

MARCH 11, 2013

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Staszewski, Davisson and Schmidt. The minutes of the previous meeting were read and approved.

TRANSFERS

General Basic Fund	to	Secondary Road Fund	\$10,197.05
Rural Service Fund	to	Secondary Road Transfer	\$33,571.60

9:15 A.M. FORMAL ACTION: Resolutions and Motions

The following resolution was presented and on motion adopted.

RESOLUTION #2013-48

WHEREAS, per the Clinton County Credit Card Policy all departmental credit cards and credit limits must be approved by the Board of Supervisors;

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Treasurer's Office is authorized to complete a credit card application with Clinton National Bank with a credit limit of \$2,000.

Roll Call:

Schmidt: Yes
Davisson: Yes
Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted

RESOLUTION #2013-49

WHEREAS, the Clinton County Board of Supervisors desire to replace a generator for the Clinton County Administration Building at 1900 N. 3rd Street, Clinton IA; and

WHEREAS, Clinton County Board of Supervisors wish to engage Arnold and O'Sheridan, Inc. Consulting Engineers to prepare plans and specifications for said generator; and

WHEREAS, engineering plans for said generator at the Clinton County Administration Building will be prepared by Arnold and O'Sheridan, Inc. Consulting Engineers for a sum of \$36,500.00;

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors do hereby approve Arnold and O'Sheridan, Inc. Consulting Engineers to prepare the plans and specifications of a new generator at the Clinton County Administration Building, Clinton IA.

Roll Call:

Schmidt: Yes
Davisson: Yes
Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-50

WHEREAS, the Clinton County Board of Supervisors has considered the bids received by the Iowa Department of Transportation (IaDOT) on February 19, 2013 for replacement of the bridge located over a small creek on Y-54 (230th Avenue), north of Grand Mound, Project No. BRS-CO23(88)--60-23;

WHEREAS, the total amount of each bid was as follows:

Jim Schroeder Construction, Inc.	\$299,487.35
Muscatine Bridge Co., Inc.	\$315,561.60
Taylor Construction, Inc.	\$324,962.38
Brandt Const. Co. and Subsidiary	\$405,635.95

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs in the IaDOT's recommendation that the contracts for said work be awarded to the low bidder, as follows:

Jim Schroeder Construction, Inc.	\$299,487.35
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Bellevue, IA

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said contracts on behalf of Clinton County, Iowa.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-51

WHEREAS, the Clinton County Board of Supervisors has considered the bids received by the Iowa Department of Transportation (IaDOT) on February 19, 2013 for the cold-in-place recycling and hot mix asphalt resurfacing of Y-44 between E-63 and U.S. Highway 30, Project No. STP-S-CO23(93)--5E-23;

WHEREAS, the total amount of each bid was as follows:

Manatt's, Inc.	\$1,142,874.98
Determann Asphalt, L.L.C.	\$1,175,994.33
Mathy Construction Co.	\$1,234,289.63
Brandt Const. Co. and Subsidiary	\$1,566,531.45

THEREFORE BE IT RESOLVED that the Board of Supervisors of County, Iowa, concurs in the IaDOT's recommendation that the contracts for said work be awarded to the low bidder, as follows:

Manatt's, Inc. Booklyn, IA	\$1,142,874.98
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BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said contracts on behalf of Clinton County, Iowa.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-52

WHEREAS, the Clinton County Sheriff is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor;

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of Jail to Brandon J. Van Blaricome, as a full-time Deputy Sheriff. This will be effective March 17, 2013 at an hourly rate of \$21.77 during Van Blaricome's probationary period. This is subject to the terms and conditions of the Sheriff's Bargaining Unit agreement without further action of this Board

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

Motion was made by Supervisor Schmidt to correct a motion approved on March 4, 2013, to access the following assessment amounts to their respective Drainage Districts and the Board of Supervisors will allow waivers as indicated for these assessments:

DRAINAGE DISTRICT		AMOUNT LEVIED	WAIVER AMORTIZATION
DRAINAGE DISTRICT 6	ALL POINTS	\$11,660.25	20 YEAR
DRAINAGE DISTRICT 8	ALL POINTS	\$387.43	N/A

