

AUGUST 8, 2016

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Srp, Hamerlinck and Staszewski. Minutes of the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims

Call to Order – Pledge of Allegiance

9:15 A.M. FORMAL ACTION: Resolutions and Motions

CONSENT AGENDA

The following Resolutions #2016-185 and #2016-187 were approved on the Consent Agenda:

RESOLUTION #2016-185

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that Todd Kinney, County Engineer of Clinton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to submit a Sign Replacement Program for Cities and Counties (SRPFCC) Application to the Iowa Department of Transportation for the purchase of new replacement signs on Clinton County roads as allowed by the program requirements.

BE IT FURTHER RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the Chairperson be authorized to sign the grant application and should additional funds be committed that Clinton County will assume responsibility and ensure proper maintenance of any new or improved signage installations.

Roll Call: Staszewski, Yes; Hamerlinck, Yes; Srp, Yes. Daniel A. Srp, Chairperson

RESOLUTION #2016-186

WHEREAS, Code of Iowa, Chapter 426C, provides a business property tax credit for qualifying properties; and

WHEREAS, the City of Clinton Assessor's Office has recommended the attached list (available in the County Auditor's office) of parcels qualify for the business property tax credit as defined by Code of Iowa, Section 426C.4(l)(a);

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the attached list of parcels is allowed the business property tax credit per Code of Iowa, Chapter 426C, effective for the 2016 assessment year.

Roll Call: Staszewski, Yes; Hamerlinck, Yes; Srp, Yes. Daniel A. Srp, Chairperson

RESOLUTION #2016-187

WHEREAS, Code of Iowa, Chapter 426C, provides a business property tax credit for qualifying properties; and

WHEREAS, the City of Clinton Assessor's Office has recommended the attached list (available in the County Auditor's office) of parcels be removed from qualification for the business property tax credit as defined by Code of Iowa, Sections 426C.4(l)(a) and 426C.4(1)(b);

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the attached list of parcels is disallowed the business property tax credit per Code of Iowa, Chapter 426C.

Roll Call: Staszewski, Yes; Hamerlinck, Yes; Srp, Yes. Daniel A. Srp, Chairperson

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION #2016-188

WHEREAS, Patrick Hartung and The Gerald M. Hartung Children's Trust, signed by trustee Susan Hartung, have filed subdivision application 3876 requesting preliminary and final approval of a proposed minor subdivision to be known and designated as Hartung Farm Subdivision, located in the NW ¼ of the SW ¼ and the SW ¼ of the NW ¼ of Section 4, Township 83 North, Range 5 East of the 5th P.M. in Clinton County, Iowa; and

WHEREAS, the Clinton County Planning and Zoning Commission held a public meeting on July 9, 2015 in DeWitt, Iowa, to consider this application; and

WHEREAS, the Clinton County Board of Supervisors held a Public Hearing on August 3, 2015 to hear comments for and against the application; and

WHEREAS, the Clinton County Board of Supervisors approved the Final Plat of Hartung Farm Subdivision, Clinton County, Iowa, by Resolution #2015-219 on August 3, 2015; and

WHEREAS, subdivision plats are required to be recorded within one year of final approval; and

WHEREAS, although this subdivision has not been recorded within one year of August 3, 2015, the applicants intend to proceed with the recording of the Final Plat and ask that the time for the Final Plat to be recorded be extended by one year; and

WHEREAS, it appears that all requirements of the Clinton County Zoning Ordinance, Subdivision Regulations, Master Plan, and the laws of the State of Iowa have been complied with,

NOW, THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Final Plat of Hartung Farm Subdivision, Clinton County, Iowa, be and the same is hereby re-approved and the Chairperson is authorized to sign the Final Plat prior to recording.

