

MARCH 24, 2015

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Staszewski, Srp and Hamerlinck. The minutes of the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims

9:15 A.M. FORMAL ACTION: Resolutions and Motions

The following resolution was presented and on motion adopted.

RESOLUTION #2015-75

Clinton County Satellite Offices (DeWitt) Building Emergency Action Plan (EAP)

WHEREAS, Clinton County is dedicated to managing the risks of providing services for the public and will do all it can to prevent losses and create a safe work place for employees. Recognizing that losses may occur, Clinton County considers no losses acceptable and will make efforts to identify and treat all loss exposures, and;

WHEREAS, Clinton County recognizes the need to adopt, review and update the Emergency Action Plans for its facilities, and;

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors approves the Clinton County Satellite Offices (DeWitt) Emergency Action Plan developed by the Risk Management Committee.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.

RESOLUTION #2015-76

WHEREAS, Clinton County (hereinafter called "the Subgrantee"), County of Clinton, has made application through the Iowa Homeland Security and Emergency Management Division (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Grant Program, in the amount of \$50,000.00 for the total project cost; and

WHEREAS, the Subgrantee recognizes the fact that this grant is based on a cost share basis with the federal share not exceeding 75%, the state share not exceeding 10% and the local share being a minimum of 15% of the total project cost. The minimum 15% local share can be either cash or in-kind match; and

THEREFORE, the Subgrantee agrees to provide and make available up to \$7,500.00 (seven thousand five hundred dollars) of local monies to be used to meet the minimum 15% match requirement for this mitigation grant application.

The resolution was passed and approved this 24th day of March, 2015.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.

RESOLUTION #2015-77

BE IT RESOLVED that the Clinton County Board of Supervisors will hold a Public Hearing on Tuesday, April 14, 2015 at 10:15 a.m. in Conference Room B at the Clinton County Administration Building, 1900 North 3rd Street, Clinton, Iowa 52732, for the purpose of soliciting public comment on the proposed construction permit application for a confinement feeding operation from Denger Farms, and

BE IT FURTHER RESOLVED the Clinton County Board of Supervisors authorizes Board Secretary, Theresa Kilburg, to prepare and submit the proper Public Hearing notice to the appropriate media outlets.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

Motion was made by Supervisor Srp to authorize the Chairman to sign Utility Permit Number 3-24 for Preston Telephone Company to bury cable within the County right-of-way located in Sections 27 and 28 of Deep Creek Township. This construction will enable Preston Telephone to place cable along both the east and west ditch of 370th Avenue.

Roll Call:

Hamerlinck: Yes
Srp: Yes
Staszewski: Yes

Motion carried.

Motion was made by Supervisor Srp to authorize the Chairman to sign Utility Permit Number 623 is for F&B Communications to install fiber optic cable in Sections 10-12 of Spring Rock Township, T81N-R1E; Sections 24, 25 and 36 of Liberty Township, T82N-R1E; Sections 3-9 and 17 of Olive Township, T81N-R2E; Section 7 in Welton Township, T82N-R3E; and Sections 1-3, 9-22 and 27-35 of Grant Township, T82N-R2E.

Roll Call:

Hamerlinck: Yes
Srp: Yes
Staszewski: Yes

Motion carried.

GENERAL PUBLIC

Jim Pieczynski, Goose Lake, said he is concerned with condition of gravel roads around the area of his residence. He said they have become disastrous in the last 10 to 15 years. He said there is no base left on the gravel road and it is not graded properly. Pieczynski requested the Board of Supervisors consider using larger rock to improve the base. He would like to expand his business, but is concerned the road will discourage customers. Clinton County Engineer Todd Kinney explained how the gravel roads are graded.

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

Clinton County Sanitarian Bob Summers introduced Shane McClintock as the new County Sanitarian. Summers offered to volunteer to assist with any questions the new Sanitarian may have.

Clinton County EMA Director Chance Kness reported the emergency operations position in his office will be filled soon.

Supervisor Srp said there was a recent discussion about fees paid by inmates in the Clinton County Jail. The fees haven't increased in several years. He said the CCJCC Board decided to let the decision to increase those fees be recommended by the Sheriff to the Board of Supervisors.

9:42 A.M. Discussion / Possible Action: Motion approving the Clinton County Board of Supervisors as the legal applicant for continuation (Year 2) of the Gateway ImpACT 2015 Justice Assistance Grant (JAG) Application

Gateway ImpACT Program Director Kristen Huisenga said the grant will help fund the medicine abuse reduction program. She said the program assists to promote the prescription drug drop boxes which helps keep certain drugs out of the hands of abusers.

Motion was made by Supervisor Srp to authorize the Board of Supervisors Chairman to sign a no cost continuation request 2014 Byrne Justice Assistance Grant (JAG) Program Award #11-JAG-58807, to carry over funds through June 30, 2016. Program Director is Kristin Huisenga, Clinton Substance Abuse Council, and the Legal Applicant is Clinton County.

Roll Call:

Hamerlinck: Yes
Srp: Yes
Staszewski: Yes

Motion carried.

