

CLINTON/JACKSON COUNTIES ECI ANNUAL BOARD MEETING MINUTES

Monday, September 22, 2014 – 4:00pm

Clinton County Satellite Offices

Board Members Present:

Jack Willey, Chair
Dan Srp
Brenda Kunau
Dr. Jessica Ihns
Linda Hledik
Jill Davisson
Dave Hinds

Board Members Excused:

Lynn Bell
Karen Breitbach

ECI Staff Present:

Jenny Kreiter, Director

Guests attending meeting:

Kathy Richmond

Chair Jack Willey called the meeting to order at 4:00pm. A quorum was present (7/9). Introductions were made and a sign in sheet was circulated for Board Members and guests to sign.

Review of Agenda: Chair Jack Willey introduced the agenda and asked for comments or any conflict of interests; none were offered.

Approval of Minutes: Mr. Willey asked for comments on Board Meeting minutes dated 8-25-14, Executive Committee minutes dated 9-8-14. Mrs. Kunau moved. Dr. Ihns seconded to approve Board Meeting minutes dated 8-25-14 and Executive Committee minutes dated 9-8-14 as written. Motion was carried unanimously. Copies are attached.

Financial Report/Contract Report:

- a. Mr. Willey presented the FY14 Annual Report that was submitted with all required documentation to the State TA Team on 9-12-14. The Board reviewed the report and all attachments including the Executive Summary.
- b. Mr. Willey presented the FY15 financial reports labeled FY15 Total Expenditures by category, FY15 Expenditure by program and category and the Coordinator's activity report. The Board reviewed the FY15 Preschool Scholarship document and discussed the October 1st deadline given to our area preschool partners to apply for scholarships. Mr. Hinds moved. Mr. Srp seconded to approve the financial report and Director's activity report as presented. Motion was carried unanimously. Copies are attached.
- c. Mr. Willey presented the FY15 Required Performance Measure document for review.

ECI Board self evaluation/professional development plan: The Board Members discussed and provided documentation of the top three items they would like to focus on in FY15. Jenny will work on tool AA to present to the Board. Copies are attached. Jenny is working with Dr. Ihns and CCR& R staff to produce a newspaper article about child care and why registered homes are so important.

ECI Board Membership: Jenny reported that she working with two key leaders in the City of Clinton to identify potential Board Members.

New Business: The Board Members instructed Jenny to invite the legislators to our November meeting.

Adjourn: By consensus, the meeting adjourned at 5:10p.m. Our next ECI Board Meeting will be 10-27-14.

Respectfully submitted, Jenny Kreiter, Clinton/Jackson ECI Director