

APRIL 7, 2015

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Staszewski, Srp and Hamerlinck. The minutes of the previous meeting were read and approved.

TRANSFERS			
Rural Services Fund	to	Secondary Road Fund	\$547,159.86
General Basic Fund	to	Secondary Road Fund	\$103,330.83

9:00 A.M. Review Correspondence and Claims

9:15 A.M. FORMAL ACTION: Resolutions and Motions

The following resolution was presented and on motion adopted.

RESOLUTION #2015-86

WHEREAS, Ricky James Shorts has petitioned for tax suspension under provision of Code of Iowa, Section 427.9, on the following property:

711 4th Street, DeWitt, IA 52742 Parcel #: 20-07090000

WHEREAS, eligibility for said suspension has been verified by the Iowa Department of Human Services.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension (for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs) be and is hereby approved and the County Treasurer shall make entry on her records accordingly, all under provision of Section 427.9, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.9, Code of Iowa, is for the 2014 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Hamerlinck: Yes
Srp: Yes
Staszewski: Yes

John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.

RESOLUTION #2015-87

WHEREAS, Wendy L. Bell has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

734 15th Avenue So., Clinton, IA PARCEL #80-05630000

WHEREAS, eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa, is for the 2014 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Hamerlinck: Yes
Srp: Yes
Staszewski: Yes

John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.

RESOLUTION #2015-88

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the appointment of Dan Howard as full-time Operations Officer in the Emergency Management Agency be and is hereby approved. This will be effective March 30, 2015, at a starting salary of \$40,000; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the General Supplemental Fund in payment of salaries without further order of the Board.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.

RESOLUTION #2015-89

WHEREAS, the Clinton County Sheriff has accepted the resignation of Janet Ketelsen, as a part-time Correctional Officer.

THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of Jail, to Janet Ketelsen, after accrued benefits are paid effective after her last day of employment on April 11, 2015.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.

RESOLUTION #2015-90

WHEREAS, the Clinton County Sheriff has accepted the resignation of Sergeant Joseph Steffen, due to his retirement, after 22 years of employment.

THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of Jail, to Joseph Steffen, after accrued benefits are paid effective after his last day of employment on March 27, 2015.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.

RESOLUTION #2015-91

BE IT RESOLVED that the Clinton County Board of Supervisors will hold a Public Hearing on the 28th day of April, 2015, at 9:35 a.m. in Conference Room B at the Clinton County Administration Building, 1900 North 3rd Street, Clinton, Iowa 52732, for the purpose of soliciting public comment on subdivision application 3844 of Ron Seys and Gerald & Marjorie Gisel requesting preliminary and final plat approval of Seys Subdivision; and

BE IT FURTHER RESOLVED that the Clinton County Board of Supervisors authorizes Planning and Zoning Director Nate Mueller to prepare and submit the proper Public Hearing notice to the appropriate media outlets.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.

RESOLUTION #2015-92

BE IT RESOLVED that the Clinton County Board of Supervisors will hold a Public Hearing on the 28th day of April, 2015, at 9:30 a.m. in Conference Room B at the Clinton County Administration Building, 1900 North 3rd Street, Clinton, Iowa 52732, for the purpose of soliciting public comment on subdivision application 3837 of Ray Petersen requesting preliminary and final plat approval of Erna Petersen Addition; and

BE IT FURTHER RESOLVED that the Clinton County Board of Supervisors authorizes Planning and

Zoning Director Nate Mueller to prepare and submit the proper Public Hearing notice to the appropriate media outlets.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

Motion was made by Supervisor Srp to authorize the Chairman to sign Utility Permit Number 16-173 for Windstream Communications of Iowa to install underground fiber optic along the west side of 380th Avenue in Sections 3, 22, 27 and 34 of T82N-R5E of Center Township.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

Motion carried.

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

Clinton County Building Maintenance Manager Corey Johnson reported the work on the Courthouse clock repair will begin next week. He said the handles will be taken off the clock on Tuesday.

Clinton County Auditor Eric Van Lancker reminded the Board of Supervisors of the canvass of votes on April 13 for the Camanche Community School District special election. He added the Township Official Workshop is scheduled for April 29 at 6:30 p.m. in the large conference room of the Clinton County Satellite Office in DeWitt.

Supervisor Srp mentioned next week's Board of Supervisors meeting is starting at 10 a.m. to allow some officials to attend a Hwy 30 meeting in Davenport.

Planning and Zoning Director Nate Mueller reported he attended a planning and zoning seminar for board and commission members with some Clinton County board members.

CCJCC Coordinator Margaret Kuhl reported that Shive-Hattery will present the jail site selection report at 6 p.m. on April 14 at the Clinton County Satellite Office in DeWitt.

9:29 A.M. Discussion/Update – Case Management update by Case Management Director Patti Robinson

Robinson reviewed the history of County Case Management. She said the chronic mentally disabled services were moved out of county case management by the state during this fiscal year and that move decreased her office's case load from 450 to 310. Robinson said the state is now seeking an RFP to move all cases into managed care and away from county case management. She said there would be a transition period and case management would end in July of 2016. She said 17 providers have submitted RFPs to the state. Those RFPs are due May 8 and awards will be made at the end of July. Robinson said there will be two to four providers and understands most of the providers do not plan to use case management as it currently exists. She said ISAC could contract with the providers and ISAC could contract with county case management.

Hamerlinck is concerned most of the information is coming from potential providers rather than the state. Robinson said the providers are operating this system in other states and that is why they are being asked questions. Hamerlinck likes involving ISAC but wonders if they can currently handle it. Robinson agreed that ISAC would have to add more staff.

9:48 A.M. Discussion – Budget Amendment request with County Conservation Director Walt Wickham

Wickham reported the Sawmill Museum in Clinton would like County Conservation to work with them on a Saturday afternoon event in association with the Fulton Windmill. He wanted to be assured the income would cover the expense through a budget amendment for FY16. He also would like to cut trees down from the Mockridge Wildlife Area due to overgrowth and believes that area can be replanted with the revenue from selling the lumber, but would also require a budget amendment in FY16. Wickham also would like to sell surplus equipment and use the revenue to offset the cost of purchasing new equipment in the current fiscal year.

Hamerlinck was not supportive of the last two proposals. Staszewski said he would support budget amendments for the first two proposals. Srp would also consider the first two proposals as they pay for themselves. Using revenue from selling surplus equipment would be revisited in a month.

10:08 A.M. Discussion/Update – Office Transition Update with Chairman Staszewski and County Auditor Eric Van Lancker

Staszewski and Van Lancker reviewed the transition plan.

Srp noted other issues may arise and can be addressed as they happen. He thanked the Auditor's Office, Building Maintenance Department, IT Department and other county employees who assisted to address this major change for the County.

Staszewski suggested a Department Head meeting be scheduled to discuss the transition plan as it becomes more firm.

Hamerlinck said there were overlapped duties happening through departments, but this process is identifying efficiencies. He said a benchmark budget for next year's budget process will help with the budget schedule. He said he is still interested in a full-time HR person when the budget allows.

Srp asked Robinson and Johnson to look into the requirements for the HIPAA and ADA appointments and report back to the Board.

Motion was made by Supervisor Srp to appoint Chairman Staszewski as the interim HIPAA Privacy Officer, ADA Coordinator and Title VI Officer.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

Motion carried.

The Board of Supervisors adjourned to meet on Monday, April 13, 2015.

Eric Van Lancker, County Auditor

John F. Staszewski, Chairman

-APPROVED-

County Auditor

Chairman