Roll Call: Staszewski, Yes; Hamerlinck, Yes; Srp, Yes. Daniel A. Srp, Chairperson

UNFINISHED BUSINESS

GENERAL PUBLIC

Reg Kauffman, Calamus, asked about the notice of the Public Hearings scheduled for 9:30 a.m. and 9:35 a.m. He believes the notices were too vague and the public might be more interested if there was more information. He offered a couple of concerns about the public notice. The Board of Supervisors and County Auditor Eric Van Lancker explained the posting procedures for the Board's agendas. Kauffman believes the amount of information included in the public notice is not enough information.

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

County Engineer Todd Kinney said he received a letter from Habitat for Humanity requesting the Secondary Roads Department to participate by having a piece of equipment at its Touch-A-Truck fundraiser event. He said a motor grader would be there with the operator. He would like to participate unless the Board of Supervisors had objections to paying an operator overtime to explain the equipment. He will double-check the insurance liability with the County's local insurance agent.

County Treasurer Rhonda McIntyre reported on an offer to purchase property through the tax sale certificate process that was requested through the Board of Supervisors. She will prepare a resolution to approve the offer. She will also send another person interested in making an offer on a separate tax sale certificate information about the process.

Supervisor Hamerlinck updated the Board on the Planning & Zoning Director search. He said those who had been considered previously and two more applications have been submitted. He would like to do a preliminary interview via Skype as one applicant is out of state and another is in Coralville. Hamerlinck will contact the two applicants to set up the preliminary interviews. He also added the Governor's office has officially approved the County's Home Base Iowa application. He asked Van Lancker to work with Andy Sokolovich of the Clinton Regional Development Corporation to schedule the visit by the Governor to officially sign the order in Clinton County.

9:43 A.M. Public Hearing with Possible Action to Follow – Solicit public comment on proposed amendment to the Clinton County Floodplain Management Ordinance

PUBLIC HEARING

Chairperson Srp called the Public Hearing to order at 9:43 a.m. to solicit public comment on the proposed Floodplain Management Ordinance amendment to clarify certain requirements for the construction of accessory structures in the Floodway Fringe District and updating the effective date of the Official Floodplain Zoning Map.

Present were Supervisors Hamerlinck and Staszewski; County Auditor Eric Van Lancker; Interim Planning & Zoning Administrator Paul Ketelsen; and media and public.

Proof of publication was presented, accepted, and returned for filing.

The public comment concern by Reg Kauffman was revisited. Ketelsen updated the process for the Floodplain Ordinance amendment and reviewed the dates of the process up to today's hearing. Kauffman thinks anything as important as the ordinance should require a full subsection printing with edits clearly pointed out in the public notice. He doesn't believe he was given the appropriate information as a member of the public. Supervisor Staszewski doesn't believe edits were printed previously. Staszewski said the notices are intended for the public to come to the meeting or seek more information. Ketelsen said the intent of the notice is to inform the public to be on notice and seek more information. Srp said that's the purpose of the timeline to allow the public to gather that information before the Public Hearing. Srp added that the information is public and available. Kauffman said the problem is the viewing is available in certain offices at certain times and he believes it should be printed in the newspaper. He said the DeWitt office is closed most of the time. The Board of Supervisors said the building may be closed during a lunch period, but is open during regular business hours five-days a week. Srp believes access to the information is available. Hamerlinck said the issue is about public notification and this is discussed every year by state legislators. He said it was the idea in Des Moines that the notice would serve to notify the public and allow them to review the full items within the amount of time given. Hamerlinck said he would ask the County Attorney to review the County's publications and offer any modifications if needed. Staszewski believes the County is meeting the minimum requirements set by the State. Srp believes the County even exceeds the minimum requirements for notification. Srp agrees with a review by the County Attorney.

Ketelsen reviewed the ordinance amendment. He explained that FEMA asked for the changes to be added. He said those changes would be needed if the County were to have to apply for FEMA funds.

Motion was made by Supervisor Hamerlinck to adjourn the Public Hearing.

Roll Call: Staszewski, Yes; Hamerlinck, Yes; Srp, Yes.

Motion carried. The Public Hearing was adjourned at 10:00 a.m.

