

CLINTON/JACKSON COUNTIES EARLY CHILDHOOD IOWA BOARD MEETING MINUTES

Monday, May 18, 2020 – 4:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/87508358719?pwd=bVVvZWVhR3ZsQm9vYTVva3QrendEQT09>

This meeting was held via Zoom due to the Covid-19 restrictions on gatherings.

ECI Board Meeting Called to Order: Jack Willey called the meeting to order at 4:00 p.m.

Board Members Present via role call:

Carlene Erikson
Jessica Ihns
Jim Irwin
Bobbi Bartels-Poll
Peggy Sellnau
Jack Willey
David Hinds
Sarah Hogan

Board Members Absent:

Rebecca Barnes
Matt Schweitzer

Staff Present:

Gwen Deming

Guests:

none

Minutes from ECI Board Meeting on April 27, 2020: Jack Willey presented the minutes from the April 27, 2020 Board Meeting. David Hinds moved to approve the minutes as presented; Jim Irwin seconded the Motion to approve the minutes as presented. The Motion was carried unanimously.

FY2020 Preschool Scholarships Update: Gwen Deming reported the preschools that have a mini-grant for 3-year-old scholarships have been attempting to keep parents/students engaged since the schools closed due to Covid-19. To continue to receive funds, the directors of the preschools are contacting parents, sending home materials, holding live Facebook sessions, sharing community resources, etc.

Director's Expenditure Report: Gwen Deming stated since our C/J ECI Board Meeting is being held a week early, due to Memorial Day, the expenditure report has not changed. Contractors' claims are due no later than the 20th of the month, so the April billing will be added and shared when claims are completed.

FY2021 Contract Renewals/Budgets: Gwen Deming began a discussion about FY2021 funding. She shared a document, which listed all of the C/J ECI contractor FY2021 program/budget requests that totaled the draft budget numbers Shanell Wagler provided. Gwen stated Shanell Wagler suggested area ECI Boards deduct 10% from those draft numbers until we receive our final budget. Gwen shared that some ECI Boards were not deducting anything, just letting contractors know there could be reductions to their programs. The C/J ECI Board shared their apprehension about FY2021 funding, and decided to be cautious approving the full draft budget amounts. Jim Irwin moved to approve a 15% reduction of all contractor budget requests for FY2021, but to revisit this decision after C/J ECI Board receives its final budget from the state. Peggy Sellnau seconded the Motion as presented. All Ayes, no Nays; the Motion was carried unanimously. The C/J ECI Board will evaluate the preschool scholarship program at the June 22, 2020 meeting. Gwen stated the fees for employer of record, fiscal agent, and rent will be raised by the Clinton County Auditor beginning July 1, 2020. Employer of Record and Fiscal Agent fees will increase from \$1200 a year to \$1360 each. And, rent at the Clinton County Satellite Building will increase from \$100 a month to \$200 a month. The board members questioned the rent amount, and Jim Irwin stated he would discuss it with the Clinton County Auditor.

3rd Quarter Reports: The C/J ECI Board reviewed the 3rd Quarter Reports presented by Gwen Deming.

Director Evaluation/Board Members Evaluation: Jack Willey shared Gwen Deming's Director Evaluation with the C/J ECI Board. David Hinds moved to approve a 3% wage increase for Gwen Deming, beginning July 1, 2020. Bobbi Bartels-Poll seconded the Motion. The Motion was carried unanimously. Gwen stated she would email the Board Member Evaluation for members to complete and return to Jack Willey's office. Those evaluations will be tallied and the results will be shared at the June 22, 2020 board meeting.

New Business: Gwen Deming reported the C/J ECI Executive Committee approved a budget revision on May 11, 2020 for Lutheran Services in Iowa - New Parent Program - \$4000 will be moved from training and mileage to be used for computers for their in-home visitation workers. This change is due to Covid-19, and the inability to attend training or meeting families in person. The executive committee also approved an additional \$1600 for the Child Care Nurse Consultant Program to purchase additional infra-red thermometers for in-home child care centers. Gwen also reported our audit services will not be billed until FY21, due to the county requesting an extension. The cost for the FY20 audit will be paid for in FY2021, with carry-forward funds from FY2020.

Public Input: There was no public comment.

Monday, June 22, 2020 at 4:00 p.m. is the next ECI Board Meeting via Zoom.

Every child, beginning at birth, will be healthy and successful.