



Clinton County Emergency Management Commission Meeting

Wednesday, September 20, 2023 | 7:00 PM
Clinton County Satellite Office and Zoom Meeting
226 11th St, DeWitt, Iowa

Attendees:

- Board of Supervisors: Supervisor Jim Irwin
- City of Calamus: Mayor Lance Goettsch
- City of Charlotte: Councilperson Kelly Hosette
- City of Clinton: Mayor Scott Maddason
- City of Delmar: Mayor Patti Hardin
- City of DeWitt: Mayor Steve Hasenmiller
- City of Goose Lake: Mayor Ken Schoon
- City of Grand Mound: Councilperson Matt Beuthien
- City of Lost Nation: Mayor Ramon Gilroy
- City of Wheatland: Councilperson Paul Stankee
- Sheriff's Office: Sheriff Bill Greenwalt
- Emergency Management:
 - Coordinator, Chance Kness
 - Plans Officer, Nancy Burns

Absent:

City of Andover
City of Camanche
City of Low Moor
City of Toronto
City of Welton

Media: None
Public: None

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1. Introductions – The meeting was called to order at 6:03 p.m. by Mayor Hasenmiller. Roll call attendance was completed.
 2. Approval of previous meeting minutes – August 9, 2023 – A motion to approve the previous meeting minutes as presented was made by Sheriff Greenwalt and seconded by Supervisor Irwin. Motion passed with all ayes.
 3. General Public - This is the time that the public can address the Commission. Public comments will be limited to 3 minutes per individual. – No comments from the public.
 4. Discussion and Possible Action – Siren System Options
 - a. Kness explained that Constellation has been saying for several years that they plan on exiting the siren system. They are working with FEMA to transfer to a cell phone-based system called Everbridge.
 - b. There are multiple directions we can take with this. Constellation owns some of the sirens in the county for their alerting and the other ones are owned directly by Clinton

- County. We will need to decide if we want to keep all of them, get rid of all of them, or do a hybrid of keeping some while getting rid of others.
- c. Discussion ensued and it was decided that Chance would work on forming a siren work group consisting of people throughout the county and from a variety of entities to study the issue and find out answers for this group. Also, after they obtain more facts for it, public input would be asked for by attending all council meetings in each city and gathering opinions and answering questions.
 - d. Once all input is received, then the Commission can come to a decision. We are looking at about a year or more for this process to happen.
 - e. The commission gave Kness the permission to form the Siren Workgroup and begin the outlined process.
5. Discussion and Possible action – Constellation Funding Request presented to Constellation on March 16, 2023.
- a. Kness discussed the timeline of the shift in workload in the Radiological Emergency Preparedness program with Constellation from primarily at the state level to primarily at the local EMA level. With the increased workload we met with Constellation and sent a request for additional funding. This was back in March. To date we still have not received an answer to the request from them. Discussion ensued over the workload, the attempts to work with Constellation to resolve this, the costs to our county to provide this service, etc.
 - b. Motion was made by Sheriff Greenwalt to authorize Kness in to work with the Executive Committee to draft a letter in accordance with up to \$250,000.00 in reimbursement annually to submit to Constellation after the letter is reviewed by the County Attorney. The motion was seconded by Mayor Gilroy. The motion passes with all ayes.
6. Discussion and Possible Action – Approve Resolution 2023-02 – Updated MABAS Master agreement and Approval of signing of agreement documents.
- a. Kness explained that this item will need to be tabled as we have not received a response from them. We need permission to change the resolution example they provided to EMA Commission from Illinois City.
7. Discussion–Operations Officer Hiring Update.
- a. Kness explained that we worked with HR during this process. The position was posted for 30 days and we held interviews last Friday. The interview panel was made up by Kness and Burns along with HR Director Ellison, Chief Deputy Diesch, and Assistant Fire Chief Chapman. We cannot give you an answer today as the candidate is asking for further review of prior experience in reference to the amount offer. We are currently awaiting the HR Director to review the further documentation and then decide the offer amount.
8. Discussion and Possible Action – Approval of revised Job Descriptions.
- a. Since last meeting, Kness has worked with HR Director Ellison on revising the job descriptions so that our appeals can be submitted by September 30. A motion was made by Mayor Schoon and seconded by Supervisor Irwin to approve the new Job Descriptions. Motion carries with all ayes.
9. Other Business
- a. Sheriff Greenwalt wanted to inform the Commission of the assistance of EMA in the successful search for the elderly male in Grand Mound. He stated that he wanted to thank EMA for everything we did to assist.
10. With no other business a motion to adjourn the meeting was adjourned at 7:27 pm by Mayor Hasenmiller.



Chance Kness, Coordinator

11/2/2023

Date



Emergency Management Chairperson

11-1-23

Date