



Clinton County Justice Coordinating Commission  
Clinton County Courthouse  
612 North Second Street, Suite 103  
Clinton, Iowa 52732

(563) 243-6210 ext. 4310  
ccjcc@clintoncounty-ia.gov

## MEETING MINUTES

**DATE:** June 26, 2014

**TIME:** 4:00 p.m.

**LOCATION:** CCC – Room 139

**Members Present:**

Members Present: Kim Ralston, MHSA; Kim Hess, Clerk of Court; Brian Guy, GAPAA; Kevin Cain, Sheriff; Tim McClimon, DOC; Jack Wolfe, Bar Assoc.; Mike Wolf, County Attorney; Norlin Mommsen, Citizen Rep; Craig Eberhart, Jail; Mike Judge, Assoc Ct.

**Members Not Present:**

District Ct., City Citizen, and BOS.

**Staff and Guests Present:**

Margaret Kuhl, CCJCC Coordinator; Tara Sbertoli, CCJCC Recorder;  
Media: Jeremy Huss & Samantha Pidde

**Quorum:** Present

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**I. Call Meeting To Order –Mike Wolf, Vice Chair**

The meeting was called to order by Mike Wolf at 4:02pm. A quorum was present. A motion was made by Mike Judge to approve the April 24<sup>th</sup> minutes and seconded by Jack Wolfe. A motion was also made by Mike Judge to approve the May 22<sup>nd</sup> minutes and seconded by Jack Wolf. Motions carried.

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**II. Committee Reports**

Jail Planning – July 7<sup>th</sup> committee will be meeting with a bond consultant.  
Court Issues – Next meeting is September 9<sup>th</sup>  
MHSA – Looking into a grant for mental health similar to the Step In Program.

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**III. Financial Report**

Balance: \$20,015.29

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**IV. Jail Needs Assessment – What's Next?**

Bond consultant/counselor will be here to meet with the committee and county officials to find out options and the next steps to take.

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**V. Meeting dates for 2014-15**

7/24 - 8/28 - 9/25 - 10/23 - Nov/Dec TBD – 1/22 – 2/26 – 3/26 – 4/23 – 5/28 – 6/25

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**VI. CCJCC Commission Structure**

By-Law Discussion – Discussion regarding Brian McKenrick being a Member of CCJCC. The discussion was tabled for a later date by Mike Wolf and seconded by Mike Judge. Motion carried.

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**VII. Discussion/ Coordinator Report:**

Margaret toured the Scott County Jail with transition coordinator Scott Broders recently and also met with members of the Family Resources in charge of treatment program Inside Out which is for fathers who are incarcerated. Broders will be a good resource to the CCJCC now and in the future and says that communication and hiring a consultant are key to success. He will also make recommendations.

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**VIII. Adjournment** - Meeting ended at 4:34p.m.

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Next meeting: July 24<sup>th</sup>, 2014

Respectfully submitted by:

*Tara Sbertoli*

Commission Recorder