



Clinton County Emergency Management Commission Meeting

Wednesday, January 17, 2024 | 6:15 PM

Clinton County Satellite Office and Zoom Meeting
226 11th St, DeWitt, Iowa

Attendees:

- Board of Supervisors: Supervisor Jim Irwin
- Board of Supervisors: Supervisor Erin George
- City of Calamus: Mayor Lance Goettsch
- City of Charlotte: Councilperson Kelly Hosette
- City of Clinton: Mayor Scott Maddasion
- City of Delmar: Mayor Patty Hardin
- City of DeWitt: Mayor Steve Hasenmiller
- City of Goose Lake: Mayor Ken Schoon
- City of Grand Mound: Councilperson Joe Beitelspacher
- City of Lost Nation: Mayor Ramon Gilroy
- City of Low Moor: Councilperson Karna Rehr
- City of Wheatland: Councilperson Paul Stankee
- Sheriff's Office: Sheriff Bill Greenwalt
- Communications: Eric Dau
- Emergency Management:
 - Coordinator, Chance Kness
 - Plans Officer, Nancy Burns
 - Operations Officer, Andrew Smith

Absent:

City of Andover
City of Camanche
City of Toronto
City of Welton

Media: None

Public: None

1. Introductions – The meeting was called to order at 6:16 p.m. by Mayor Hasenmiller. Roll call attendance was completed.
2. Election of Officers
 - a. Chairperson
 - i. Sheriff Greenwalt nominated Mayor Hasenmiller for the position of Chairperson and was seconded by Councilperson Stankee. No other nominations were made. Mayor Hasenmiller was elected Chairperson with all ayes.
 - b. Vice Chairperson
 - i. Councilperson Stankee nominated Mayor Schoon for the position of Vice Chairperson and Sheriff Greenwalt nominated Supervisor George for the position of Vice Chairperson. A paper ballot vote was conducted with Supervisor George receiving 7 votes and Mayor Schoon receiving 5 votes. Supervisor George was elected as Vice Chairperson.

3. Approval of previous meeting minutes – November 1, 2023 – A motion to approve the previous meeting minutes as presented was made by Councilperson Stankee and seconded by Sheriff Greenwalt. Motion passed with all ayes.
4. General Public - This is the time that the public can address the Commission. Public comments will be limited to 3 minutes per individual. – No comments from the public.
5. Coordinator's Update- Annual Report
 - a. Kness explained that an addition to the annual report is, we were short staffed for a significant part of 2023. We still were able to accomplish a lot this year. We had 1958 volunteer hours recorded last year, although we know the actual number is probably higher. We held 8 RHF trainings for a total of 744 people trained. We had a significant amount of exercises and training for our REP program and we are anticipating that to be higher this coming year. We hosted a number of trainings and exercises in conjunction with the Sheriff's Office and Public Safety Agencies. We responded to a number of natural disasters and human caused disasters. The Medical Examiner's Office investigated 174 cases and 40 sent to autopsy. We had 13 training events and 4 public outreach events with our volunteer group.
6. Budget Discussion – 2024/2025 Budget (Fiscal Year 2025)
 - a. General Budget Discussion
 - i. Kness reviewed the budget line-item explanation document and the county budget spreadsheet. Since these documents were created, Kness has had further guidance from the EM Executive Committee which includes proposing that the tax revenue be decreased by another \$35,235 depending on the direction he receives tonight. Kness then went through the line-item document in detail.
 - ii. Discussion ensued regarding the rollover amount and how the amount needed is determined. The Drone Program budget was also discussed. Sheriff Greenwalt explained that he had suggested to Kness to leave it in the EMA budget instead of moving it to the Sheriff's Office budget but he has since found out from the Budget Director that it could be easily moved for this next FY budget. Discussion ensued as to the advantages of moving it and it was the general opinion of the Commission to have this part of the budget moved to the Sheriff's Office and for Kness to then produce a new budget reflecting this change for the February meeting.
 - iii. The Commission offered direction for Kness to take all Drone Program amounts out of the budget and then publish it. The group will then have further discussion in February on the details of the budget with final approval voted on at that time.
7. EMA Budget Amendment discussion for FY2024 Budget
 - a. EMA amendment requested due to several generator projects needing to be moved into this FY due to supply chain issues. Also, City of Camanche is proposing to move their proposed generator from City Hall to the Community Center. It would be the same amount just a different building. Once inspections were done at City Hall, they found that the logistics were such that they cannot put it there. The Commission decided to allow Camanche to submit a new application reflecting the change and they will vote on it in February but feel that it should be approved due to prior similar approvals. Kness will communicate with Camanche about this and stress that the entire project must be completed by the end of this FY. Other parts of the amendment include reductions to the total due to the cancellation of the Northeast School project and 2 other generators

coming in under the awarded amount. Also, EMA had a catastrophic failure of a Toughbook laptop three weeks out of warranty so had to purchase a new one and then an amount on a copier lease buyout. This will be reimbursed back to us by the new company after paying off the old company. None of these changes are requiring new funds.