The following resolution was presented and on motion approved:

RESOLUTION #2016-189

WHEREAS, on the matter herein, the Clinton County Planning and Zoning Commission held a Public Hearing on June 1, 2016, and following said hearing the Commission recommended approval of the attached text amendments to the Clinton County Floodplain Management Ordinance; and

WHEREAS, the Clinton County Board of Supervisors held a Public Hearing and First Reading of the proposed text amendments on June 27, 2016, to consider said amendments and to hear comments for and against; and

WHEREAS, the Clinton County Board of Supervisors held a Second Reading of the proposed text amendments on July 18, 2016, to consider said amendments; and

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors as follows:

1. The attached ordinance numbered 2016-01 is hereby adopted.
2. The Auditor is directed to publish said ordinance as required by law.
3. This ordinance shall be in effect from and after its adoption and publication as required by law.

Roll Call: Staszewski, Yes; Hamerlinck, Yes; Srp, Yes. Daniel A. Srp, Chairperson

ORDINANCE #2016-01

AN ORDINANCE AMENDING THE CLINTON COUNTY FLOODPLAIN MANAGEMENT ORDINANCE TO CLARIFY REQUIREMENTS FOR THE CONSTRUCTION OF ACCESSORY STRUCTURES IN THE FLOODWAY FRINGE DISTRICT AND UPDATING THE EFFECTIVE DATE OF THE OFFICIAL FLOODPLAIN ZONING MAP

Section 1: Be it enacted by the Clinton County Board of Supervisors that the text of the Clinton County Floodplain Management Ordinance be amended as follows:

1. Subsection II.B of the Clinton County Floodplain Management Ordinance is hereby amended by deleting the phrase, "July 18, 2011" between the words "dated" and "which" and replacing it with the phrase, "November 4, 2016" between "dated" and "which".
2. Subsection V.B.11.a of the Clinton County Floodplain Management Ordinance is hereby amended by deleting the phrase, "accessory" between the words "structures" and "to" and replacing it with the phrase, "that are incidental" between "structures" and "to".
3. Subsection V.B.11.a of the Clinton County Floodplain Management Ordinance is hereby amended by deleting subsections V.B.11.a.(1), V.B.11.a.(2), and V.B.11.a.(6) in their entirety and replacing them with the following:
 - (1) The structure shall be designed to have low flood damage potential. Its size shall not exceed 600 sq. ft. in size. Those portions of the structure located less than 1 foot above the BFE must be constructed of flood-resistant materials.
 - (2) The structure shall be used solely for low flood damage potential purposes such as vehicle parking and limited storage. The structure shall not be used for human habitation.
 - (6) The structure's walls shall include openings that satisfy the provisions of Section V.B.4.a.

Section 2: The change as hereinabove set forth shall be entered and made part of the Zoning and Ordinance of the County of Clinton, Iowa.

Section 3: If any section, provision or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4: This Ordinance shall be in full force and effect from and after its adoption and publication as required by law.

PASSED AND ADOPTED this 18th day of July, 2016, by the Board of Supervisors, Clinton County, State of Iowa.

Signed: John F. Staszewski; Signed: Shawn Hamerlinck; Signed: Dan A. Srp; Clinton County Board of Supervisors

Attest: Eric Van Lancker, (Signed), County Auditor, County of Clinton, State of Iowa

10:01 A.M. Public Hearing with Possible Action to Follow – Solicit public comment on proposed amendment to the Clinton County Zoning Ordinance

PUBLIC HEARING

Chairperson Srp called the Public Hearing to order at 10:01 a.m. to solicit public comment on the proposed County Zoning Ordinance to change the requirements for severing an existing farm dwelling within 1,320 feet of an existing livestock confinement operation or feed lot.

Present were Supervisors Hamerlinck and Staszewski; County Auditor Eric Van Lancker; Interim Planning & Zoning Administrator Paul Ketelsen; and media and public.

Proof of publication was presented, accepted, and returned for filing. Reg Kauffman asked that Ketelsen review Sections 4 and 5 of the ordinance. Ketelsen reviewed the ordinance amendment including the sections requested. Kauffman said 4 and 5 discusses new construction, but the first part addresses splits. Ketelsen reviewed those sections and offered an answer how new construction is addressed in the ordinance.

