

# Clinton County Board of Supervisors

Jim Irwin

Dan Srp

Erin George

Clinton County Administration Building  
1900 North Third Street; Clinton, Iowa 52732  
563-244-0575      [www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, February 12, 2024, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

**9:00 a.m.**      Review Correspondence & Claims  
                    Call to Order – Pledge of Allegiance

**9:15 a.m.**      Formal Action & Motions  
                    Claims Approval

## CONSENT AGENDA

- RESOLUTION 2024-41: Pay band change – County Attorney’s Office
- RESOLUTION 2024-42: Set a public hearing for the proposed re-codification of County ordinances
- RESOLUTION 2024-43: Disclaim interest in an abandoned property to the City of Clinton
- RESOLUTION 2024-44: Liquor license – Brophy Creek Farms, LLC

## RESOLUTIONS

- RESOLUTION: Approve final payment for the Elvira Secondary Road shed project
- RESOLUTION: Increase life insurance coverage for employees 65 years and older
- RESOLUTION: Increase sick leave accruals for eligible County employees
- RESOLUTION: Authorize the HR Director to sign a contract to start visions insurance for eligible County employees

## UNFINISHED BUSINESS

### GENERAL PUBLIC

### DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

### DISCUSSION WITH POSSIBLE ACTION

1. County opioid lawsuit settlement fund request
2. County radiological preparedness and drill costs for Constellation
3. County Department Heads Benefits Policy review

10:00 a.m.      Public Hearing

The Board of Supervisors will solicit public comment on proposed plans for upgrades to the windows, ceiling and HVAC in the County Administration Building.

1:00 p.m.      Evaluation Training

The Board of Supervisors will participate in a County HR Department evaluation training.

January 12, 2024

RESOLUTION 2024-41

APPROVE EMPLOYEE PAY BAND CHANGE  
IN THE CLINTON COUNTY ATTORNEY'S OFFICE

WHEREAS, The Board of Supervisors authorizes payroll for the County Attorney's Office; and

WHEREAS, the Clinton County Attorney has identified Kristin Samuelson as the delegate for Clinton County Truancy Program Coordination and Administration; now

THEREFORE, BE IT RESOLVED that the Board of Supervisors approves the following changes to Kristin Samuelson's employment, effective 2/12/2024:

Title: Truancy Program Administrator

Pay Band: B23

Roll Call:

George:      Yes    No

Srp:          Yes    No

Irwin:        Yes    No

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Chairperson, Jim Irwin

ATTEST:

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County Auditor, Eric Van Lancker

February 12, 2024

RESOLUTION 2024-42

RESOLUTION TO SET A PUBLIC HEARING TO SOLICIT COMMENTS ON THE  
PROPOSED RE-CODIFICATION OF THE CLINTON COUNTY ORDINANCES

**WHEREAS**, Code of Iowa Section 331.302(10)(a) prescribes the County to every five years compile a code of ordinances containing all of the County ordinances in effect; and

**WHEREAS**, Code of Iowa Section 331.302(10) prescribes the manner in which said codification shall be adopted; now

**THEREFORE BE IT RESOLVED** that the Clinton County Board of Supervisors hereby authorize the County Auditor to publish notice that the Board of Supervisors proposes to adopt as a County code the printed, loose-leaf volume of ordinances bearing the designation “Clinton County, Iowa, Code of Ordinances,” and that said Code is on file for public inspection at the Office of the Clinton County Auditor in the Clinton County Administration Building; and

**BE IT FURTHER RESOLVED** that said notice shall state that a public hearing will be conducted at 10:00 a.m. on February 26, 2024, at which time the Board of Supervisors will hear arguments for or against adopting of said Code of Ordinances as proposed.

Roll Call:

George:     Yes   No

Srp:         Yes   No

Irwin:       Yes   No

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Chairperson, Jim Irwin

ATTEST:

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County Auditor, Eric Van Lancker

February 12, 2024

RESOLUTION 2024-43

CLINTON COUNTY AUTHORIZATION  
TO ENTRY OF ORDERS DISCLAIMING INTEREST  
IN IOWA CODE 657A PROCEEDINGS REGARDING ABANDONED PROPERTY

WHEREAS, Clinton County and the Treasurer for Clinton County, Iowa are named Respondents in Iowa Code 657A proceedings for the following property:

235 17<sup>th</sup> Place, Clinton, IA, [Parcel 82-07030000] (EQCV049643)

WHEREAS, the Clinton County Attorney requests authorization on behalf of the County to entry of an Order Disclaiming Interest in the above-listed property and Consent to entry of Order awarding title to this property to the City of Clinton; now

THEREFORE, BE IT RESOLVED the Clinton County Board of Supervisors authorizes Clinton County Attorney, Michael Wolf, on behalf of Clinton County to consent to entry of an Order in favor of the City of Clinton in the above 657A action filed awarding title of the above-listed property to the City of Clinton, Iowa, free and clear of any claims, liens, or encumbrances; and

BE IT FURTHER RESOLVED the Clinton County Board of Supervisors authorizes the Clinton County Treasurer, upon the entry of Judgment by the Court in favor of the City of Clinton in the above 657A action filed, to make an entry in the county system canceling any tax sale certificate of purchase liens against the property and shall refund tax sale purchase money to the tax sale certificate holder as named (if any) in the 657A action as required pursuant to the provisions of Iowa Code § 657A.10B(6).