9:44 A.M. Discussion / Possible Action: Resolution approving the Clinton County Board of Supervisors as the Legal Applicant on a new application for the Area Substance Abuse Council 2015 Justice Assistance Grant (JAG) Application

Leslie Mussman from New Directions said the grant will focus on binge drinking and marijuana use among young adults.

The following resolution was presented and on motion adopted.

RESOLUTION #2015-78
RESOLUTION AUTHORIZING AN AGREEMENT WITH
THE AREA SUBSTANCE ABUSE COUNCIL (ASAC)
AND THE COUNTY OF CLINTON, IOWA,
FOR THE 2016 BYRNE-JUSTICE ASSISTANCE GRANT (JAG) APPLICATION

WHEREAS, youth and young adults in Clinton County drink alcohol at a higher rate than the overall State of Iowa, and

WHEREAS, the percent of binge drinking (5 or more drinks in one sitting) among youth and young adults is higher than the overall State of Iowa, and

WHEREAS, youth in Clinton County report an increased acceptance of marijuana use for recreational purposes, and

WHEREAS, young adults in Clinton County report an increased use of recreation marijuana over a 5 year period, and

WHEREAS, the purpose of the Byrne-JAG grant is to fund prevention and education programs to strengthen efforts to make Iowa healthy and drug free, safeguard Iowa communities from illegal drugs, and break the cycle of drug use, crime, delinquency, and incarceration, and

WHEREAS, the Area Substance Abuse Council (ASAC) prevention department has provided 25 years of prevention services to Clinton County, and

WHEREAS, the Area Substance Abuse Council (ASAC) must partner with a local unit of government to apply for Byrne-JAG funds.

BE IT RESOLVED THAT THE BOARD OF SUPERVISORS OF CLINTON COUNTY, IOWA, hereby authorize the signing of the Interlocal Agreement for the purpose of Byrne-JAG application submission, between the Area Substance Abuse Council (ASAC) and the County of Clinton, Iowa.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

9:49 A.M. Discussion / Possible Action: Clock Tower at Clinton County Courthouse

Clinton County Building Maintenance Manager Corey Johnson reported his department has done further research into the proposals that were submitted. He said a representative from Mechanical Watch Supply visited the Courthouse and explained the proposal from the firm. Johnson said the firm also would adjust the cost by approximately \$2,000 if it is allowed to retain the older equipment. Discussion followed concerning when the work should be done and which fiscal year to pay for the repair. It was generally agreed the work should be done in a manner that the claim would be submitted for payment in the next fiscal year.

The following resolution was presented and on motion adopted.

RESOLUTION #2015-79

WHEREAS, the Clinton County Board of Supervisors has considered all bids for replacing the clock works at the Clinton County Court House; and

WHEREAS, the bids received are as follows:

Tower Clock Works, Charleston, Ohio	\$51,000.00 plus lift
Smith's Bell and Clock, Mooresville, Indiana	\$18,617.00 plus lift & electrical & bell
Mechanical Watch Supply, Minneapolis, MN	\$19,680.00 plus lift and electrical

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the proposal be approved for Mechanical Watch Supply for the amount of \$19,680.00 plus lift and electrical recommended by the Building Maintenance Manager Corey Johnson.

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said proposal on behalf of Clinton County, Iowa.

Roll Call:

Hamerlinck: Yes

Srp: Yes
Staszewski: Yes
John F. Staszewski, Chairman

9:50 A.M. Discussion / Possible Action: HIPPA Update and Resolution for Appointment of Security Officer

Clinton County HR Manager Lynn Tibbetts reported she and Information Technology Director Betsy Smith attended a recent presentation about HIPAA. She said a HIPAA committee is required as well as a budget line item to demonstrate any County funds spent on HIPAA compliance. She added all employees need to receive HIPAA training.

The following resolution was presented and on motion adopted.

RESOLUTION #2015-80

WHEREAS, Clinton County adopted policies and procedures for the Health Insurance Portability and Accountability Act of 1996 (HIPAA) on April 9, 2003; and

WHEREAS, HIPAA regulations require the designation of a security officer to be responsible for “the development and implementation of the policies and procedures necessary that conform to the Security Regulations, and to provide strategic direction and tactical management to ensure the security, confidentiality, availability, and integrity of electronic personal health information (EPHI)”;

WHEREAS, Clinton County further assures every effort will be made to ensure appropriate administrative, technical, and physical safeguards are in place to protect the privacy of electronic personal health information; and

WHEREAS, Clinton County designates, IT Director, Betsy Smith, as the HIPAA Security Officer who will be responsible for the above listed responsibilities, and all other duties as required including training of employees; and

THEREFORE BE IT RESOLVED that IT Director, Betsy Smith, is hereby designated as the HIPAA Security Officer.

Roll Call:

Hamerlinck: Yes
Srp: Yes
Staszewski: Yes
John F. Staszewski, Chairman

The Board of Supervisors adjourned to meet on Tuesday, March 31, 2015.

Eric Van Lancker, County Auditor

John F. Staszewski, Chairman

-APPROVED-

County Auditor

Chairman