

CLINTON/JACKSON DECAT BOARD MEETING

May 17, 2013

DeWitt, Iowa

Board Members Present: Judge Phil Tabor, Mary Drees, Lonnie Luepker, Jill Davisson, Cheryl Curl, Dr. Mike Healy, Connie Murphy

Board Members Excused: Brian Bopes, Gary Lippe, Larry Koos, Scott Hobart

Staff Present: Jenny Kreiter, Coordinator

Quorum having been established, Jill Davisson called the meeting to order at 1:05 PM.

Introductions: Those in attendance at the meeting introduced themselves.

Board Member Discussion: Scott Hobart has recommended Connie Murphy, Accountant/Auditor – 7th Judicial, for membership on the Clinton/Jackson DECAT Board. Dr. Mike Healy moved to approve Connie's membership to the Board. Lonnie Luepker seconded. Motion carried.

Gary Lippe, DHS – Eastern Iowa Service Area Manager and Mary Drees, DHS EO1/Community Liaison, have requested that Mary become an individual member on the Clinton/Jackson DECAT Board representing one vote. Gary will remain an individual Clinton/Jackson DECAT Board member representing one vote but will not have an alternate at this time. Judge Phil Tabor moved to approve this request as stated. Dr. Mike Healy seconded. Motion carried.

Review of 3-8-13 Minutes:

Judge Phil Tabor moved to approve the minutes. Lonnie Luepker seconded. Motion carried. A copy is attached to these minutes.

Financial Report:

Jenny presented the FY13 budget review and Coordinator's activity report. Dr. Mike Healy moved to accept the budget as presented. Mary Drees seconded. Motion carried. A copy is attached to these minutes.

The Board Members reviewed and discussed the document titled community needs/contracting discussion 5-6-13, items 1-6. A copy is attached to these minutes. The Board reviewed a request from Lynn Bopes, CPC/Case Management Administrator for Mental Health First Aid Training in FY14. The Board discussed with Connie Murphy and Mary Drees the intended transfers to Clinton/Jackson DECAT from Graduated Sanction /Court Ordered Services funds and Child Welfare funds this included all current FY13 contracts and transfer (FFT/Step In/Non FSRP Transportation) to be funded in FY13. The transfer letters will be sent later this month.

Judge Phil Tabor moved to approve Lynn Bopes request for \$1500 to be included in the FY14 budget. Cheryl Curl seconded. Motion carried. A copy of request is attached to these minutes.

Dr. Mike Healy moved to accept, upon review transfer letters from DHS and JCS to Clinton/Jackson DECAT per information from Mary Drees and Connie Murphy. Lonnie Luepker seconded. Motion carried.

After the Board's discussion Jenny presented the FY14 proposed budget. Dr. Mike Healy moved to approve the budget. Mary Drees seconded. Motion carried.

FY13 3rd Quarter Contract update: Jenny submitted a document with performance measures and outcomes for all contracts funded by the Clinton/Jackson DECAT Board. Mary Drees provided an update on two FY13 contracts that will be going to be a statewide contract in FY14. It was acknowledged by the Board Members that the current contract which is held by Dubuque DECAT for Parent Partners Program and Social Work Assistants (Drug Testing) both contracts provide services in Clinton and Jackson Counties will end on June 30, 2013. Judge Phil Tabor reviewed with the Board Members two Step In informational fliers, one for consumers of the program and one for professionals who can refer families to the program. Dr. Mike Healy and Mary Drees led a discussion about one of the Family Team Meeting performance measures. Dr. Healy asked for more information on this particular performance measure and the need to adjust this to better reflect the work of the contractor. Mary Drees provided information about the purpose of the performance measure. This will be discussed at future meetings.

New Business: No new business brought to the Board.

Next meeting date: August 23, 2013 – 1:00pm at the Francis Banta Waggoner Community Library.

There being no further business the meeting was adjourned at 2:10PM by Jill Davisson.

Respectfully submitted,

Jenny Kreiter
Clinton/Jackson DECAT Coordinator