

MAY 2, 2016

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Srp, Hamerlinck and Staszewski. Minutes of the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims

9:15 P.M. FORMAL ACTION: Resolutions and Motions

CONSENT AGENDA

The following Resolutions #2016-82 through #2016-85 and three (3) Motions were approved on the Consent Agenda:

RESOLUTION #2016-82

WHEREAS, DeeAnna Fiedler has retired from full time employment with Clinton County in the position of Clerk II in the office of the Treasurer, effective April 30, 2016.

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Auditor is hereby authorized to discontinue bi-weekly pay checks to DeeAnna Fiedler, effective May 1, 2016.

Roll Call:

Staszewski: Yes

Hamerlinck: Yes

Srp: Yes

Daniel A. Srp, Chairperson

RESOLUTION #2016-83

WHEREAS, the Clinton County Treasurer is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of County Treasurer to Allison Swanson, in the position of Second Deputy, effective May 2, 2016, at an annual rate of 65.5% of the Treasurer's salary or approximately \$42,000 per annum.

Roll Call:

Staszewski: Yes

Hamerlinck: Yes

Srp: Yes

Daniel A. Srp, Chairperson

RESOLUTION #2016-84

WHEREAS, an offer to purchase assignment of tax sale certificate #13-0516 made by Debra K. and Charles E. Creeley was accepted by the Board of Supervisors by motion on April 11, 2016 and unanimously approved. Further, the County Attorney has received payment of \$1,000.00 per said offer.

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the County Treasurer shall make adjustment to the records of Clinton County for parcel #86-10710000 to concur with the compromised value of \$1,000.00 to include taxes now past due for the assessment year 2014 in the compromise adjustment.

Roll Call:

Staszewski: Yes

Hamerlinck: Yes

Srp: Yes

Daniel A. Srp, Chairperson

RESOLUTION #2016-85

WHEREAS, the Clinton County Recorder's Office has recognized surplus equipment in its inventory; and

WHEREAS, it is in the best interest of the Clinton County Recorder's Office to dispose of its excess supplies; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors do hereby approve the list of inventory (on file in the County Auditor's Office) as surplus equipment and designate them for appropriate disposal by the Clinton County Recorder's Office with consideration that if the disposal of said equipment causes a monetary refund then that refund amount shall be returned to the Clinton County General Fund.

Roll Call:

Staszewski: Yes

Hamerlinck: Yes

Srp: Yes
Daniel A. Srp, Chairperson

Motion was made by Supervisor Hamerlinck to authorize the Chairperson to sign the City of Clinton Neighbor Notification Form received from Ralph D. Neiderhiser (petitioner) for a proposed garage construction at 321 19th Ave. N., Clinton.

Roll Call:
Staszewski: Yes
Hamerlinck: Yes
Srp: Yes

Motion carried.

Motion was made by Supervisor Hamerlinck to authorize the Chairperson to sign Utility Permit Number 16-183 for Windstream Communications of Iowa to bore and install underground fiber optic along 145th Street in Section 25 T83-R3N in Bloomfield Township and Section 30 T83N-R4E of Waterford Township.

Roll Call:
Staszewski: Yes
Hamerlinck: Yes
Srp: Yes

Motion carried.

Motion was made by Supervisor Hamerlinck to authorize the Chairperson to sign Utility Permit Number 10-82 for Eastern Iowa Light and Power to bore underground electrical lines along the north side of 160th Street in Section 33 of Sharon Township T83N-R1E.

Roll Call:
Staszewski: Yes
Hamerlinck: Yes
Srp: Yes

Motion carried.

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION #2016-86

WHEREAS, the Clinton County Board of Supervisors desire to use the plans and specifications provided by IIW for the roof on the Clinton County Courthouse at 612 N. 2nd Street, Clinton, Iowa; and

WHEREAS, the Board of Supervisor wishes to seek bids on the roof replacement at the Clinton County Courthouse; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors do hereby approve the Building Maintenance Manager to proceed with the plans and specifications and seek bids on replacing the Clinton County Courthouse roof at 612 N. 2nd Street, Clinton, Iowa.

Roll Call:
Staszewski: Yes
Hamerlinck: Yes
Srp: Yes
Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2016-87

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Board of Supervisors desires to provide guidance and assurances to follow local, state and federal guidelines when applicable for purchases made by the County; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Procurement Policy filed in the County Auditor's Office be and is hereby adopted effective this date;

BE IT FURTHER RESOLVED that this policy be distributed by the County Auditor's Office to all County elected officials and department heads.

Roll Call:
Staszewski: Yes
Hamerlinck: Yes
Srp: Yes
Daniel A. Srp, Chairperson

UNFINISHED BUSINESS

Motion made by Supervisor Hamerlinck to remove Resolution #2016-66 from the table.

Roll Call:
Staszewski: Yes
Hamerlinck: Yes
Srp: Yes

Motion carried.