Motion was made by Supervisor Hamerlinck to adjourn the Public Hearing.

Roll Call: Staszewski, Yes; Hamerlinck, Yes; Srp, Yes.

Motion carried. The Public Hearing was adjourned at 10:11 a.m.

The following resolution was presented and on motion approved:

RESOLUTION #2016-190

WHEREAS, on the matter herein, the Clinton County Planning and Zoning Commission held a Public Hearing on June 1, 2016, and following said hearing the Commission recommended approval of the attached text amendments to the Clinton County Zoning Ordinance; and

WHEREAS, the Clinton County Board of Supervisors held a Public Hearing and First Reading of the proposed text amendments on June 27, 2016, to consider said amendments and to hear comments for and against; and

WHEREAS, the Clinton County Board of Supervisors held a Second Reading of the proposed text amendments on July 18, 2016, to consider said amendments; and

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors as follows:

1. The attached ordinance numbered 2016-02 is hereby adopted.
2. The Auditor is directed to publish said ordinance as required by law.
3. This ordinance shall be in effect from and after its adoption and publication as required by law.

Roll Call: Staszewski, Yes; Hamerlinck, Yes; Srp, Yes. Daniel A. Srp, Chairperson

ORDINANCE #2016-02

AN ORDINANCE AMENDING THE TEXT OF THE CLINTON COUNTY ZONING ORDINANCE TO ALLOW THE SEVERANCE OF AN EXISTING DWELLING WITHIN 1320 FEET OF AN EXISTING FEEDLOT OR LIVESTOCK CONFINEMENT OPERATION IN THE A-1 AND AR-1 ZONING DISTRICTS.

Section 1: Be it enacted by the Clinton County Board of Supervisors that the text of the Clinton County Zoning Ordinance be amended as follows:

1. Subsection 4.1.4 of the Clinton County Zoning Ordinance is hereby amended by deleting subsections 4.1.4.a-c in their entirety and replacing them with the following:
 - a. An Agricultural Warning Notice, approved as to form by the County Attorney and prepared by Planning & Zoning staff, is recorded with the plat and included as part of the deed of the home to be separated from the farm.
 - b. Notification of the request shall be sent to all property owners within 500 feet of the subject property as well as all sitting members of the Board of Adjustment. If the Planning & Zoning Office receives written opposition to the request within 14 days of the date of mailing, the decision to not include the typical farm buildings with the home must be made by the Board of Adjustment as an application for Special Exception as provided in Section 3.6.1 or 3.6.2 of this Ordinance.
2. Subsection 4.1.4 of the Clinton County Zoning Ordinance is hereby amended by deleting the phrase, "If any of these conditions are not met, or" at the beginning of paragraph 3.
3. Subsection 4.1.4 of the Clinton County Zoning Ordinance is hereby amended by deleting the word, "must" between the words "home" and "be" and replacing it with the word "may" between the words "home" and "be".
4. Subsection 3.6.1.B.3 of the Clinton County Zoning Ordinance is hereby amended by adding the phrase "newly constructed" between the words "dwelling" and "non-farm".
5. Subsection 3.6.2.8.3 of the Clinton County Zoning Ordinance is hereby amended by adding the phrase "newly constructed" between the words "dwelling" and "non-farm".

Section 2: The change as hereinabove set forth shall be entered and made part of the Zoning and Ordinance of the County of Clinton, Iowa.

Section 3: If any section, provision or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4: This Ordinance shall be in full force and effect from and after its adoption and publication as required by law.

PASSED AND ADOPTED this 18th day of July, 2016, by the Board of Supervisors, Clinton County, State of Iowa.

Signed: John F. Staszewski; Signed: Shawn Hamerlinck; Signed: Dan A. Srp; Clinton County Board of Supervisors

Attest: Eric Van Lancker, (Signed), County Auditor, County of Clinton, State of Iowa

10:12 A.M. CDBG Award Update – ECIA representatives will provide update and request action be taken on certain required policies and agreements

Matt Specht of ECIA reviewed the next steps for the CDBG grant with the Board of Supervisors.

