

CLINTON/JACKSON ECI EXECUTIVE COMMITTEE MEETING MINUTES
Monday, October 5th, 2015 –8:00am, small board room
Clinton County Satellite Offices, 226 11th Street, DeWitt, Iowa

Board Members Present: Jack Willey, Linda Hledik

Staff Member Present: Jenny Kreiter

FY16 Budget/Contract Update: The Executive Committee reviewed the financial report provided by the fiscal agent. Jack and Linda signed bills and signed Jenny's cost allocation per pay period timesheet.

FY16 Contract update: Jenny has not received guidance from the State TA Team as to next steps with Parent Ed. FY15 REDCap documentation not being but into the data system on time. Jenny has met with Sheila Busch and will be having the LSI Staff, whose responsibility it is to insure that data is uploaded by the set timelines, sign a document acknowledging that this has been completed. Jenny has met with our CNC and CCC to discuss the issue of encouraging our providers to move up on the QRS scale. Those discussions will be ongoing.

Review of LOE materials: Jack and Linda went the through the LOE items one by one and discussed completion of these items. Jenny has released and both the community assessment and fiscal assessment and has had a good response. Jenny is in the end stages of completing the Community Plan and has all documents required for the LOE.

Set agenda for October Board Meeting: Jack and Linda set the agenda for the next Board Meeting.

New Business: Jack and Linda reviewed the document titled "ECI Purpose and funding draft" which was provided to Jenny at the last ECI Director's Meeting. Jenny also updated them on potential changes to Tool FF and the feedback we received from our home visitation program manager's regarding these changes.

Respectfully submitted by:
Jenny Kreiter, Director

Attachments can be viewed by contacting Jenny Kreiter at the Clinton County Satellite Offices.