Roll Call:

George:        Yes    No

Srp:            Yes    No

Irwin:         Yes    No

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Chairperson, Jim Irwin, Jr.

ATTEST:

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County Auditor, Eric Van Lancker

February 12, 2024

RESOLUTION 2024-44

RESOLUTION APPROVING LOCAL AUTHORITY FOR A LIQUOR LICENSE  
FOR BROPHY CREEK FARMS, LLC

BE IT RESOLVED by the Clinton County Board of Supervisors that Brophy Creek Farm, LLC, 3653 240<sup>th</sup> St., DeWitt, has electronically filed an application for a liquor license effective April 1, 2024. Said application be and is hereby approved by the Clinton County Board of Supervisors.

Roll Call:

George:     Yes   No

Srp:         Yes   No

Irwin:       Yes   No

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Chairperson, Jim Irwin

ATTEST:

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County Auditor, Eric Van Lancker

February 12, 2024

RESOLUTION 2024-\_\_\_\_\_

RESOLUTION TO APPROVE FINAL PAYMENT FOR  
THE ELVIRA SHED REPLACEMENT PROJECT

WHEREAS, construction of said project Elvira Shed (Unit 13) Replacement Project has been completed by the Contractor and the work has been approved and accepted by the County Engineer and required lien waivers have been received; now

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, shall approve the project as complete; and

BE IT FURTHER RESOLVED that after 30 days from the project acceptance that final payment to the Contractor be issued in accordance with IAC 573.14 and the performance bond be released if no claims are submitted.

Roll Call:

George:      Yes    No

Srp:            Yes    No

Irwin:         Yes    No

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Chairperson, Jim Irwin

ATTEST:

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County Auditor, Eric Van Lancker

March 12, 2024

RESOLUTION 2024-

RESOLUTION TO INCREASE LIFE INSURANCE COVERAGE  
FOR EMPLOYEES 65 YEARS AND OLDER

WHEREAS, it is in the best interest of Clinton County to annually review and renew benefits;  
and

WHEREAS, Clinton County Board of Supervisors intends to provide \$10,000.00 of life  
insurance coverage for all Clinton County Employees; now

THEREFORE, BE IT RESOLVED, the Clinton County Board of Supervisors approves a buy-up  
with Madison National Life that will maintain \$10,000.00 coverage for employees 65 years of  
age and older, effective March 12, 2024.

Roll Call:

George:      Yes    No

Srp:          Yes    No

Irwin:        Yes    No

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Chairperson, Jim Irwin

ATTEST:

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County Auditor, Eric Van Lancker

March 12, 2024

RESOLUTION 2024-

RESOLUTION TO INCREASE SICK LEAVE ACCRUALS  
FOR ELIGIBLE CLINTON COUNTY EMPLOYEES

WHEREAS, it is in the best interest of Clinton County to annually review and determine benefits offerings; and

WHEREAS, the Clinton County Board of Supervisors has received a recommendation from the Director of Human Resources to increase sick day accruals from 8 hours per month to 16 hours per month for eligible employees, based on a gap analysis; now

THEREFORE, BE IT RESOLVED, the Clinton County Board of Supervisors approves the recommended accrual change, effective July 1, 2024.

Roll Call:

George:      Yes    No

Srp:          Yes    No

Irwin:        Yes    No

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Chairperson, Jim Irwin

ATTEST:

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County Auditor, Eric Van Lancker



March 12, 2024

RESOLUTION 2024-

RESOLUTION TO CONTRACT FOR VISION INSURANCE COVERAGE  
FOR EMPLOYEES OF CLINTON COUNTY

WHEREAS, it is in the best interest of Clinton County to annually review and determine benefits offerings; and

WHEREAS, Clinton County Board of Supervisors has received a recommendation from the Director of Human Resources to contract for a group vision coverage option to be offered to Clinton County Employees starting in the 2025 fiscal year; now

THEREFORE BE IT RESOLVED the Clinton County Board of Supervisors approves the Director of Human Resources to sign a contract with Delta Dental for vision insurance coverage.

Roll Call:

George:      Yes    No

Srp:          Yes    No

Irwin:        Yes    No

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Chairperson, Jim Irwin

ATTEST:

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County Auditor, Eric Van Lancker