Motion was made by Supervisor Hamerlinck to authorize the Chairperson to sign the CDBG award contract and the sub-recipient agreement.

Roll Call: Staszewski, Yes; Hamerlinck, Yes; Srp, Yes.

Motion carried.

The following resolution was presented and on motion approved:

RESOLUTION #2016-191
PROCUREMENT POLICY

WHEREAS, Clinton County, Iowa, has been funded by the Iowa Economic Development Authority with Community Development Block Grant funds; and

WHEREAS, the Iowa Economic Development Authority requires Block Grant recipients to establish a Procurement Policy; and

WHEREAS, Clinton County, Iowa, has developed the following Procurement Policy.

PURPOSE

The purpose of this Procurement Policy is to ensure that sound business judgment is utilized in all procurement transactions and that supplies, equipment, construction, and services are obtained efficiently and economically and in compliance with applicable federal law and executive orders and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition.

APPLICATION

This policy applies to the procurement of all supplies, equipment, construction, and services of and for Clinton County related to the implementation and administration of a CDBG award. All procurement will be done in accordance with 2CFR Part 200 and Appendix II to Part 200 and Chapter 26 and Section 331.341 of the Iowa Code.

POLICY

GENERAL PROCUREMENT PRACTICES

Clinton County will adhere to the following general procurement practices: document procurement standards; maintain oversight of contractors to ensure performance in accord with standards; avoid acquisition of unnecessary or duplicative items; encourage procurement or use of shared goods and services; use Federal excess and surplus property when feasible; encourage value-engineering clauses in construction contracts; award contracts only to responsible contractors; limit use of time and materials contracting; and use good administrative judgment to settle all contractual and administrative issues.

COMPETITION

Clinton County will provide full and open competition; prohibit use of state or local geographical preferences; develop written procedures for procurement transactions to ensure competition is not restricted; and ensure that pre-qualified lists are current.

METHODS OF PROCUREMENT

Procurement under grants shall be made by one of the following methods, as described herein: (A) micro-purchase; (B) small purchase procedures; (C) sealed bids (formal advertising); (D) competitive proposals; (E) noncompetitive proposals.

- A. Micro-purchase includes the acquisition of supplies or services that do not exceed \$3,000 (or \$2,000 for acquisitions for construction subject to Davis-Bacon Act).
- B. Small purchase procedures are relatively simple and informal procurement methods that are sound and appropriate for the procurement of services, supplies, or other property, costing in aggregate not more than \$150,000. If small purchase procedures are used for procurement under a grant, price or rate quotations (minimum of 2) shall be obtained from an adequate number of qualified sources.
- C. In sealed bids (formal advertising), sealed bids are publicly solicited and a firm-fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all of the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the required method for procuring construction.
 1. In order for formal advertising to be feasible, appropriate conditions must be present, including, at a minimum, the following:
 - a) A complete, adequate and realistic specification or purchase description is available.
 - b) Two or more responsible bidders are willing and able to compete effectively for the Clinton County's

