

CLINTON/JACKSON ECI EXECUTIVE COMMITTEE MEETING

September 8, 2014, 8:00am

226 11th Street

DeWitt, Iowa

Board Members Present: Jack Willey, Linda Hledik

Staff Member Present: Jenny Kreiter

FY115 Financial Report/Discussion: Jenny presented the bank statement and our fiscal agent monthly reports. The Executive Committee reviewed and signed bills. They also reviewed and signed Jenny's timesheet and cost allocation documentation. VNS returned an overpayment in the amount of \$898.10 for the I Smile Dental Program to ECI which our fiscal agent has placed back into the correct account. This will show as a deposit in FY15 reports. Jenny provided a cost allocation document regarding the Xerox machine.

FY15 Contract Update: Jenny provided a spreadsheet of preschool scholarship requests. The Executive Committee advised Jenny to approve all requests at this time.

FY14 Annual Report: The Executive Committee reviewed the FY13 Annual Report Review email dated 10-21-13 from Deb Scrowther. The Executive Committee reviewed the FY14 Annual Report document and provided direction to Jenny on a number of final questions she had before completing the report. Jack signed the assurance page and Jenny was advised to submit the report which is due on 9/15/14.

Board Membership: Jenny has maintained contact with two key community professionals in the City of Clinton to help us recruit members.

ECI State Board Meeting: Jenny shared an email she sent to Shanell Wagler dated 9-4-14 regarding lack of access to the State Board Meetings. The venue for the State Board Meetings has changed and they no longer offer the option to attend by phone or webinar. Jenny asked if the meetings will be recorded for the public to listen to at a later date. She has not received a response from Shanell Wagler at this time.

Respectfully submitted by:

Jenny Kreiter, Director