DRAINAGE DISTRICT 12	ALL POINTS	\$583.80	N/A
DRAINAGE DISTRICT 15	ALL POINTS	\$1,040.39	10 YEAR
DRAINAGE DISTRICT 15	LATERAL 1	\$8,664.46	10 YEAR
DRAINAGE DISTRICT 15	LATERAL 6	\$1,782.34	10 YEAR
DRAINAGE DISTRICT 15	LATERAL 7	\$735.70	10 YEAR
DRAINAGE DISTRICT 15	LATERAL 8	\$257.46	10 YEAR
DRAINAGE DISTRICT 15	LATERAL 9	\$1,028.86	10 YEAR
DRAINAGE DISTRICT 18	ALL POINTS	\$27,007.20	20 YEAR
DRAINAGE DISTRICT 21	ALL POINTS	\$331.87	N/A
DRAINAGE DISTRICT 23	MAIN	\$6,233.99	10 YEAR
DRAINAGE DISTRICT 23	LATERAL 1	\$3,610.08	10 YEAR
DRAINAGE DISTRICT 23	LATERAL 2	\$4,370.36	10 YEAR
DRAINAGE DISTRICT 23	LATERAL 3	\$11,854.15	20 YEAR
DRAINAGE DISTRICT 23	LATERAL 4	\$1,199.04	10 YEAR
DRAINAGE DISTRICT 25	ALL POINTS	\$18,742.55	20 YEAR
DRAINAGE DISTRICT 28	ALL POINTS	<u>\$28,493.61</u>	20 YEAR
TOTAL		\$127,983.54	

Roll Call:

Schmidt: Yes
Davisson: Yes
Staszewski: Yes

Motion carried.

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS, AND EMPLOYEES

Clinton County Auditor Eric Van Lancker reported he would be attending ALICE training in Goose Lake Tuesday and Wednesday. He added he would also be attending ISAC Spring School in Des Moines on Thursday and Friday.

Supervisor Brian Schmidt congratulated the City of Clinton on the recent announcements of businesses expanding and locating in Clinton County. He also provided an update on the most recent Mental Health regionalization meeting. He said a consultant will be brought in to assist with the transition funding for the new region. He said Clinton County's contribution to the consultant will be \$900.

Clinton County Zoning Administrator Gail Thomas provided an update on work being done in her office. She said the work includes updating the County Zoning Ordinance.

9:34 A.M. Discussion/Action – Resolution Approval of DHS-CSRU Sublease Agreement Amendment

Clinton County Attorney Mike Wolf reviewed the proposed lease amendment. He said the sublease includes a 2.5% increase, which DHS has already budgeted. He is still working with the current landlord for the lease of the building.

The following resolution was presented and on motion adopted.

RESOLUTION #2013-53

BE IT RESOLVED by the Clinton County Board of Supervisors that the Board of Supervisor's Chairperson is authorized to sign the First Amendment to Sublease Agreement between Clinton County Board of Supervisors and the Iowa Department of Administrative Services for and on behalf of the Iowa Department of Human Services, Clinton Child Support Recovery Unit.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

9:45 A.M. Discussion on Preparing for Transition of Zoning Administrator Position

Thomas provided a description of a proposal to the County for a transition in the Zoning office following her recent resignation. She hopes the plan provides for customer service and within the Zoning Office budget. The proposal would shift her to a contract and work up to 35 hours and hire an assistant Zoning Administrator. She is also asking the County to hire her under another contract to complete the re-write of the County Zoning Ordinance and County Master Plan. The Board of Supervisors suggested Thomas speak with the Zoning Board concerning the proposal.

10:00 A.M. Public Hearing – Purpose of Public Hearing is to solicit public input on the County's budget for FY 2013/2014 – with action to follow

PUBLIC HEARING

Chairperson Staszewski called the Public Hearing to order at 10:00 a.m. Present were Supervisor Schmidt and Davisson; Human Resource Manager Lynn Tibbetts; County Auditor Eric Van Lancker; County Budget Director Jeaninne Clark; Sheriff Chief Deputy Kevin Cain; Building Maintenance Manager Corey Johnson; Mental Health Director Becky Eskildsen; Case Management Director Patti Robinson; Community Assistant Coordinator Kim Ralston; County Sanitarian Bob Summers; County Attorney Mike Wolf; and members of the press and public.

