

CLINTON/JACKSON COUNTIES EARLY CHILDHOOD IOWA BOARD MEETING MINUTES

Monday, October 24, 2016 – 4:00 p.m.

Clinton County Satellite Offices, large boardroom
226 11th Street, DeWitt, IA 52742

Board Members Present:

Jack Willey, Chair
Dan Srp, Vice Chair
Jessica Ihns
Linda Hledik
Gabe Gluba
Brenda Kunau
Rhonda Curts

Board Members Excused:

Dustin Deweerdt
David Hinds
Torschia Thomas

ECI Staff Present:

Gwen Deming, Director

Guests Present:

Loretta Wuerdeman
Sheila Busch

Chair Jack Willey called the meeting to order at 4:00 p.m. A quorum was present (7/11). Introductions were made and a sign-in sheet was circulated for members' signatures.

Approval of Minutes: Chair Jack Willey asked the members to review the minutes from ECI Board Meeting on September 26, 2016. Gabe Gluba moved to approve the minutes from September 26, 2016, as well as the Executive Committee minutes from October 10, 2016 as presented; Jessica Ihns seconded to approve the minutes as presented. The Motion was carried unanimously.

Final FY2016 Financial Reports: Gwen Deming presented the final budgets for School Ready and Early Childhood to the ECI Board of Directors. She stated the report presented contained all of the invoices through October 24, 2016. Jack Willey asked for a motion to approved the report as presented. Brenda Kunau made a Motion to approve the financial report as presented, Jessica Ihns seconded to approve the financial report; all ayes, Motion carried.

1st Quarter Reports: Gwen Deming reported she has received all but two of the 1st quarter reports from contractors, which were due on October 20, 2016. After discussion, the Board requested communication to those contractors who had not submitted reports. Specifically, to ask if the reports had been submitted in case an electronic error had occurred. Otherwise, the Board instructed Gwen to remind the contractors who had not submitted their quarterly reports that they were out of compliance with their contracts.

Preschool Scholarships: The Board discussed the funding for Preschool Scholarships from the updated current scholarship chart. Gwen Deming stated that some of the preschools were not using all of the scholarship money they were allocated. She also explained that there is more money in the budget for scholarships than was previously thought. Dan Srp made a Motion for the director to contact all of the preschools and let them know they can apply for funding for scholarships, which will be paid back to September 1, 2016. Gabe Gluba seconded the Motion; all ayes, Motion carried.

ECI Marketing: A list of ideas and prices for marketing items, including beach balls, pens, and bookmarks was shared among the board members. Discussion including the amount of items to be ordered, where they would be used, and how much to be spent ensued among the Board. Additional quantities, items and prices were requested. Gwen Deming stated she would contact both printers and collect the information.

New Business: Gwen Deming asked if the ECI Board would be interested in partnering with a Community Baby Shower, to be held in April, which is Child Abuse Prevention Month. She stated the baby shower would help bring referrals to the in-home programs, as well as many other programs, in our community. She also said Community Partnerships for Protecting Children and Prevent Child Abuse Clinton County would be coordinating this event. The Board agreed that ECI should be a partner in this project.

Adjourn: Mr. Willey adjourned the meeting at 4:50 p.m.

Monday, November 28, 2016 at 4:00 p.m. is the next ECI Board Meeting.

Respectfully submitted, Gwen Deming, Clinton/Jackson ECI Director

Attachments can be viewed by contacting Gwen Deming at the Clinton County Satellite Offices.

Any person needing special assistance or with special accessibility needs should contact Gwen Deming at GDeming@ClintonCounty-IA.gov or (563) 659-3651.