

**Clinton/Jackson ECI Executive Committee Minutes**

**Wednesday, August 11 2016; 7:00 a.m.**

**Clinton County Satellite Offices, small boardroom**

**226 11th Street, DeWitt, IA 52742**

**Board Members Present:**

Jack Willey, Chair

Linda Hledik

**ECI Staff Present:**

Gwen Deming, Director

**FY2016 annual report:** Gwen reported she is working on the financial section of the annual report. She further stated she is partnering with the Clinton County Auditor's office for guidance and to receive needed information to complete the report. The report is due on September 15, 2016.

**FY2017 Contract Renewals:** Gwen presented contracts that needed to be signed by Jack Willey. She reported that she was still waiting on LSI's contract for the New Parent Program.

**ECI Director Orientation:** Gwen reported she would be meeting with Shanell Wagler on August 23, 2016 in Iowa City.

**Preschool Scholarships:** Gwen reported she sent email, as well as regular mail, to the preschools that received scholarship funding for FY2016. She also sent emails to the director list that Jenny Kreiter had on her email contacts. She further stated the mini-grant applications from the preschools were due on August 19, 2016.

**ECI Marketing:** Gwen presented the new marketing tool from Early Childhood Iowa, and stated it could be added to the 2017 Community Partnerships for Protecting Children calendar. She also stated the ECI Facebook is up and running.

**By-Laws Change:** Jack stated the ECI Board needed to hold a second vote for the change in the by-laws. Gwen stated she would add that to the agenda for August 29, 2016.

**Adjournment:** Jack Willey adjourned the meeting at 8:00 a.m.

**Monday, August 29, 2016 at 4:00 p.m. is the next ECI Board Meeting**

Respectfully submitted, Gwen Deming, Clinton/Jackson ECI Director

Any person needing special assistance or with special accessibility needs should contact Gwen Deming at [GDeming@ClintonCounty-IA.gov](mailto:GDeming@ClintonCounty-IA.gov) or (563) 659-3651.