

DECEMBER 9, 2021

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Determann, Irwin and Srp. Minutes of the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims Call to Order – Pledge of Allegiance
9:15 A.M. Formal Action & Motions Claims were approved unanimously

CONSENT AGENDA

Resolutions 2021-317 through 2021-318 were approved on the Consent Agenda:

RESOLUTION 2021-317

WHEREAS, there is a vacant full-time Secretary I position in the County Attorney's Office; now

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the appointment of Carolyn Page as a full-time Secretary I in the County Attorney's Office, be and is hereby approved with a wage set at \$16.38 per hour, with an effective date of December 6, 2021, and;

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue biweekly pay checks from the General Basic Fund without further action of this Board; and

BE IT FURTHER RESOLVED that the Clinton County Board of Supervisors will provide a budget amendment to the Clinton County Attorney's budget to provide for the expense of the full-time Secretary I position.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Tom Determann, Chairperson

RESOLUTION 2021-318

WHEREAS, the Clinton County Sheriff has accepted the resignation of Wesley Unke, as a full-time correctional officer; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of Jail, to Wesley Unke. Wesley's last day is on December 18, 2021, with accrued benefits to be paid out until December 30, 2021.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Tom Determann, Chairperson

RESOLUTIONS

RESOLUTION 2021-319 discussion: County Attorney Mike Wolf recommended that all bids be rejected because one was late and the other three were higher than the estimate. County Auditor Eric Van Lancker asked what was the advantage to the county to rebidding. He pointed out that while three bids were over the estimate they were still on time. Van Lancker asked how would a rebid benefit the county now that all the bids are open to the public. County Facilities Director Corey Johnson said the only change in the bid docs is the date for completion. Wolf said the next lowest bid could be accepted. Johnson recommended rebidding the project. Supervisors Irwin is concerned with rebidding because of the uncertainty of material prices and the second lowest is close to the estimate. Irwin said he would like to award the second lowest bid. He said they were on time and only of about \$3,000 above the estimate. Irwin said the low bid was late and he said that should not have been opened and the County would have awarded the second lowest bid anyway. Chairman Determann said the lowest bidder was under by 25% and that's why rebidding is worth considering. Irwin said in his experience when it is that low they are going to struggle or they missed something. Srp said he's comfortable with the second lowest bidder.

The following resolution was presented and on motion approved:

RESOLUTION 2021-319

WHEREAS, the Clinton County Board of Supervisors has considered the bids for the restroom remodel at the Clinton County Administration Building; and

WHEREAS, the bids received are as follows:

Reed Construction	\$100,200.00
WRS Construction	\$117,375.00
Tricon	\$138,400.00
Eastern Iowa Plbg & Htg	\$77,504.00

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the bid be awarded to Reed Construction in the bid amount of \$100,200.00; and

BE IT FURTHER RESOLVED that the chairperson of the Clinton County Board of Supervisors be authorized to sign the proposal on behalf of Clinton County, Iowa.

Roll Call: Srp: Yes; Irwin: Yes; Determann: No. Tom Determann, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2021-320

WHEREAS, the Clinton County Board of Health requires an appointed Health Officer; and
WHEREAS, the Board has determined Dr. Mary Malcom, current Chairperson to the Board of Health, to be qualified and appropriate to be appointed as the Clinton County Health Officer; now

THEREFORE BE IT RESOLVED that Dr. Mary Malcom is hereby appointed as the Clinton County Health Officer beginning January 1, 2022; and

BE IT FURTHER RESOLVED that the Board of Health Assistant be authorized to issue monthly claims to the Auditor's office in the amount of \$500 for compensation.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Tom Determann, Chairperson

MOTION by Supervisor Srp to authorize the chairman to sign the 28E agreement for collaborative lobbying effort between governmental entities and cooperating entities in Clinton County.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Motion carried.

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

County Auditor Eric Van Lancker reported that the County learned this week from the Iowa Department of Homeland Security that more than \$30,000 worth of expenses that were previously denied are now being funded. He gave thanks to Budget Director Nicholas Manrique for staying on top of that appeal.

County Treasurer Dustin Johnson reported the Treasurer's Association is balking at the current payment processor and the interaction on the website. He said they will be reviewing a new vendor for that. Continuous County vehicle registration is starting to boil up again. He said the DOT doesn't appear to be ready for this system. He said this process could still put pressure on his office and a rough roll out of the system could make it worse.

DISCUSSION WITH POSSIBLE ACTION

County Nuisance Property Update: County Sanitarian Shane McClintock updated the Board on some complaints they have received recently. Irwin said there is now some work being done on the property after the County reached out to the owner. McClintock updated the Board on a situation in Bryant. He said the dog issues have subsided and there is progress being made on the house.

Elvira Wastewater Project Update: McClintock said everything has been completed including a couple of extra items that were added such as a sidewalk. The original project was estimated to be \$141,000 and knew there would be some added expenditures. He said those added expenditures appear to be around \$15,000.

Solar Projects Update: County Attorney Mike Wolf said he and Planning and Zoning Director Thomas Barnes have been researching possible consultants for the County. Wolf said he does have some networking going on with some law firms in the State and that work continues. Wolf said he's also been speaking with people in the Linn County Attorney's Office. Wolf said Linn County's last project that was rejected by the Planning & Zoning Commission but it still goes to the Board of Supervisors. He said a concern Linn County raised is how does the County defray the cost of working with a consultant. Linn County suggested that be a part of the application fee. Barnes said the application fee is currently \$100 plus \$2 an acre.

MOTION by Supervisor Srp to place a moratorium on all planning and zoning applications until the County application fee has been reviewed and updated.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Motion carried.

HR Department Position Update: HR Director Dawn Aldridge said she reviewed other counties job descriptions that work with payroll. She recommends it be exempt and start at \$50,000. The Board approved a Secretary I position that pays less. Determann said the future is more training and oversight. Srp asked if the County spends that much time on payroll. Irwin said he's worked with the Auditor's Office on how long it takes to do payroll. Aldridge said this position will do all the onboarding. Irwin said there is plenty of work in this office for a full-time position.

MOTION by Supervisor Irwin to authorize the HR Department to hire a full-time position at \$50,000 a year.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes. Motion carried.

FY23 Budget Planning: Van Lancker reported his office is ready to send out budget worksheets. But he and Manrique would like to know if the Board would like to provide budgeting direction to the department heads and elected officials. It was generally decided to continue to budget as the County has the previous couple of years.

10:00 A.M. Broadband Study Update

SmartSource representatives Curtis Dean and Todd Kielkopf and Ken Demlow of HR Green reviewed the preliminary study and timeline for the complete report.

REPORTS

The Commission of Veterans Affairs November 2021 monthly report was presented, approved and filed.
The Board of Supervisors adjourned to meet Monday, December 13, 2021.

Eric Van Lancker, County Auditor

Tom Determann, Chairperson

-APPROVED-

County Auditor

Chairperson