

OCTOBER 19, 2015

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Staszewski, Srp and Hamerlinck. Minutes of the previous meeting were read and approved.

REPORTS

The September 2015 monthly and the 1st Quarter FY2016 reports of the Commission of Veterans Affairs, submitted by Ed Staszewski, Director, were presented, approved and filed.

9:00 A.M. Review Correspondence and Claims

9:15 A.M. FORMAL ACTION: Resolutions and Motions

The following resolution was presented and on motion adopted.

RESOLUTION #2015-283

WHEREAS, the Board of Supervisors of Clinton County, Iowa, proposes to adopt an ordinance establishing a policy for the construction and reconstruction of roadways and bridges on the County Secondary Road System. The purpose of this ordinance is to establish Clinton County's policy for the construction of roads, reconstruction of roads, construction of bridges, reconstruction of bridges and other roadway and drainage features associated with road and bridge construction, and

WHEREAS, the Board of Supervisors of Clinton County, Iowa, held a Public Hearing on September 14, 2015 to solicit public comment regarding the proposed ordinance and no public comments were received.

WHEREAS, the Board of Supervisors of Clinton County held a First Reading of the proposed ordinance on September 14, 2015 and held a Second Reading of the proposed ordinance on October 19, 2015, and waived further readings.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County as follows:

1. The attached ordinance numbered 2015-05 is hereby adopted.
2. The Auditor is directed to publish said ordinance as required by law.
3. This ordinance shall be in effect from and after its adoption and publication as required by law.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

CLINTON COUNTY

ORDINANCE #2015-05

AN ORDINANCE TO ESTABLISH A POLICY FOR THE CONSTRUCTION AND RECONSTRUCTION OF ROADWAYS AND BRIDGES ON THE CLINTON COUNTY SECONDARY ROAD SYSTEM

BE IT ORDAINED BY THE BOARD OF SUPERVISORS CLINTON COUNTY:

SECTION 1 -- PURPOSE

The purpose of this ordinance is to establish Clinton County's policy for the construction of roads, reconstruction of roads, construction of bridges, reconstruction of bridges and other roadway and drainage features associated with road and bridge construction.

SECTION 2 -- LEVEL OF SERVICE

The level of service shall be based on traffic counts, roadway classification, pavement type, roadway geometrics and other data used in accepted engineering design as established by the County Engineer, Iowa Department of Transportation and the Federal Highway Administration.

SECTION 3 -- DESIGN CRITERIA

In implementation, this policy shall set the minimum design standards that Clinton County will follow in the construction or reconstruction of roads and bridges. These criteria shall be based on accepted engineering practices and standards established by the Iowa Department of Transportation and the Federal Highway Administration.

The County Engineer shall assure the minimum design standards established herein are adhered to in a uniform manner unless, in his or her professional judgment, a deviation from standards is warranted. Minimum design standards are not subject to discretionary enforcement. Any deviations must be documented as unreasonable and or impossible to implement by the County Engineer and/or the County Board of Supervisors.

PAVED ROUTES

- A) New Pavement
 - 1) New pavement shall be constructed with a 22' wide pavement and a minimum three feet wide granular shoulder. Intersections with non-paved roads shall have pavement extended back onto the intersecting road 50' beyond the end of the intersection radius.
 - 2) Paved shoulders and edge line rumble stripes shall be constructed if crash data warrants based on accepted HSIP and TSIP cost/benefit analysis.
 - 3) Concrete rumble strips shall be installed on all approach stop situations.
 - 4) Safety edge shall be incorporated into new construction projects when the proposed new pavement thickness will be greater than three inches thick.
- B) Reconstruction of Pavement
 - 1) Paved roads shall be reconstructed with a 22' wide pavement or to the previous pavement width, whichever is greater with granular shoulders.
 - 2) Concrete rumble strips shall be installed on all approach stop situations not located in residential areas.
 - 3) Safety edge shall be incorporated into reconstruction (rehabilitation) projects when the proposed new pavement thickness will be greater than three inches thick.