Resolution #2016-66 discussion: The Supervisors reported cities in the County and local Chambers of Commerce are working on incentives to add to the Home Base Incentive. Supervisor Hamerlinck added the County incentive won't be available until the State accepts the County's application.

The following resolution was presented and on motion approved:

RESOLUTION #2016-66

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors commits to its Home Base Iowa partnership by offering the following incentives to veterans who qualify through a prescribed application process:

- Reimbursement of expenses up to \$275 per visit, up to two times a year, for a qualifying veteran to interview with a business in Clinton County
- A one-time home purchase closing cost reimbursement of up to \$1,500 for a home located in Clinton County while engaging a loan institution and legal counsel based in Clinton County
- A first-year waiver of the Clinton County Business license fee for a veteran opening a business in an unincorporated area of Clinton County

BE IT FURTHER RESOLVED that the Clinton County Board of Supervisors will consider the said incentives within the first 12 months after a veteran has been honorably discharged from military service.

Roll Call:
Staszewski: Yes
Hamerlinck: Yes
Srp: Yes
Daniel A. Srp, Chairperson

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

Supervisor Hamerlinck thanked the maintenance staff for their work on the north yard of the Administration Building. He also thanked those who turned out in DeWitt for the St. Baldrick's event. He mentioned that the National Day of Prayer is Thursday and it will be hosted by County Auditor Eric Van Lancker and also feature Chairperson Srp. Hamerlinck asked if Board of Supervisors meetings will be conducted again throughout the County. Srp said those would need to be scheduled.

County Building Maintenance Manager Corey Johnson said a group has scheduled a clean-up day for the Vietnam Memorial on the Courthouse property. He added he spoke to the City of Clinton about the 19th Avenue North project. He expressed the County's concerns for matching the fencing on the south side of the building with the style being used on the north side of the property. He also spoke to the City about signage during this year's work considering upcoming elections. He said the parking area on the south side of the property will need to be moved in a couple of weeks.

County Engineer Todd Kinney mentioned he would like to schedule time at a future Board of Supervisors meeting to discuss reimbursement for roadside management employee training.

Srp reminded everyone about the open house at the Law Center this afternoon. He also thanked the media for covering the jail bond issue and educating the voters.

9:50 A.M. Drainage Districts – Board of Trustees

- Drainage District #17 Lateral A – Possible change in scope of proposed project

Motion was made by Supervisor Staszewski to recess as Board of Supervisors and convene as Board of Trustees for Drainage Districts.

Roll Call:
 Staszewski: Yes
 Hamerlinck: Yes
 Srp: Yes

Motion carried. The Board of Supervisors recessed and Board of Trustees convened at 9:51 a.m.

County Engineer Todd Kinney provided a project update on the Drainage District #17 Lateral A repair project. He said they recently met with the Corp of Engineers. They stated a permit and review application time will still need to happen and there will be significant cost to go through the permit application process for the bank mitigation. Kinney spoke with the owner of the property that realigning the ditch would now become very expensive. Kinney said an alternate project would be to shore up the bank and armor the toe of the bank. He said the property owner is fine with the local repair. Kinney said there is also a right-of-way issue that depends on how the legal description for the drainage district is written. He said if the easement follows the center of the channel, then the right-of-way should also follow. Srp suggested the Drainage District Attorney provide an opinion on that matter.

Motion was made by Supervisor Hamerlinck to authorize the County Engineer to request an opinion from the Drainage District Attorney on the matter of right-of-way in Drainage District #17 Lateral A.

Roll Call:
 Staszewski: Yes
 Hamerlinck: Yes
 Srp: Yes

Motion carried.

Kinney also reviewed a matter about a complaint that a land owner had changed a water flow structure in Drainage District #5. He said the Drainage District Attorney reported that if the property owner is not practicing ordinary care that may adversely affect the drainage district then there could be action taken by the Board of Trustees. Srp said there has not been a formal request for action by a property owner. It was suggested a letter should be written to the property owner who had a concern.

Motion was made by Supervisor Hamerlinck to adjourn as Board of Trustees for Drainage Districts and reconvene as the Board of Supervisors.

Roll Call:
 Staszewski: Yes
 Hamerlinck: Yes
 Srp: Yes

Motion carried. The Board of Trustees adjourned and the Board of Supervisors reconvened at 10:15 a.m.

The Board of Supervisors approved the following claim be allowed and check issued on the fund indicated in payment thereof:

00701 CUNDIFF, STEVE L	INVESTIGATION	150.00
	GRAND TOTAL	150.00
FUND TOTALS RECAP		
Fund	Expended	
0001 GENERAL BASIC		150.00
GRAND TOTAL		150.00

The Board of Supervisors adjourned to meet on Monday, May 9, 2016.

Eric Van Lancker, County Auditor

Daniel A. Srp, Chairperson

-APPROVED-

County Auditor

Chairperson