

CLINTON/JACKSON EARLY CHILDHOOD IOWA BOARD MEETING MINUTES

Monday, June 29, 2015 – 4:00pm, large board room

Clinton County Satellite Offices, 226 11th Street, DeWitt, IA 52742

Board Members Present:

Jack Willey, Chair

Dan Srp, Vice Chair

Brenda Kunau

David Hinds

Linda Hledik

Torschia Thomas

Gabe Gluba

Board Members Excused:

Karen Breitbach

Dr. Jessica Ihns

Traci Gael

ECI Staff Present:

Jenny Kreiter, Director

Guests Present:

Diane Martens

Shanell Wagler (zoom technology)

Jeffrey Anderson (zoom technology)

Chair Jack Willey called the meeting to order at 4:00pm. A quorum was present (7/10) at that time. Introductions were made and a sign in sheet was circulated for Board Members and guests to sign.

Review of Agenda: Chair Jack Willey introduced the agenda and asked for comments or any conflict of interests; none were offered

Board Membership: Mr. Willey reported that Mr. Gabe Gluba no longer had a conflict and would like to be recognized as a member of the Clinton/Jackson Early Childhood Iowa Board. Mrs. Kunau moved to accept his reinstatement to the Board. Mr. Srp seconded. Motion was carried unanimously.

Community Plan and Indicators discussion with Shanell Wagler and Jeffrey Anderson: Shanell and Jeffrey acknowledged receipt of the Clinton/Jackson ECI Board's FY15 Annual Meeting data presentation, strategic plan and Community Plan Update FY15 indicator trends documents. Together we reviewed the content of these documents and discussed individual items and content as a whole. The data sources and indicators were discussed and a number of changes to the document were made such as removing ECERS – Level 5 and Preschool Enrollment as indicators. Suggestions were made regarding the progress update section of the documents and language regarding identified indicator groups was clearly stated. Over all our area has good community indicators, our data and sources are consistent and provide solid information about our result areas. The Board thanked Shanell and Jeffrey for their technical assistance regarding our community plan and indicators.

Approval of Minutes: Mr. Willey asked for comments on Board Meeting minutes dated 5-18-15 and Executive Committee minutes dated 6-15-15. Mr. Srp moved. Ms. Thomas seconded to approve Board meeting minutes as written. Motion was carried unanimously.

Financial Report/Contract Report:

- a. Mr. Willey presented the FY15 Expenditure by program and category financial report. Board Members reviewed this report. Mr. Willey presented the Director's activity report. Mr. Hinds moved to approve the financial report and Director's activity report as presented. Ms. Gluba seconded. Motion was carried unanimously.

- b. Jenny has changed the name of the FY15 Report of On-Site Reviews and Audits of current contract holders. The actual site visit/audit review template used is attached to these minutes.
- c. Mr. Willey reported that the FY16 budgets have been sent to contractors for review. Mr. Willey has been notified that the Jackson County Board of Health will be interviewing for a new Child Care Nurse Consultant. The Board directed Jenny to contact Frank Frieberg to review applications.
- d. Mr. Willey reported that our FY16 budget has been submitted for approval. Mrs. Kunau moved to not sign contracts with our providers until the Clinton/Jackson ECI Board has received approval of the budget by the State TA Team. When we receive approval and the contracts are signed reimbursement for services will begin July 1. Mr. Srp seconded. Motion was carried unanimously.

FY16 Board Meeting dates: Mr. Willey presented the proposed meeting dates. Mr. Srp moved to approve the meeting dates as presented. Ms. Thomas seconded. Motion carried unanimously.

State ECI Board Meeting 605015/Regional ECI Meeting 6-26-15: Jenny presented information from both meetings to the Board. At the regional meeting Shanell and other Director's said to be prepared for formula funding changes this coming legislative session.

New Business: No new business.

Adjourn: Mr. Willey declared the meeting adjourned at 5:05p.m.

Our next ECI Board Meeting will be 8-31-15.

Respectfully submitted, Jenny Kreiter, Clinton/Jackson ECI Director

Attachments can be viewed by contacting Jenny Kreiter at the Clinton County Satellite Offices.

Any person needing special assistance or with special accessibility needs should contact Jenny Kreiter at (563)659-3651 or kreiter@clintoncounty-ia.gov