



Clinton County Justice Coordinating Commission
Clinton County Courthouse
612 North Second Street, Suite 103
Clinton, Iowa 52732

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MEETING MINUTES

DATE: January 23, 2014

TIME: 4:00 p.m.

LOCATION: CCC – Room 139

Members Present:

Members Present: Becky Eskildsen and Kim Ralston, MHSA; Craig Eberhart, Jail Administrator; Kim Hess, Clerk of Court; Brian Schmidt, BOS; Mike Wolfe, County Attorney; Brian Guy, GAPA; Rick Lincoln, Sheriff.

Members Not Present:

Bar Assoc., District Ct., City Citizen, Dept. of Corrections, and Associate Ct.

Staff and Guests Present:

Tara Sbertoli, CCJCC Recorder; Jeremy Hess, Press.

Quorum: Not Present

I. Call Meeting To Order – Craig Eberhart, Chair

The meeting was called to order by Chairman Brian Schmidt at 4:05pm

II. Committee Reports

JAIL – Next meeting is February 7th with Shive Hattery
COURT ISSUES –No meeting held.

MENTAL HEALTH – Met on December 30th regarding 48 hour emergency holds and brochures being given to inmates as they are released to enroll for assistance.

III. Budget Proposal

Funds requested total was \$94,280 which is a decrease of \$2,057. This would include removing needs assessment funds, and increases to salary line, telephone services and a decrease in education/training and purchase of equipment.

IV. Jail Needs Assessment

On February 7th Shive-Hattery will be here. They have come up with plans. Jail layout and design will depend on site location whether its green field or current location with projections, etc. working for the next 20 years. Currently they are working on manpower costs and green space will include space for long term building a new courthouse.



V. Coordinator Position

Advertisement is out and two applications are currently on file. Application deadline is February 14, 2014. Interview panel will consist of Becky Eskildsen, Craig Eberhart, Mike Wolf, Sheriff Lincoln, Norlin Mommsen and Lynn Tibbetts. Brian Guy suggested for the Panel to bring the Commission their recommendation.

VI. Open Forum

Craig Eberhart reports that book ins are at a low of 129 per month in 2013 since 2004 when he began documenting stats.

VII. Adjournment

Meeting was adjourned at 4:58p.m.

Next meeting: February 27, 2014

Respectfully submitted by:

Tara Sbertoli

Commission Recorder