business; and

- c) The procurement lends itself to a firm-fixed-price contract, and the selection of the successful bidder can be made principally on the basis of price.
2. When sealed bids are used for a procurement under a grant, the following requirements apply:
 - a) A sufficient time prior to the date set for opening of bids, bids shall be solicited (publicly advertised) from an adequate number of known suppliers.
 - b) The invitation for bids, including specifications and pertinent attachments, shall clearly define the items or services needed in order for the bidders to properly respond to the invitation for bids.
 - c) All bids shall be opened publicly at the time and place stated in the invitation for bids.
 - d) A firm-fixed-price contract award shall be made by written notice to that responsible bidder whose bid, conforming to the invitation for bids, is lowest. Where specified in the bidding documents, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine low bid when prior experience of Clinton County indicates that such discounts are generally taken.
 - e) Any or all bids may be rejected if there are sound documented business reasons in the best interest of the program.
- D. Procurement by competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursable type contract is awarded, as appropriate. Competitive proposals are generally used when conditions are not appropriate for the use of sealed bids. If the competitive proposals method is used for a procurement under a grant, the following requirements apply:
 1. Requests for Proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals shall be honored to the maximum extent practical.
 2. Requests for Proposals shall be solicited from an adequate number of qualified sources.
 3. Clinton County shall have a method for conducting evaluations of the proposals received and for selecting awardees.
 4. Awards will be made to the responsible offeror whose proposal will be most advantageous to the procuring party, with price (other than architectural/engineering) and other factors considered. Unsuccessful offerors will be promptly notified in writing.
 5. Clinton County should use competitive proposal procedures for qualification-based procurement of architectural/engineering (A/E) professional services whereby competitor's qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in the procurement of A/E professional services. It cannot be used to procure other types of services (e.g., administration professional services) even though A/E firms are a potential source to perform the proposed effort.
- E. Noncompetitive proposals is procurement through solicitation of a proposal from only one source, or after solicitation from a number of sources, competition is determined inadequate. Noncompetitive proposals may be used only when the award of a contract is infeasible under small purchase procedures, sealed bids (formal advertising), or competitive proposals. Circumstances under which a contract may be awarded by noncompetitive proposals are limited to the following:
 1. The item is available from only a single source;
 2. After solicitation of a number of sources, competition is determined inadequate;
 3. A public exigency or emergency exists when the urgency for the requirement will not permit a delay incident to competitive solicitation; and
 4. The awarding agency (IEDA) authorizes noncompetitive proposals. (Sole source procurement for supplies, equipment, construction, and services valued at \$25,000 or more must have prior approval of the Iowa Economic Development Authority).
- F. Clinton County will provide, to the greatest extent possible, that contracts be awarded to qualified small and minority firms, women business enterprises, and labor surplus area firms whenever they are potential sources.
- G. Any other method of procurement must have prior approval of the Iowa Economic Development Authority.

RECYCLED MATERIALS

Clinton County will procure items with the highest percentage of recycled materials practical.

CONTRACT PRICING

- A. The cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.
- B. Clinton County shall perform some form of cost/price analysis for every procurement action, including modifications, amendments or change orders.

PROCUREMENT RECORDS

Clinton County shall maintain records sufficient to detail the significant history of a procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

NOW, THEREFORE BE IT RESOLVED that Clinton County approves and adopts this Procurement Policy.

Roll Call: Staszewski, Yes; Hamerlinck, Yes; Srp, Yes. Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2016-192

WHEREAS, Clinton County, Iowa, is party to the Agreement creating the East Central Intergovernmental Association (hereinafter called the ECIA) and is a member in good standing; and

WHEREAS, Clinton County, Iowa, wishes to engage the ECIA to provide certain technical and professional services for grant administration of Clinton County's 2016 Iowa Economic Development Authority Community Development Block Grant (Contract #16-CF-001); and

WHEREAS, Articles II, III (12), and VIII (2) and (3) of the Articles of Agreement of the East Central Intergovernmental Association gives the ECIA the authority to perform services under consideration.

NOW, THEREFORE BE IT RESOLVED that the East Central Intergovernmental Association is hereby authorized to provide staff assistance as prescribed in the attached Contract for Services and Scope of Services.

Roll Call: Staszewski, Yes; Hamerlinck, Yes; Srp, Yes. Daniel A. Srp, Chairperson

10:18 A.M. Fiscal Year 2016 Budget Review – County Auditor Eric Van Lancker and County Budget Director Lynn Kirchhoff

Van Lancker and County Budget Director Lynn Kirchhoff reviewed the Fiscal Year 2016 budget and spread sheet that was shared with the Board of Supervisors. Kirchhoff reported the General Fund and General Supplemental will finish \$1.2 million of revenue over expenditure. However, she warned that accruals for FY16 are not yet closed out. She believes that the revenues should still finish around \$900,000 over expenditures. Kirchhoff said the General Fund and Supplemental Fund currently sit at more than \$7 million. Van Lancker said there were steps taken by the Board of Supervisors and County officials that helped improve the County's financial position, but also added there were some areas where the County got lucky this year. He mentioned specifically fuel and utilities costs coming in much lower than what was budgeted. Srp said he believes a number of the surpluses are due to the economy and some one-time projects that weren't completed. Hamerlinck said this fund balance allows the County to provide money for the jail project during the gap of selling bonds and when the construction starts.

