

# Clinton County Board of Supervisors

**Jim Irwin, Chairman**

**Dan Srp, Vice Chairman**

**Erin George**

Clinton County Administration Building  
1900 North Third Street; Clinton, Iowa 52732  
563-244-0575      [www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, December 18, 2023, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

- 9:00 a.m.**      Review Correspondence & Claims  
                    Call to Order – Pledge of Allegiance
- 9:15 a.m.**      Formal Action & Motions  
                    Claims Approval

## CONSENT AGENDA

- RESOLUTION 2023-291: Appointment – Communications
- RESOLUTION 2023-292: Appointment – County Attorney’s Office
- RESOLUTION 2023-293: Authorizing order disclaiming interest of abandoned property to the City of Clinton
- RESOLUTION 2023-294: Authorize destruction of certain records in the County Auditor’s Office
- MOTION: Authorize the chairman to sign an agreement for lobbying services

## RESOLUTIONS

- RESOLUTION: First-half allocations to libraries in Clinton County
- RESOLUTION: First-half allocations to various outside agencies
- RESOLUTION: First-half allocations to various contracted outside agencies
- RESOLUTION: Approve a proposed FY24 County budget amendment

## UNFINISHED BUSINESS

### GENERAL PUBLIC

### DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

### DISCUSSION WITH POSSIBLE ACTION

1. Energy Efficiency and Conservation Block Grant funds
2. County HR legal services

December 18, 2022

RESOLUTION 2023-291

RESOLUTION TO AUTHORIZE PAYROLL TO START AT \$19.59 AN HOUR  
FOR MADISON ADKINS FROM THE COMMUNICATIONS BUDGET

WHEREAS, the Clinton County Communications Commission has authorized the hiring of additional staff and the Board of Supervisors does not consider or appoint personnel for the Communications Commission, but needs to authorize payroll for the County Auditor. Clinton County Communications Director Eric Dau desires to appoint Madison Adkins as a Telecommunicator for the Clinton County Communications Commission; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to issue biweekly paychecks on the Communications Commission Budget, to Madison Adkins, as a full-time Telecommunicator. This will be in effect at an hourly rate of \$19.59 during the first 6 months of employment, then increasing to \$22.04 for the next 6 months of employment, and then increasing to \$24.49 after 1 year of employment. Adkins' starting date of employment with the Clinton County Communications Commission will be December 18, 2023. This is subject to the terms and conditions of the Clinton County Communications Commission Bargaining Unit agreement without further action of this Board.

Roll Call:

George:                    Yes    No

Srp:                        Yes    No

Irwin:                     Yes    No

\_\_\_\_\_  
Chairperson, Jim Irwin

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

December 18, 2023

RESOLUTION 2023-292

RESOLUTION TO HIRE TEMPORARY EMPLOYEE CAROLYN PAGE  
AS SECRETARY I POSITION AT AN HOURLY RATE OF \$20.90

WHEREAS, the Clinton County Attorney is an elected official and the Board of Supervisors does neither consider nor appoint personnel for elected officials, but needs to authorize payroll for the County Auditor; and

WHEREAS, the Clinton County Attorney's Office wishes to begin immediate employment of Carolyn Page as a "temporary employee" in the position of Secretary I, effective December 18, 2023; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, to approve the hiring of Carolyn Page as a temporary employee in the position of Secretary I in the County Attorney's Office at the hourly rate of \$20.90 per hour, with an effective date of December 18, 2023; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue biweekly paychecks from the County Attorney's General Basic Fund in payment of salary to Carolyn Page without further action of this Board.

Roll Call:

George:        Yes    No

Srp:            Yes    No

Irwin:         Yes    No

\_\_\_\_\_  
Chairperson, Jim Irwin

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

December 18, 2023

RESOLUTION 2023-293

CLINTON COUNTY AUTHORIZATION  
TO ENTRY OF ORDERS DISCLAIMING INTEREST  
IN IOWA CODE 657A PROCEEDINGS REGARDING ABANDONED PROPERTY

WHEREAS, Clinton County and the Treasurer for Clinton County, Iowa are named Respondents in Iowa Code 657A proceedings for the following property:

2929 North 3<sup>rd</sup> Street, Clinton, IA, [Parcel 86-01500000] (EQCV049534)

WHEREAS, the Clinton County Attorney requests authorization on behalf of the County to entry of an Order Disclaiming Interest in the above-listed property and Consent to entry of Order awarding title to this property to the City of Clinton; now

THEREFORE, BE IT RESOLVED the Clinton County Board of Supervisors authorizes Clinton County Attorney, Michael Wolf, on behalf of Clinton County to consent to entry of an Order in favor of the City of Clinton in the above 657A action filed awarding title of the above-listed property to the City of Clinton, Iowa, free and clear of any claims, liens, or encumbrances; and

BE IT FURTHER RESOLVED the Clinton County Board of Supervisors authorizes the Clinton County Treasurer, upon the entry of Judgment by the Court in favor of the City of Clinton in the above 657A action filed, to make an entry in the county system canceling any tax sale certificate of purchase liens against the property and shall refund tax sale purchase money to the tax sale certificate holder as named (if any) in the 657A action as required pursuant to the provisions of Iowa Code § 657A.10B(6).

Roll Call:

George:        Yes    No

Srp:            Yes    No

Irwin:         Yes    No

\_\_\_\_\_  
Chairperson, Jim Irwin, Jr.

