

## Clinton/Jackson Early Childhood Iowa Board Meeting Minutes **May 23, 2022**

### Board Members Present:

Jack Willey  
Dan Srp  
Gwen Deming  
Gabe Gluba  
Bobbi Bartels-Poll  
David Hinds (phone)  
Sarah Hogan

### Board Members Absent:

Charlie Minnick  
Linda Hledik  
Lindsey Burken

### Staff Present:

Peggy Sellnau

### Guests:

Alicia Wagner (CCRR)  
Chris McClimon (CCNC)  
Robert Rosheim

Jack Willey called the meeting to order at 4:05 PM. Peggy Sellnau conducted roll call. Members present are listed at left.

April 25, 2022 minutes: Sarah made a motion to approve the minutes from the last meeting; Gabe seconded the motion. Vote: All Ayes, motion carried.

Director's Expenditure Report: Peggy presented the Director's expenditure report for April 2022 for review. Dan made a motion to approve the expenditure report as presented; Sarah seconded the motion. Vote: All Ayes, motion carried.

FY22 Contract amendments – Child Care Resource and Referral update: Becky White reported to Peggy that they would assist at the training scheduled by CCNC program with incentives and anything else needed so no contract amendment was needed.

Nurse Family Partnership: They have made a request to move funds from office supplies, cell phones, professional development and mileage to staff salaries, total of \$1750.

HACAP Head Start: They have made a request to move funds from staff salary to supplies and curriculum, total of \$3200. A list of supplies was included.

Dan made a motion to approve both of these amendments. Bobbi seconded the motion. Vote: All Ayes, motion carried.

FY 2023 Renewals: We are still waiting to hear on ECI final budget numbers. Peggy will put together a couple budget options together for the board to look at and approve at the June meeting.

FY 2023 Early Childhood funding: Child Care Resource and Referral submitted a proposal for managing the Early Childhood funds through mini grants. The board had a few questions and requested CCR&R staff does a survey to determine if more smaller grants or fewer, larger grants are preferred by the providers. The board will continue to work on determining the best way to manage these funds.

Review Quarterly reports: The board reviewed the providers' third quarter reports.

New copier: The office copier is shared with the Clinton County Board of Health, Zoning, and Veterans Affairs, with expenses divided equally. A new copier is needed due to the old copier needing more and more repairs. Gwen made a motion to approve Clinton/Jackson ECI continuing this arrangement for a cost of \$392.00 per year. Bobbi seconded the motion. Vote: All Ayes, motion carried.

Board Survey/Director Evaluation: Board members should submit their board survey to Peggy and Director Evaluation to Jack via email or mail as soon as possible.

Recruitment of new board members: Roberta Rosheim introduced herself to the board and completed an application. The board will vote on her membership at the June meeting.

Community Input: Gwen reported that the community baby shower and toddler fest will be held Saturday, September 24 in DeWitt at the fairgrounds. The board also discussed having a training policy for the director, so that permission is not needed to register for local training.

Adjourn/Next Meeting Date: Meeting adjourned at 4:55 PM. The next C/J ECI Board meeting will be held on June 27, 2022 at 4:00 PM in person and via Zoom at the Clinton County Satellite office in DeWitt.

Respectfully submitted by Peggy Sellnau, C/J ECI Director

Any person in need of special assistance or accessibility needs should contact Peggy Sellnau at [psellnau@clintoncounty-ia.gov](mailto:psellnau@clintoncounty-ia.gov) or call 563-659-3651.