10:40 A.M. Replacement Jail Project Financing – Speer Financial Representative Maggie Burger

Maggie Burger of Speer Financial spoke with the Board of Supervisors about its options for bonding for the Jail project.

Van Lancker reported the project manager has provided a spend-down schedule for the jail project and includes starting the project yet this fall. He said that is why he contacted Speer Financial and asked them to speak with the Board of Supervisors today about its bonding options. Van Lancker also said after reviewing the spend-down schedule, it appears the County could bond the entire \$22 million in one issuance. Burger added that cash in the reserves of the General Fund will look good when the bond rating is determined for the sale of the bonds. Burger said it was once thought the project would be bonded in two issuances, however the spend schedule appears that one issuance could be used. She said issuing one set of bonds will save the County money through only paying various fees once instead of twice. She proposed the bonds be dated December 1, 2016, and be sold in the middle of October. She said December 1, 2016, is when the County will receive its bond funds and that will make the County's first interest payment on the bonds December 1, 2017. Burger provided a projection of the bonds and the payments. She said the interest rates on the projection are higher than what they are seeing right now. Burger said 2.5%-2.75% is what they have seen on a 19-year bond. She said her projection is set about 1% higher than that. Burger reviewed a timeline for the bonding. Srp said construction starting sooner than later will also assist the County to save money on construction inflation. The Board will schedule a jail project update for next week's meeting to consider the bond sale timeline. Hamerlinck said he likes this bonding timeline and would like Srp to express that to the architect during their jail planning meetings this week. Staszewski agreed it would be best to sell the bonds before the November General Election. General Obligation Law Enforcement Center Bonds, Series 2016

The Board of Supervisors adjourned to meet on Monday, August 15, 2016.