The purpose of the Public Hearing was to solicit public input on the County's proposed FY14 budget.

Proof of publication was presented, accepted and returned for filing.

No comments were received previous to the hearing.

Keith Dexter, Lost Nation, asked about the \$1.4 million deficit included in the FY14 budget. He asked what the plan is for the FY15 budget.

Davisson said the County doesn't traditionally spend all of what the County budgets. She added there are a couple of one-time expenditures in the proposed budget that is also affecting that fund balance.

Van Lancker explained the County's fund balance has not recently been noted by the State Auditor's Office demonstrating the County is within an acceptable fund balance.

Schmidt said a majority of that \$1.4 million can be directly related to the one-time renovation costs of the DeWitt building.

Joe Dierickx, representing the Clinton County Farm Bureau, asked if the County set aside money if the ADM ruling goes against the Assessor.

Van Lancker and Davisson said they are confident the conservative budget and fund balance will cover the worst case scenario of that ruling. Van Lancker explained if the ADM ruling is adjusted to zero, the worst case could possibly result in a loss of approximately \$300,000 to \$400,000 for FY14.

Motion was made by Supervisor Davisson to adjourn the public hearing.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

Motion carried. The public hearing was adjourned at 10:23 A.M.

The following resolution was presented and on motion adopted.

RESOLUTION #2013-54

WHEREAS, the Clinton County Board of Supervisors has considered the proposed FY 2013-2014 County budget; and

WHEREAS, a public hearing concerning the proposed County budget was held this date March 11, 2013

BE IT RESOLVED by the Clinton County Board of Supervisors that the County budget FY 2013-2014 as set forth in the budget summary, is hereby adopted, and the County Auditor is directed to make the necessary filing of said budget and to establish the accounting records in accordance with the attached schedules

BE IT FURTHER RESOLVED that the Chairperson and the County Auditor be and are hereby authorized to sign the approved 2013-2014 County budget.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

10:25 A.M. Public Hearing – purpose of the Public Hearing is to solicit public input on the DeWitt Government Building Phase II Project

PUBLIC HEARING

Chairman Staszewski called the Public Hearing to order at 10:25 a.m. Present were Supervisors Schmidt and Davisson; Human Resource Manager Lynn Tibbetts; County Auditor Eric Van Lancker; County Building Maintenance Manager Corey Johnson; and members of the press and public.

The purpose of the Public Hearing was to solicit public input on the DeWitt Government Building Phase II project.

Proof of publication was presented, approved and returned for filing.

No comments were received previous to the hearing.

Mike Ruden, IIW Representative, reviewed the plans and timeline for Phase II. He said substantial completion is expected in December of 2013.

Motion was made by Supervisor Schmidt to adjourn the public hearing.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

Motion carried. The public hearing was adjourned at 10:38 A.M.

10:39 A.M. Discussion/Possible Action – Authorization for Building Maintenance Manager to purchase a new County Vehicle

Building Maintenance Manager Corey Johnson reported his department has a truck that needs more in repairs than what it's worth. He proposed to use projected budget surplus of approximately \$38,000 from the Courthouse budget and trade-in value on two older vehicles to purchase a new truck for his department.

The following resolution was presented and on motion adopted.

RESOLUTION #2013-55

WHEREAS, quotations were received in March 2013 for one new 2013 Chevy Silverado Crew Cab 4X4, 5.3 liter, V8 truck, white in color, and;

WHEREAS, the total amount of each quotation without trade is as follows:

Clinton Auto Group, Clinton, IA	\$27,427.48
McEleney Autocenter, Clinton, IA	\$28,499.00
Krieger's, DeWitt, IA	\$26,368.00

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the order be awarded to:

Krieger's for one new 2013 Chevy Truck as specified at a cost of \$26,368.00

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said contacts in behalf of Clinton County, Iowa.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

The Board of Supervisors adjourned to meet on Monday, March 18, 2013.

Eric Van Lancker, County Auditor

John F. Staszewski, Chairperson

-APPROVED-

County Auditor

Chairperson