Childhood to the ECI Board of Directors. She reported the budgets were certified by Becky Weaver in the Clinton County Auditor's Office, and then sent to the state, along with the FY2016 Annual Report.

Preschool Scholarships: Discussion among the ECI Board about how to market the preschool scholarships to parents resulted in a decision to send letters to all preschool directors in January, reminding them about the availability of scholarships for prospective students. The suggestion of a flyer, promoting ECI and scholarship availability, to be added to the registration packets was also put forth. The concern was voiced about promoting preschool scholarships, as our ECI Board doesn't know how much money will be designated in FY2018. Jack Willey suggested a letter should be sent, stating we anticipate funding preschool scholarships, but the final decision will be made when we know how much funding we receive.

FY2017 School Ready and Early Childhood Financial Updates: Gwen Deming presented the expenditure sheet for FY2017, and explained that all programs, preschool scholarships, and administrative costs are included, which will help the Board understand the financials. She pointed out that the carryover from FY2016 shows and was added to the FY2017 designations. She also stated that the amounts and percentages in School Ready & Early Childhood that are leftover each month, which includes the percentage of total funds, will be automatically updated each month. She also presented the expenditure and revenue reports that were completed by the auditor's office. Jack Willey requested a Motion to accept the financials as presented. Gabe Gluba moved to approve the financial updates as presented, Torschia Thomas seconded the Motion. The Motion was carried unanimously.

ECI Marketing: Discussion around marketing ideas, social marketing, posters, etc. ensued. Gwen Deming said she would email a list of items, prices out to the group.

New Business: No new business was discussed.

Adjourn: Mr. Willey adjourned the meeting at 4:45 p.m.

Monday, October 24, 2016 at 4:00 p.m. is the next ECI Board Meeting

Respectfully submitted, Gwen Deming, Clinton/Jackson ECI Director

Attachments can be viewed by contacting Gwen Deming at the Clinton County Satellite Offices.

Any person needing special assistance or with special accessibility needs should contact Gwen Deming at GDeming@ClintonCounty-IA.gov or (563) 659-3651.