

CLINTON/JACKSON COUNTIES ECI ANNUAL BOARD MEETING MINUTES

Monday, October 27, 2014 – 4:00pm

Clinton County Satellite Offices

Board Members Present:

Jack Willey, Chair
Dan Srp
Karen Breitbach
Dr. Jessica Ihns
Linda Hledik
Jill Davisson
Dave Hinds

Board Members Excused:

Lynn Bell
Brenda Kunau

ECI Staff Present:

Jenny Kreiter, Director

Guests attending meeting:

Kathy Richmond
Mary Jo Huddleston

Advisory Committee Members Present: Pat Hendrickson

Chair Jack Willey called the meeting to order at 4:08pm. A quorum was present (7/9). Introductions were made and a sign in sheet was circulated for Board Members and guests to sign.

Review of Agenda: Chair Jack Willey introduced the agenda and asked for comments or any conflict of interests; none were offered.

Approval of Minutes: Mr. Willey asked for comments on Board Meeting minutes dated 9-22-14, Executive Committee minutes dated 10-6-14. Dr. Ihns moved. Mrs. Davisson seconded to approve Board Meeting minutes dated 9-22-14 and Executive Committee minutes dated 10-6-14 as written. Motion was carried unanimously. Copies are attached.

Financial Report/Contract Report:

- a. Mr. Willey presented the FY15 financial reports labeled FY15 Total Expenditures by category, FY15 Expenditure by program and category and the Coordinator's activity report. Mrs. Breitbach moved to approve the financial report and Director's activity report as presented. Mr. Srp seconded. Motion was carried unanimously. Copies are attached.
- b. Mr. Willey presented the document; Do you know who is watching your child? Quality Matters! Dr. Ihns and staff from CCR&R are working on this document to submit to all the area newspapers.

ECI Board self evaluation/professional development plan: Mr. Willey referenced the Executive Committee Meeting minutes dated 10-6-14, Board FY15 Professional Development and reported that the Board Members have chosen to focus their efforts on Levels of Excellence document, expanding community involvement and input in the needs assessment for our community plan, study QRS and QPPS and explore barriers and opportunities for wider usage of WIC in our two county area. Dr. Ihns moved to approve the Clinton/Jackson ECI Board Professional Development plan focusing on items listed above. Mr. Hinds seconded. Motion was carried unanimously. A copy is attached.

Tool SS update: Mr. Willey reported that Jenny received email notification from Shanell Wagler that Tool SS: Mid-Year Financial Reporting was going to be presented to the State ECI Board for updating. The change will be that boards shall report financial data mid-year based on a schedule identified by the ECI Office. Previously we had been reported quarterly. Mrs. Davisson supports changing Tool SS to reflect mid-year reporting. Mrs. Breitbach seconded. Motion was carried unanimously.

QRS 101 Presentation: Mary Jo Huddleston and Kathy Richmond, Child Care Resource & Referral, presented information about the Quality Rating System and the work they do with our Center and home based providers. An informative dialogue between the presenters and the Board Members about QRS, moving up the scale, barriers to obtaining a higher level, strategies to support providers moving up the scale, “myths” about QRS, facts about QRS and training/grant opportunities. The Board Members thanked the presenters.

New Business: The Board Members instructed Jenny to invite the legislators to our November meeting.

Adjourn: By consensus, the meeting adjourned at 5:45p.m. Our next ECI Board Meeting will be 10-27-14.

Respectfully submitted, Jenny Kreiter, Clinton/Jackson ECI Director