UNPAVED ROADS

- A) Gravel Roads
 - 1) New construction of a gravel road shall have a 28' finished top, including shoulders.
 - 2) Reconstruction of a gravel road shall be to the previous width prior to reconstruction.
- B) Class B & C Roads
 - 1) Class B and C roads will be built to the minimums as outlined by Iowa Code.

BRIDGES & Drainage Structures

- A) Paved Routes
 - 1) Bridges on paved routes shall be built with a minimum width of 30'. Wider structures will be installed when there are issues relating to oversized vehicles, pedestrian facilities, biking usage or other issues where the additional width is warranted.
 - 2) Culverts under paved roads shall be concrete or metal.
 - 3) Pipe culverts larger than 54" in diameter may be substituted with reinforced box culverts.
 - 4) Design for drainage structures will be governed by accepted hydraulic design standards. Input from IDNR, Corp of Engineers, Iowa DOT, NRCS, or USGS may impact the size and type of the structure to be placed.
 - 5) Water and livestock will use separate structures whenever possible.
- B) Unpaved Routes
 - 1) Bridges will normally be a minimum of 28' on gravel roads. Dead end roads may be narrower at the discretion of the County Engineer
 - 2) Culverts may be metal or concrete. Pipe culverts larger than 54" in diameter may be substituted with reinforced box culverts.
 - 3) Design for drainage structures will be governed by accepted hydraulic design standards. Input from IDNR, Corp of Engineers, Iowa DOT, NRCS, or USGS may impact the size and type of the structure to be placed.
 - 4) Water and livestock will use separate structures whenever possible.
- C) Class B & C Roads
 - Class B and C roads will be built to the minimums as outlined by Iowa Code.
- D) Entrance Bridges
 - Any and all bridges/drainage structures that are fully or partially in the road right-of-way that serve as entrances to private property from the public roadway shall not be under the jurisdiction and responsibility of the County. Clinton County will not be financially responsible for construction, replacement or maintenance of private property entrance structures.

SECTION 4 -- REPEALER

All ordinances and resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5 -- SEVERABILITY CLAUSE

If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 6 -- WHEN EFFECTIVE

This ordinance shall be in effect immediately after its final passage and publication as provided by law. In addition, this ordinance shall remain in effect until such time the Board of Supervisors passes a future ordinance repealing this ordinance.

PASSED and APPROVED this 19th day of October, 2015.

Signed: Shawn Hamerlinck
Signed: Dan A. Srp
Signed: John F. Staszewski
Clinton County Board of Supervisors

ATTEST:

Eric Van Lancker (Signed)
County Auditor
County of Clinton
State of Iowa

The following resolution was presented and on motion adopted.

RESOLUTION #2015-284

WHEREAS, the Clinton/Jackson Decategorization Board and Early Childhood Iowa Board has approved five additional paid vacation days to the current yearly paid vacation days currently entitled and earned, a 2.0 percent raise plus \$3,500 salary adjustment for additional job duties with said wage increase being retroactive and effective as of July 1, 2015.

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that Jenny Kreiter's hourly rate be increased to \$34.1049 per hour, minus \$5.6545 per hour deduction for IPERS and FICA equaling \$28.4504 effective July 1, 2015.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue biweekly pay checks on the Early Childhood Iowa School Ready and Early Childhood fund effective said date without further action of this Board.

Roll Call:
Hamerlinck: Yes
Srp: Yes
Staszewski: Yes
John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.

RESOLUTION #2015-285

WHEREAS, Jeffrey Muhs has filed an application for elderly and disabled mobile home tax credit after June 1, 2015 and meets eligibility requirements for a credit adjustment to property taxes for parcel #29A20689 in District 0110, in the amount of \$44.00.

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that County records be adjusted by the County Treasurer on the County system to reflect the additional elderly and disabled property tax credit on the parcel #29A20689 in the County system.

