

DECEMBER 2, 2013

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Staszewski, Davisson and Schmidt. The minutes of the previous meeting were read and approved.

9:15 A.M. FORMAL ACTION: Resolutions and Motions

The following resolution was presented and on motion adopted.

RESOLUTION #2013-304

BE IT RESOLVED by the Board of Supervisors of Clinton County, that the re-appointment of Jeff Beckwith to the Clinton County Conservation Board is hereby approved for a term of five (5) years.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-305

WHEREAS, the following mobile home is subject to adjustment in accordance with the Code of Iowa, Section 435.23, for taxation of Clinton County.

Thomas Christoffersen VIN#112000HDC400060A Dist. 0110 \$149.00 Trailer Purchased from Dealer

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that this County record shall be adjusted and the County Treasurer shall make said adjustment to reflect the taxes due.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-306

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor is hereby directed to publish notice that the Board of Supervisors proposes to adopt as a County Code the printed, loose-leaf volume of ordinances bearing the designation "Clinton County, Iowa Code of Ordinances" and that said Code is on file for public inspection at the office of the County Auditor in the County Administration Building.

Said notice shall state that a Public Hearing will be held at 9:30 a.m. on December 16, 2013 at which time the Board of Supervisors will hear arguments for or against adopting said Code of Ordinances as proposed.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2013-307

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the approval of Theresa Kilburg going from part-time status to full-time status as BOS Secretary in the Board of Supervisors Office, be and is hereby approved with a wage set at \$15.36 per hr, with an effective date of December 2, 2013; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue biweekly pay checks from the General Basic Fund without further action of this Board.

Roll Call:

Schmidt: Yes

Davisson: Yes

Staszewski: Yes

John F. Staszewski, Chairperson

Motion was made by Supervisor Schmidt to authorize the Chairperson to sign Utility Permit Number 35-2 for ITC Midwest LLC to install new utility poles along the east and west side of 130th Avenue (Y4E) in Section 15 and Section 16 of T81N-R1E of Spring Rock Township.

Roll Call:

Schmidt: Yes
Davisson: Yes
Staszewski: Yes

Motion carried.

GENERAL PUBLIC

Dan Bell, Clinton, said his property assessment was increased greatly a couple of years ago and that caused issues with his property tax payments. He said something needs to be done in the City Assessor's Office. He will also express his concerns about the City Assessor's Office to the Clinton City Council.

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

Patti Robinson, Clinton County Case Management Director, reported a Case Management employee has given notice of resignation. She said considering the future of Case Management in Iowa, it won't make sense to hire a new employee that most likely will have to be let go within a year. Robinson said the remaining case managers will attempt to handle the case load. She will also look at other alternatives.

Mike Wolf, Clinton County Attorney, told the Board of Supervisors that County Assessor Rollie Ehm will solicit two quotes for an appraisal for the current DeWitt County Government building. He said that should be the first step in selling the building. He would like a resolution scheduled for the next Board of Supervisors meeting to approve an agreement with an appraiser.

9:37 A.M. Discussion / Possible Action – Adopt revised Application for Use of County Meeting Rooms and Courthouse Grounds

Supervisor Schmidt said the new application has been reviewed by the County Risk Management Committee. Schmidt reviewed the application with the Board of Supervisors. He said a building-use policy is also currently being reviewed by the Risk Management Committee.

Motion was made by Supervisor Davisson to accept the revised application for the Use of County Meeting Rooms and Courthouse Grounds.

Roll Call:

Schmidt: Yes
Davisson: Yes
Staszewski: Yes

Motion carried.

9:54 A.M. Discussion – Bridge replacement project Q-3555 options in FY2015 – County Engineer Todd Kinney

Kinney said the Q-3555 bridge replacement project is located east of Big Rock. He said the project is on the five-year plan in 2015 for replacement. Kinney reported the issue with the project is the total replacement would cause the curve leading into the bridge to be more rounded to be approved by the State. Kinney said his office has developed five options considering what the State will accept. The first option is to replace the bridge and rebuild the curb at a cost of \$850,000. The second option is to build a new road to avoid the need for a bridge at a cost of approximately \$750,000. Those two options would qualify for federal aid that would pay for 80% of the project, but the aid is a reimbursement so the County would still have to budget for the entire cost of the projects. Kinney said a third option is to vacate the road and close the bridge and pay for damages to those property owners who may file against the County due to the vacation. The fourth option is to leave it as is, but the west abutment of the bridge needs work, which is why it is on the five-year plan. Kinney said the fifth option is rehab that is short of replacement at an estimated cost of \$110,000. His recommendation is either option four or five. He told the Board of Supervisors that the traffic count on the road is 25 vehicles a day and there have been no reported vehicle accidents on that road in the last five years.

Supervisor Davisson and Chairperson Staszewski agreed that building a new bridge is not worth the cost considering the traffic count. Davisson supported option five. Kinney will review the options again when the Board

of Supervisors formally considers the five-year plan.

10:10 A.M. Public Hearing for purpose of soliciting public comment on the proposed Connor Heights Addition subdivision application

PUBLIC HEARING

Chairperson Staszewski called the Public Hearing to order at 10:10 a.m. Present were Supervisors Schmidt and Davisson; Administrative Assistant Roberta Lewis; County Auditor Eric Van Lancker; Planning & Zoning Director Nathan Mueller; and members of the media and public.

The purpose of the Public Hearing was to solicit public comments on a proposed Connor Heights Addition subdivision application.

Proof of publication was presented, accepted, and returned for filing.

No comments were received before the Public Hearing.

Mueller reviewed the subdivision request and staff report. He said the proposal needs approval from the City of DeWitt since it is within two miles of the city limits. He said the Council will not consider it until Dec. 16.

Motion was made by Supervisor Schmidt to adjourn the Public Hearing.

Roll Call:

Schmidt:	Yes
Davisson:	Yes
Staszewski:	Yes

Motion carried. The Public Hearing was adjourned at 10:15 a.m.

10:15 A.M. Discussion – Phase III Clinton County Satellite Offices – Building Maintenance Manager Corey Johnson

Johnson reviewed projected budgets for Building Maintenance through FY17. Johnson said there is going to be unspent contingency funding from Phase II that could be rolled into Phase III.

Davisson asked if there is any chance for applying for a grant for tuck pointing the Courthouse.

Johnson added there is potential that Emergency Management may have more funds available for the generator project at the Administration Building. Johnson reported he also measured the garage space the Sheriff Office's had at its previous building. He said that less than 500 square feet will be added to the satellite office from what the Sheriff originally had in DeWitt. Johnson explained it is not just a garage. He said half of the space is used for evidence storage. He said the garage discussion will continue during Tuesday's meeting with IIW, P.C. in DeWitt.

Davisson said the Sheriff's Reserves paid for the wash bay. She believes the County should at least replace what the Reserves built. Schmidt noted that the 2015 capital budget projection of \$875,000 could be as much as \$300,000 less depending on bids and other grants that could be awarded for the generator project.

Davisson raised concerns about the projected cost of the parking lot. Johnson said the parking lot project is more involved than just laying down a surface. He explained the lot will be re-graded to allow water to run off away from the building. Johnson said the lot currently allows water to flow toward the building and that creates issues with the structure. He also said a needed retaining wall is included in the parking lot project and is estimated at \$80,000. He believes his staff can build the retaining wall at a cost savings.

The Board of Supervisors adjourned to meet on Tuesday, December 3, 2013 at the Clinton County Secondary Roads Building, DeWitt, Iowa.

Eric Van Lancker, County Auditor

John F. Staszewski, Chairperson

-APPROVED-

County Auditor

Chairperson