- b. The Commission agreed to have the Public Hearing and vote next month on the Budget Amendment in the amount of \$50,322.00.
8. Discussion and Possible Action – Siren Work Group update and recommendations
 - a. Kness discussed the origins of the Siren Work Group and the members that are on that panel: Grand Mound Fire Chief, Goose Lake Fire Chief, Delmar Fire Chief, Camanche Police Chief, Communications Director Dau, and Kness. The group met in December and then were tasked with answering some questions before the second meeting held in January detailing what potential costs would be. Kness discussed the findings in detail and then stated that the work group is recommending that the EM Commission, as a whole, not accept the “gift” of the sirens from Constellation and then at the same time those are decommissioned that the county owned sirens be decommissioned as well. The timeline that the work group discussed is that the Commission receive this recommendation tonight and then between now and May, Kness will make himself available to Boards and City Councils to come to their meetings and provide Information about the potential removal of sirens and answer questions. In March, it is proposed that as a Commission we need to offer 3 Public Listening Forums to inform the citizens and answer questions. Then in April have the Commission vote on what we decide as a Commission based on public input. After that point it will give each individual jurisdiction time to have listening sessions of their own and then vote as each jurisdiction by the end of 2024. Then during next year’s budget discussions in January 2025, we can discuss any costs that may still be needed in FY2026. We need time for public education February through June of 2025 as well discussing other alerting options such as Alert Iowa, weather radios, etc. The earliest start to the process of decommissioning the sirens would be July 2025 but would probably be a little later. Kness will start working on education materials for attending council meetings and listening sessions. He encouraged Commission members to reach out with suggestions and schedules of meetings to attend and any advice on how to conduct the listening sessions.
9. Discussion – Constellation Funding Request Update
 - a. Kness explained the history of the funding from Constellation and the increase in workload to Clinton County. In March 2023, Kness, Mayor Hasenmiller, and Supervisor Irwin met with Constellation. They sent their answer to this meeting in December 2023. They are asking for more information and a detailed invoice which they say they will review and decide on payment. Extensive discussion occurred about possible options to look at in order to make sure we are adequately reimbursed. The Supervisor’s will try and meet with IAHSEMD Director John Benson during Iowa Day at the Capitol. Kness will complete an invoice with the Executive Committee’s input and submit to Constellation by the end of January. More recommendations and possible decisions will be made in the February meeting based on results of the above actions.
10. Discussion of Tentative February Meeting Topics (February 21st @ 6:15 p.m. at the DeWitt Satellite Office and via Zoom)
 - a. Public Hearing
 - b. Possible Budget Approval

- c. Mitigation Plan Review
 - d. Discussion and Possible Approval of Budget Amendment – EMA.
 - e. Discussion and Possible Approval of FFY24 ESF Plan Updates – we will be asking for your permission to allow the Chair to approve and sign the ESF plans updates as they are completed before we submit those to the state.
 - f. Discussion and Possible Approval of Camanche Generator move
 - g. Discussion and Possible Action – Constellation Funding Update
 - h. Discussion – Progress on Siren System Public listening sessions and planning of proposed dates
 - i. Other?
11. Other Business –
- a. Sheriff Greenwalt highlighted the work EMA has been doing in conjunction with the Sheriff’s Office on School Safety planning and training.
 - b. Kness explained to the Commission that he was contacted by the State Auditor’s Office in reference to providing food at these EM Commission meetings. He explained that his perspective is that many on the Commission are coming straight from work and then attending these working meetings until 8:30 – 9:00 pm at night and that he feels it is in the best interest to provide food due to those reasons. He asked if anyone on the Commission felt that we needed to change this practice. There were no objections noted from the Commission.
12. With no other business Councilperson Stankee made a motion to adjourn and Sheriff Greenwalt seconded. Meeting was adjourned at 8:45 pm.



Chance Kness, Coordinator



Emergency Management Chairperson

2/21/2024
Date

2-21-24
Date