Roll Call:
Hamerlinck: Yes
Srp: Yes
Staszewski: Yes
John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.

RESOLUTION #2015-286

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time;
and

WHEREAS, the Clinton County Board of Supervisors desires to meet the expectations of the open meetings laws as prescribed by the Code of Iowa and it also wishes to conduct its meetings in an orderly and well prepared manner;

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Board of Supervisors Agenda Policy filed in the County Auditor's Office be and is hereby adopted effective this date;

BE IT FURTHER RESOLVED that this policy be distributed by the County Auditor's Office to all County elected officials and department heads.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.

RESOLUTION #2015-287

WHEREAS, it became necessary to redraw the architectural plans for the retaining wall project at the Clinton County Administration Building; and

WHEREAS, County Building Maintenance Manager Corey Johnson and the Iowa Office of the State Archaeologist recommend the plans presented by IIW Engineers and Surveyors PC be accepted;

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors accept the resubmitted plans as presented by IIW Engineers and Surveyors PC; and

BE IT FURTHER RESOLVED that the Clinton County Board of Supervisors authorizes County Building Maintenance Manager Corey Johnson to seek bids for construction on the project.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.

RESOLUTION #2015-288

WHEREAS, Kim Richardson has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

1117 Woodland Drive, Clinton IA 52732 Parcel #84-02090013

WHEREAS, Kim Ralston, CAP Director, has verified Kim Richardson's eligibility for said tax suspension.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa, is for the 2014 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

Motion was made by Supervisor Srp to authorize the Clinton County Building Maintenance Manager to seek quotes for snow removal at the DeWitt Satellite Office.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

Motion carried.

GENERAL PUBLIC

Edith Pfeffer, Clinton, updated the Board of Supervisors on the Iowa Mississippi Parkway Commission on which she serves. She distributed and reviewed the Commission’s annual report and also a corridor study.

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

Eric Van Lancker, County Auditor, reported the public test of voting equipment for the City Election is taking place today. He said his office has also started collecting requests from department/offices for a budget amendment to be presented at the end of November.

9:41 A.M. Discussion – Upcoming FY17 Budget Process – County Auditor Eric Van Lancker and County Budget Director Lynn Kirchhoff

Supervisor Hamerlinck said the Board spent a lot of time cutting a few dollars here and there during the FY16 budget process. He asked if the County was looking at a shortfall again for the next fiscal year.

Kirchhoff said she has been running numbers to determine where the budget will fall. She said a better picture of the budget will be available after November 1.

Hamerlinck suggested this upcoming budget process start with sending a budget number to departments and then addressing capital projects during the budget sessions.

Srp said he would also like to get a list of prioritized projects to determine what can be included in the budget. Srp doesn’t expect any growth in the budget this year.

Staszewski asked if this year’s budget is a baseline. Hamerlinck said that depends if this budget is meeting the revenue. Srp said this year’s budget as a baseline is an excellent starting line. Van Lancker asked if the budget baseline will include the bargaining unit negotiations.

Kinney said his concern is not providing increases to his non-union employees when a gas tax increase has been approved in the State and that makes up most of his secondary roads budget.

Staszewski believes it should be all or none when it comes to non-union wage increases. Srp is concerned about the use of the gas tax and that it wasn’t intended to be directed toward salaries. Hamerlinck said at the end of the day the money needs to come from the reserve or taxes need to be raised and those actions need to be accountable to taxpayers. Hamerlinck wants to be able to speak to the public about the County’s plan as soon as possible.

The Auditor’s Office will present a draft of the budget letter to the Supervisors at a future meeting.

Kinney will bring a presentation to the Board of Supervisors concerning the roadside program and eventually get a suggestion from the Board of Supervisors as how to budget that program.

The Board of Supervisors adjourned to meet on Monday, October 26, 2015.

Eric Van Lancker, County Auditor

John F. Staszewski, Chairman

-APPROVED-

County Auditor

Chairman