Eric Van Lancker, County Auditor

Daniel A. Srp, Chairperson

-APPROVED-

County Auditor

Chairperson

Clinton County, Iowa

\$22,000,000 General Obligation Law Enforcement Center Bonds, Series 2016

Data of Bonds:		01/Dec/16	20 Year Maturity									Taxes Per RESIDENTIAL \$100,000 Assessed \$56,626.90 Taxable Value	Taxes Per AG LAND \$100,000 Assessed \$46,106.80 Taxable Value
Date	Principal	Estimated Interest Rate	Interest	Principal and Interest	Fiscal Year	Estimated Series 2016 Debt Service	Less Annual Revenues	Estimated Net Debt Service	Taxable Valuation 1/1/15	ETV Growth Assumptions	Estimated Tax Rate Per (\$1000 ETV)		
01/Dec/17			\$680,425.00	\$680,425.00									
01/Jan/18	935,000	1.200%	340,212.50	1,275,212.50	2018	\$1,956,637.50		\$ 1,956,637.50	\$ 2,296,237,322		0.85	\$ 47.40	\$ 39.28
01/Dec/18			334,602.50	334,602.50									
01/Jan/19	945,000	1.200%	334,602.50	1,279,602.50	2019	1,614,205.00		1,614,205.00	2,341,142,068	2%	0.89	38.35	31.79
01/Dec/19			328,932.50	328,932.50									
01/Jan/20	955,000	1.400%	328,932.50	1,283,932.50	2020	1,612,865.00		1,612,865.00	2,341,142,068		0.89	38.32	31.76
01/Dec/20			322,247.50	322,247.50									
01/Jan/21	970,000	1.650%	322,247.50	1,292,247.50	2021	1,614,495.00		1,614,495.00	2,387,964,910	2%	0.88	37.61	31.17
01/Dec/21			314,245.00	314,245.00									
01/Jan/22	985,000	1.900%	314,245.00	1,299,245.00	2022	1,613,490.00		1,613,490.00	2,387,964,910		0.88	37.69	31.16
01/Dec/22			304,887.50	304,887.50									
01/Jan/23	1,005,000	2.100%	304,887.50	1,309,887.50	2023	1,614,775.00		1,614,775.00	2,436,724,208	2%	0.86	36.88	30.57
01/Dec/23			294,335.00	294,335.00									
01/Jan/24	1,025,000	2.350%	294,335.00	1,319,335.00	2024	1,613,670.00		1,613,670.00	2,436,724,208		0.86	36.88	30.56
01/Dec/24			282,291.25	282,291.25									
01/Jan/25	1,050,000	2.600%	282,291.25	1,332,291.25	2025	1,614,582.50		1,614,582.50	2,484,438,692	2%	0.85	36.16	29.96
01/Dec/25			268,641.25	268,641.25									
01/Jan/26	1,080,000	2.850%	268,641.25	1,348,641.25	2026	1,617,282.50		1,617,282.50	2,484,438,692		0.85	36.21	30.01
01/Dec/26			253,251.25	253,251.25									
01/Jan/27	1,110,000	3.050%	253,251.25	1,363,251.25	2027	1,616,502.50		1,616,502.50	2,534,127,466	2%	0.84	35.48	29.41
01/Dec/27			236,323.75	236,323.75									
01/Jan/28	1,145,000	3.250%	236,323.75	1,381,323.75	2028	1,617,647.50		1,617,647.50	2,534,127,466		0.84	35.61	29.43
01/Dec/28			217,717.50	217,717.50									
01/Jan/29	1,180,000	3.450%	217,717.50	1,397,717.50	2029	1,615,435.00		1,615,435.00	2,684,810,016	2%	0.82	34.76	28.82
01/Dec/29			197,362.50	197,362.50									
01/Jan/30	1,220,000	3.650%	197,362.50	1,417,362.50	2030	1,614,725.00		1,614,725.00	2,684,810,016		0.82	34.76	28.80
01/Dec/30			175,097.50	175,097.50									
01/Jan/31	1,265,000	3.850%	175,097.50	1,440,097.50	2031	1,615,195.00		1,615,195.00	2,636,506,216	2%	0.81	34.08	28.25
01/Dec/31			150,746.25	150,746.25									
01/Jan/32	1,315,000	4.000%	150,746.25	1,465,746.25	2032	1,616,492.50		1,616,492.50	2,636,506,216		0.81	34.11	28.27
01/Dec/32			124,446.25	124,446.25									
01/Jan/33	1,365,000	4.100%	124,446.25	1,489,446.25	2033	1,613,892.50		1,613,892.50	2,688,236,340	2%	0.80	33.38	27.67
01/Dec/33			96,463.75	96,463.75									
01/Jan/34	1,420,000	4.250%	96,463.75	1,516,463.75	2034	1,612,927.50		1,612,927.50	2,688,236,340		0.80	33.36	27.66
01/Dec/34			66,288.75	66,288.75									
01/Jan/35	1,485,000	4.350%	66,288.75	1,551,288.75	2035	1,617,577.50		1,617,577.50	2,743,021,067	2%	0.89	32.80	27.19
01/Dec/35			33,990.00	33,990.00									
01/Jan/36	1,545,000	4.400%	33,990.00	1,578,990.00	2036	1,612,980.00		1,612,980.00	2,743,021,067		0.89	32.71	27.11
Total	\$22,000,000		\$9,024,377.60	\$31,024,377.50		\$31,024,377.50		\$31,024,377.50			0.82	\$ 34.32	\$ 28.44
											Average	Average	Average

Net Interest Rate
Bond Years
Average Life

3.679636%
250,035,000
11.365

Premium Discount
\$176,000.00

run date 03/Aug/16
file name