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

December 18, 2023

RESOLUTION 2023-294

RESOLUTION TO AUTHORIZE DESTRUCTION OF  
ELECTION RECORDS IN THE COUNTY AUDITOR'S OFFICE

WHEREAS, Section 331.323(2)(d) of the Code of Iowa states the Board of Supervisors may authorize a county officer to destroy records that are not required to be kept as permanent records; and

WHEREAS, the County Auditor's Office has identified records appropriately for destruction and has inventoried said records as follows:

- Northeast Special Election – 09/13/2022
- Drainage District Election – 01/21/2023
- Midland/Northeast/Central DeWitt/ Cal-Wheat Special Election – 03/07/2023

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be authorized to destroy said records in an appropriate and secure manner.

Roll Call:

George:        Yes    No

Srp:            Yes    No

Irwin:         Yes    No

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Chairperson, Jim Irwin

ATTEST:

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County Auditor, Eric Van Lancker

December 18, 2023

MOTION by Supervisor \_\_\_\_\_ to authorize the chairman to sign memorandum of agreement between the Clinton County Advocacy Control Board and Eide & Walton for lobbying services.

Roll Call:

George:      Yes    No

Srp:          Yes    No

Irwin:        Yes    No

MOTION: \_\_\_\_\_

RESOLUTION 2023 - \_\_\_\_\_

RESOLUTION DISBURSING FIRST-HALF FY24 FUNDS TO LIBRARIES IN CLINTON COUNTY

WHEREAS, Clinton County has allocated \$70,000.00 in County funds for county libraries FY 2023-2024; and

WHEREAS, thirty percent (30%) of the funds, \$21,000, are divided equally to the libraries in the cities of Calamus, Camanche, Clinton, DeWitt, Lost Nation and Wheatland, in the amount of \$3,500.00; and

WHEREAS, seventy percent (70%) of the funds, \$49,000 are disbursed to the libraries based on circulation as follows:

	Circulation	% of total (rounded)	Amount
Calamus	97	.48%	236.24
Camanche	793	3.94%	1,931.36
Clinton	3,531	17.55%	\$8,599.78
DeWitt	15,025	74.68%	\$36,593.52
Lost Nation	268	1.33%	\$652.72
Wheatland	405	2.01%	\$986.38

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be and is hereby authorized to issue checks on the Rural Basic Fund in the following amounts representing the first-half allocation for each library:

Library	30% portion	Circulation portion	Half allocation
Calamus	\$1,750.00	\$118.12	\$1,868.12
Camanche	\$1,750.00	\$965.68	\$2,715.68
Clinton	\$1,750.00	\$4,299.89	\$6,049.89
DeWitt	\$1,750.00	\$18,296.76	\$20,046.76
Lost Nation	\$1,750.00	\$326.36	\$2,076.36
Wheatland	\$1,750.00	\$493.19	\$2,243.19

Roll Call:

George:        Yes    No

Srp:            Yes    No

Irwin:         Yes    No

\_\_\_\_\_  
Chairperson, Jim Irwin

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

December 18, 2023

RESOLUTION 2023-\_\_\_\_\_

RESOLUTION DISBURSING FIRST-HALF FY24 FUNDS  
TO VARIOUS OUTSIDE AGENCIES

BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be and is hereby authorized to issue checks on the General Basic Fund and Rural Basic Fund to the following listed entities for the amounts detailed, representing the first-half allocation FY 2024:

Clinton Municipal Airport Commission	\$12,500.00
Quality Jobs 4 A Strong Future (GrowClinton)	\$40,000.00
Clinton County Agriculture Society (4-H Clubs)	\$18,750.00
Clinton County Soil and Water Conservation	\$ 1,500.00
DeWitt Development Company (includes business education coordinator)	\$24,500.00
Camanche Historical Society/County Gateway Genealogical Society	\$ 5,000.00 (full request)
Clinton County Historical Society	\$ 3,000.00

Roll Call:

George:      Yes    No

Srp:          Yes    No

Irwin:        Yes    No

\_\_\_\_\_  
Chairperson, Jim Irwin

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker



December 18, 2023

RESOLUTION 2023-\_\_\_\_\_

RESOLUTION DISBURSING FUNDS TO VARIOUS OUTSIDE AGENCIES

BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be and is hereby authorized to issue checks on the General Basic Fund to the following listed entities for the amounts detailed, representing the first-half allocation FY2024:

Carroll Assistance Center	\$ 1,500.00
DeWitt Referral Center	\$ 2,500.00
Milestone Area Agency on Aging	\$ 3,000.00
Retired Senior Volunteer Program	\$ 2,625.00
YWCA Clinton	\$20,012.00

Roll Call:

George:      Yes    No

Srp:          Yes    No

Irwin:        Yes    No

\_\_\_\_\_  
Chairperson, Jim Irwin

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

December 18, 2023

RESOLUTION 2023-

RESOLUTION TO ADOPT A BUDGET AMENDMENT  
TO THE FISCAL YEAR 2024 COUNTY BUDGET

WHEREAS, certain departments in the various funds of the County may overspend and there are sufficient funds available in the said service areas to cover these expenditures; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors that the following office funds be adjusted to wit:

General Basic Fund – Revenues	from	\$15,483,909	to	\$15,488,909
General Basic Fund – Expenses	from	\$15,432,670.56	to	\$16,329,916.56
General Supp. Fund – Expenses	from	\$8,073,279.04	to	\$8,481,276.04
Rural Basic Fund – Expenses	from	\$2,881,520	to	\$2,886,520
REAP Fund - Expenses	from	\$30,000	to	\$56,000
County Attorney Recovery Fund – Expenses				
	from	\$0.00	to	\$15,000
County Conservation Land Acquisition Fund - Expenses				
	From	\$170,000	to	\$240,000

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to make the above adjustments to the fiscal year 2024 County budget.

Roll Call:

George:      Yes    No

Srp:          Yes    No

Irwin:        Yes    No

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Chairperson, Jim Irwin

ATTEST:

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County Auditor, Eric Van Lancker